



**Minutes of the Ordinary Meeting of Alderholt Parish Council  
Committee Room, Alderholt Village Hall  
Monday 11<sup>th</sup> January 2016**

**01/16**

**PRESENT;** Cllr R McCrudden (Chairman)  
Cllr G Logan  
Cllr S Archer  
Cllr A Hibberd  
Cllr K Murton  
Cllr J Simcock  
Cllr M Smethers  
Dorset County Councillor Steve Butler

Also present; Mrs M Humby (Clerk)  
3 members of the public

**APOLOGIES;** Cllr J Walker

**02/16**

**TO RECEIVE A LETTER OF RESIGNATION FROM CLLR BRIDDICK**

A letter of resignation to be effective from 1<sup>st</sup> January 2016, had been received from Cllr Jan Briddick following her house move. Thanks were given to Jan for her hard work during her time as Parish Councillor.

Jan's roles and responsibilities now need to be covered by other members. **The following was unanimously agreed;**

Chairman and member of Planning Committee **Cllr Kate Murton to join the planning committee**-a new Chairman of planning will be decided at the next planning meeting on 25<sup>th</sup> January.

Member of Rifle Range Working Party –this working party still has 3 members as Cllr Smethers joined recently –no further members are required

Representative for Recreation Association-vacant

Education Representative-vacant

The clerk has displayed the relevant notice regards the vacancy which will hopefully be followed by an advert for Co option. She had circulated to Cllrs the details regarding the suggested format for Co Option from NALC. Cllrs agreed that some form of specification/questions should be in place for new Cllrs applying for co option but not as detailed as the personal specification supplied by NALC. **Cllrs unanimously agreed to the new format for Co option being delegated to the clerk and Cllrs Smethers and Logan**

**03/16**

**TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS**

No pecuniary interests were declared nor dispensations requested.

**04/16**

**TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING**

Chairman's Signature;



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Cllrs unanimously resolved to agree the minutes of the Parish Council meeting dated 14<sup>th</sup> December 2015 as a correct record of that meeting. They were then signed by the Chairman.

**05/15**

**TO REVIEW ANY OUTSTANDING ITEMS FROM LAST MONTHS MEETING**

Original Meeting Date When Issue Raised	Subject	Owner(s)	Action/Completed
13 <sup>th</sup> April	Verge cutting back- Ringwood/ Hillbury Road	SB/RM	Awaiting confirmation from SB that works have now been completed as discussed. SB to chase and report back to Council
14 <sup>th</sup> September	Overgrown Footpaths	RM	To be cut back when vegetation died back. This has been started
12 <sup>th</sup> October	Dog Bin Emptying	MH/DWP /SB	Still awaiting confirmation from DWP regarding the dog bin emptying in Alderholt. SB to follow up as still no response (clerk to email details)
12 <sup>th</sup> October	Request for certificate or plaque from EDDC re DCA Special Award for Alderholt	KB/SB	Ongoing-Assistant clerk now liaising with District Council directly with view to obtaining a certificate SB to follow up (clerk to email details)
12 <sup>th</sup> October	Fingerposts	KB RM	New letters ordered Fingerpost now removed to be repaired during January
12 <sup>th</sup> October	Allotment water trough	RM	To be removed during January
9 <sup>th</sup> November	Footpath E/347	KB/DCC/ SB	Ongoing. Reported to DCC for clearance- awaiting further investigation. SB to follow up (clerk to email details)
9 <sup>th</sup> November	CCTV in office	SA	Ongoing. Cllr Archer is busy this month but will supply and fit as soon as he can.
9 <sup>th</sup> November	Banking; changes closing a/c's/new savings	MH JS AH GL	Ongoing. Banking mandates sent off for new account And closure of existing Electronic banking almost complete



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	a/c/electronic banking		
14 <sup>th</sup> December	Co op lorries reversing in	MS KB	Cllr Smethers discussed with Co Op manager. Clerk sent follow up letter to Manager. Lorries are still reversing in. Letter to be sent to Co Op transport office
14 <sup>th</sup> December	Graffiti on youth shelter	KM	To be completed during January

**06/16**

**TO RECEIVE THE CHAIRMAN'S/CLERKS REPORT**

The Clerk's report is attached to the minutes. **Noted**

**07/16**

**TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR**

Cllr Butler responded to questions from the Cllrs and members of the public. He agreed to action items raised in minute 05/15 and the following;

1. Flooding at the Rifle Range/Hillbury Road-he will chase with County Highway officers

**08/16**

**TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR**

Following Cllrs Monks' resignation, there is currently no District Councillor for Alderholt.

