



ALDERHOLT PARISH COUNCIL

Public Notice is hereby given of an ordinary meeting of Alderholt Parish Council to be held in the Committee Room of the Village Hall on Monday 10th June 2019, commencing at 7.00pm, for the purpose of transacting the following business.

Mrs M Humby
Clerk to the Council
4th June 2019

AGENDA

- 1. Welcome from the Chairman including apologies and housekeeping notices**
- 2. To receive declarations of interest and/or consider the granting of dispensations.**
- 3. To confirm that the minutes of the Parish Council Annual Meeting on 13th May 2019 are a correct record of that meeting.**
- 4. Clerk's Report and Notices**
- 5. To receive a written report from Dorset Councillor, Dave Tooke.**
- 6. Public Open Forum**

- An opportunity for members of the public to make representations in respect of the business on the agenda. A member of the public may not speak for more than 5 minutes and this session shall not exceed 30 minutes. Following this, members of the public are welcome to attend as observers only. Please note, no decisions can be made by Councillors under this session.

7. Finance

- To authorise the monthly schedule of payments and balances of accounts
- To delegate an authorised Cllr for online banking payments and checks

8. To consider Approval of the Annual Governance and Accountability Return Part 3 2017/18.

The Annual Governance and Accountability Return Part 3 (AGAR) is the annual audit for Alderholt Parish Council received from externally appointed auditors, PKF Littlejohn LLP. **It is made up of 3 parts and must be completed, approved by council at this meeting and returned to the auditors by 30th June 2019.**

- **The Annual Internal Audit Report.** The Internal Auditor has been appointed by Alderholt Parish Council to carry out controls and checks of the Council's finances and governance for the financial year 2018/19. This includes checking section 2 the accounting statement, (although it is not required to be signed off by the auditor) and completion of the internal auditor section of the of the AGAR.

Members are considering and approving the report from the auditor. The 2018/19 interim internal audit was carried out in November 2018 and full audit completed on 20th May 2019 with the following conclusion; No separate report has been issued-the Council's system of internal controls is effective and adequate for the purpose intended



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- **Section 1 Annual Governance Statement requires approval by the Council. Members are acknowledging their responsibility for ensuring that there is a sound system of internal control and that statements 1-9 are agreed, as per the statements in section 1**
 - **Section 2 Accounting Statements has been completed by the clerk and requires approval by the Council.** Refer also to the receipts and payments report, Fixed Asset Register and Reserves.
 - Section 3 will be completed by PKF Littlejohn LLP and must be returned to us and then published on APC website by 30/9/19
 - Explanation of Variances in expenditure and receipts 2017/18-2018/19 **to be agreed and approved by members**
 - Dates for the Notice of Public Rights regarding the unaudited Annual Governance and Accountability Return 2018/19; 17th June-26th July 2018 **to be agreed and noted by members**
- 9. To consider any Budget savings from 2018/19 financial year and reallocation of funds**
- 10. To consider proposals following the Clerk/RFO's meeting with Alderholt Recreation Association**
- 11. To Note the Minutes of Parish Council Committees**
- Planning Committee Minutes 20th May 2019
- 12. To consider Reports from Council Representatives, and External Bodies**
- Minutes of the Annual General Meeting of the Rae Straton Luncheon Club/Day Care held on Wednesday May 15th 2019
 - Minutes of the A.G.M. held on Wednesday May 15th 2019 Fordingbridge & District Day Centre for the Frail and Housebound.
- 13. To Consider a Report recommending a change of contractor for the removal of dog waste.**
- 14. To Consider a Planning Application for Alderholt 1st Scouts Group on Parish Council owned land**
- Application No: 3/19/0827/FUL
 - Location: Alderholt Rifle Club Hillbury Road Alderholt SP6 3BH
 - Proposal: Proposal for single storey Scout Group HQ building
- 15. To consider a motion to declare a Climate Emergency**
- 16. To consider a consultation on Vehicle Operating Licensing System**
- 17. To consider correspondence received**
- Access Pathway to Alderholt Recreation Ground
 - DAPTC Chief executive Circular May 2019 -AGM proposals
 - Bournemouth, Christchurch, Poole and Dorset Mineral Sites Plan - Modifications to the Pre-Submission Draft Plan Town and Country Planning (Local Planning) (England) Regulations 2012 (circulated to Cllrs 30/5/19)