



ALDERHOLT PARISH COUNCIL

Public Notice is hereby given of a Meeting of the Alderholt Parish Council Finance Committee to be held in the Committee Room, Alderholt Village Hall, Station Road, Alderholt on Tuesday 18th February at 1.00pm.

Mrs M. Humby
Clerk to the Council
11th February 2020

AGENDA

1. **Welcome from the Chairman including housekeeping notices and apologies**
2. **To receive declarations of interest**
3. **To confirm the minutes of the Policy and Finance meeting of 28th January 2020**
4. **Public Open forum**
5. **To discuss and consider financial contributions to the Alderholt Recreation Association**
6. **To consider and agree employment issues in relation to the resignation of the clerk**

The following points may be discussed as a whole or in a different order but all points to be finalised at this meeting

- Priority of workload for current clerk, handover and agreement of final working day
- Update on assistant clerk's phased return to work
- Agreement of changes to banking mandates to ensure staff pay and invoices are paid
- Update and agreement of recruitment process of new clerk/RFO including terms and conditions
- Update and agreement for provision of an interim clerk/RFO
- Recruitment of Neighbourhood Plan clerk/co-ordinator
- Process of setting up new staffing policy for staff welfare

Please note some of the above items may require EXCLUSION OF PRESS AND PUBLIC- Public Bodies (Admission to Meetings) Act 1960 (as amended by the local Government Act 1972 s.100) on the grounds of the confidential nature of the business to be transacted.