**09/16**

**PUBLIC OPEN FORUM**

There were 3 members of the public present. General items were discussed with the following points requiring action;

1. Streets lights not working in Birchwood Drive – resident to report to the council directly. **Cllr Smethers to also look into**
2. Update on Surplus Store- no information yet received- **Cllr Butler to look into**
3. When food rubbish is taken away with black bin waste, is it recycled or taken to landfill? **Cllr Butler to look into**
4. The cost of the Christmas Tree was questioned. **The clerk to advise for the next meeting**

Cllr Butler left the meeting at this point 8.47pm

**10/16**

**FINANCE**

1. **Cllrs unanimously resolved to agree to the following schedule of payments;**

PAYMENTS FOR SANCTION

TW Lane Electrical contractor (xmas tree socket installation

224.76



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The Relph Ross Ptnrship Ltd-architect fees	1341.58
M Humby-office expenses	19.11
<b>TOTAL PAYMENTS FOR SANCTION</b>	<b>1585.45</b>

CREDITS

Co Op Interest- current a/c (Dec)	2.54
Total of credits pd to current account	2.54
Co Op savings account	0.02
Nationwide postal a/c	0.00
Nationwide treasurers a/c interest	53.34
<b>TOTAL CREDITS RECEIVED</b>	<b>55.90</b>

DDR's

Semcorp bmth (Jan)	0.00
<b>TOTAL DDR'S</b>	<b>0.00</b>

PAYMENTS MADE IN BETWEEN MEETINGS

	<b>0.00</b>
<b>PETTY CASH TOTAL</b>	<b>50.00</b>

Cashplus debit card;

AO Retail Ltd -Microwave	54.00
<b>TOTAL EXPENDITURE ON DEBIT CARD</b>	<b>54.00</b>

2. Total cash book funds for the Council are currently £136736.52cr
3. **Cllr McCrudden** to carry out next month's financial control checks

11/16

**RECREATION GROUND**

**The following items in relation to the recreation ground were discussed;**

1. **PC Weekly Inspections**; Cllr Hibberd had completed the weekly inspections- inoffensive graffiti on basketball backboards. **Agreed to leave until weather improves for better access**

2. **Monthly Inspection**

Cllr McCrudden reported.The Rec area inspection has been completed for January and all outstanding items have been completed.

Whilst the play area is looking great it is VERY wet and slippery under foot (but this is just the mud and general conditions) there are no outstanding items to note other than a decision on the moss surrounding the MUGA. It was advised that the tennis



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club is looking to clean the courts-**the clerk to contact them and bring back costings to a future meeting.** (RM will meet with them if required)

I have noticed that one or two branches may need attn along the footpath side as they are quite low and a tall person (not me!) may be close to catching their head.

**Cllr Hibberd to cut back**

1. **Cllr Murton** to carry out next month's inspections

**12/16**

**TO CONSIDER MINUTES OF PARISH COUNCIL COMMITTEES**

No committee meetings held since the last full parish council meeting

**13/16**

**TO CONSIDER REPORTS FROM COUNCIL REPRESENTATIVES AND EXTERNAL BODIES**

1. Minutes of the ARA meeting. **Noted**

**14/16**

**TO CONSIDER REPORTS FROM THE RECREATION GROUND REBUILD WORKING PARTY**

No further meetings held since the last PC meeting. Meeting to be held on 12<sup>th</sup> January 2016

**15/16**

**TO CONSIDER REPORTS FROM THE RIFLE RANGE WORKING PARTY**

No further meetings held since the last PC meeting. The clerk and Cllr Smethers to meet with the solicitor on 18<sup>th</sup> January to discuss the lease

**16/16**

**TO CONSIDER RECOMMENDATIONS FROM P & F MEETING 30<sup>TH</sup> NOVEMBER REGARDING THE PRECEPT DEMAND FOR 2016/17**

Reports circulated including recommendation from P & F Committee. EDDC has now confirmed that there is no grant for 2016/17 and the new tax base figure (subject to cabinet approval) is 1218. There was an error on draft 1 budget spreadsheet re the carrying forward of last year's precept figure. This with the new tax base has resulted in a bigger reduction than anticipated at the P & F meeting. The clerk had updated the draft 1 budgets with 2 options (draft 2 and draft 3) for Cllrs consideration. Cllrs discussed the 2 options which were still both reductions in the precept-option 2 an annual savings of £2.16 per band D property and Option 3 an annual savings of 93p per band D property. **Cllrs agreed to amend the recommendation from P & F Committee to the draft 3 option; The capital grant allocation for the rebuild fund for 2016/17 to increase by £1500 to £10,000 resulting in a precept demand for 2016/17 of £77786.20. This is based on the budget headings below;** (Cllr Logan requested that although she did not object to this proposal, she would have preferred the bigger reduction to residents under Draft 2)



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DRAFT 3	<u>2015/16</u>	<u>2016/17</u>
<b>ESTABLISHMENT COSTS (A)</b>	42536.00	<b>42612.91</b>
<b>RECREATION GROUND COSTS (B)</b>	8688.00	<b>8700.00</b>
<b>GENERAL VILLAGE COSTS (C)</b>	2800.00	<b>2400.00</b>
<b>CONTINGENCY @ 10% OF A,B,C</b>	5402.40	<b>5371.29</b>
<b>ANNUAL GENERAL GRANT FUND (D)</b>	1000.00	<b>1000.00</b>
<b>ANNUAL RESERVES (E)</b>	7780.00	<b>7702.00</b>
<b>ANNUAL CAPITAL PROJECTS (F)</b>	10000.00	<b>10000.00</b>
<b>PRECEPT (MONEY RAISED FROM COUNCIL TAX)</b>	78206.40	<b>77786.20</b>
COUNCIL TAX GRANT CONTINGENCY RESERVE (G)	1745.00	0.00
<b>NET BUDGET REQUIREMENT (FROM EDDC)</b>	79951.40	<b>77786.20</b>

**This results in the following being charged to band D taxpayers in respect of Alderholt parish Council;**

<b>2015/16</b>		
Net Budget required for 2015/16	A	79,951.40
Grant passed down by EDDC	B	1,745.00
Amount to be raised by council tax (A - B) Precept	C	78,206.40
Adjusted tax base	D	1,207.0
Resulting Band D Council tax (C / D)	E	64.79
<b>2016/17</b>		
Net Budget required for 2016/17	A	<b>77,786.20</b>



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Grant passed down by EDDC	B	0.00
Amount to be raised by council tax (A - B) Precept	C	77,786.20
Adjusted tax base	D	1,218.0
Resulting Band D Council tax (C / D)	E	<b>63.86</b>
Percentage change in Council Tax15/16-16/17		-1.44%
Annual Payment Band D 2015/16		64.79
<b>Annual Payment 2016/17 Band D</b>		<b>63.86</b>
<b>Monthly Payment 2016/17 Band D</b>		<b>5.32</b>
<b>Annual Increase £ per Band D</b>		<b>-0.93</b>

**17/16**

**TO CONSIDER DAPTC COUNCILLOR TRAINING**

Report circulated. **Cllrs unanimously agreed that local training for Alderholt Parish Councillors should take place at a cost of £300 as advised by DAPTC.**

Councillors are to advise the clerk of their training needs which the clerk will then discuss with the trainer. Once organised, other Councils will be invited with the cost to them being determined based on the number attending. **The clerk to organise**

**18/16**

**TO CONSIDER THE FORMAT FOR THE ANNUAL PARISH MEETING**

Report circulated. Cllrs agreed that we should again aim for higher numbers at the Annual Parish meeting with speakers and a variety of stands. **Cllrs to send ideas to the clerk for whom the speaker should be which she will follow up with a letter(s).** Cllrs agreed to help with the organisation of this event which will require a lot of promotion and organisation.

**19/16**

**TO CONSIDER CONSULTATION PAPERS RECEIVED**

No new consultations received

**20/16**

**TO CONSIDER CORRESPONDENCE RECEIVED**

1. DAPTC Extraordinary Chief Executive Circular Dec 2015 re 2016/17 subscriptions.

**Noted**





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2. DAPTC Extraordinary Chief Executive Circular Jan 2016 re garden party Nominations. **The Chairman and partner to be put forward for Alderholt.**
3. LGPC December 2015 bulletin-www.lgpsregs.org. **Noted**
4. Email from EDEP re Community Resilience event 3/2/16 5.30pm-8.30pm. **The clerk to obtain more details**
5. Dorset Highways and Winter Service Policy. **Noted**

21/16

## ANY OTHER ITEMS FOR REPORT ONLY

1. Cllrs Smethers discussed parking problems around the new development next to the Co Op and suggested the council considering a request for double yellow lines here. **Agreed that the clerk should look into this and add it to next month's agenda.**
2. Cllr McCrudden advised that the Solar Farm community Fund group were hoping to get the final paperwork signed off next week. He will provide a full report for next month's meeting.
3. Cllr McCrudden advised that the Village hall re considering putting a flag pole in the hall grounds.

Meeting closed at 8.50pm

## Clerks Report

### Christmas Closure of office

The Parish office was closed over the Christmas period and as far as we are aware there were no problems during this time requiring Parish Council input.

### Highway Works at Ley Farm, Crendell

Two blocked culverts leading to excess water in the road had been reported following a resident's query at the December Parish Council meeting- works have now been instructed to deal with this.

### Part night Street Lighting

Following on from a residents query at the December meeting public open forum session, the following has been determined regarding street lighting;

The street lights will operate from dusk until midnight and then back on again from 5:30am until dawn - if it is still dark. In summer time the lights still operate on GMT so will then go off at 1:00am (BST) and back on again at 6:30am (BST). These times are only approximate, individual lights will operate earlier or later.

### Closure of Hillbury Road

Hillbury Road is being closed in January-anticipated works 11<sup>th</sup> January 2016- 24<sup>th</sup> January 2016 to enable Wessex Water safe access to repair a sewer in the highway. Traffic is being





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diverted along Park Lane. The school has been notified regarding the increase in traffic and the Head teacher has advised parents requesting them to park elsewhere or at least down one side only. Cllr Smethers has also informed the police and PSCO Steve Willis has put out a few cones, although he advises these are limited as cones for events such as School Fayres, village fetes or to control parking now have to go via an application through the council.

**Update;** the traffic is actually being diverted via Station Road/Ringwood Road avoiding Park Lane.