



**Minutes of the Ordinary Meeting of Alderholt Parish Council
Committee Room, Alderholt Village Hall
Monday 8th February 2016**

22/16

PRESENT; Cllr R McCrudden (Chairman)
Cllr G Logan
Cllr S Archer
Cllr A Hibberd
Cllr J Simcock
Cllr M Smethers

Also present; Mrs M Humby (Clerk)
5 members of the public

APOLOGIES; Cllr J Walker, Cllr K Murton and Dorset County Councillor Steve Butler

23/16

WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING

The Chairman welcomed everyone to the meeting and advised of the new fire procedures for escape in the event of a fire. He then advised that due to having recently sold his house, he would be resigning from the council at the end of this meeting. **Cllrs unanimously agreed that current vice Chairman, Cllr Gina Logan would take over from tomorrow as Chairman and Cllr Martin Smethers to be the new vice Chairman.** The clerk to issue all relevant notices

Other roles currently fulfilled by Cllr McCrudden will also require filling either at relevant points during this meeting or at the March meeting.

24/16

TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS

No pecuniary interests were declared nor dispensations requested.

25/16

TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING

Cllrs unanimously resolved to agree the minutes of the Parish Council meeting dated 11th January 2016 as a correct record of that meeting. They were then signed by the Chairman.

26/15

TO REVIEW ANY OUTSTANDING ITEMS FROM LAST MONTHS MEETING

Original Meeting Date When Issue Raised	Subject	Owner(s)	Action –ongoing/outstanding

Chairman’s Signature;



**Minutes of the Ordinary Meeting of Alderholt Parish Council
Committee Room, Alderholt Village Hall
Monday 8th February 2016**

13 th April 2015	Verge cutting back- Ringwood/ Hillbury Road	SB/RM	Awaiting confirmation from SB that works have now been completed as discussed. SB to chase and report back to Council.
14 th September 2015	Overgrown Footpaths	RM	To be cut back when vegetation died back. This has been started but there is more to do. A new footpath officer will be required and a volunteer ranger to be advertised
12 th October 2015	Dog Bin Emptying	MH/DWP /SB	Still awaiting confirmation from DWP regarding the dog bin emptying in Alderholt. SB has followed up. DWP to meet with PC to assess sites – awaiting email from Dave Nicholls - DWP
12 th October 2015	Request for certificate or plaque from EDDC re DCA Special Award for Alderholt	KB/SB	Ongoing-Assistant clerk now liaising with District Council directly with view to obtaining a certificate SB has followed up. Advised By EDDC that they are looking into and hope to provide a certificate from Community and Leisure Dept
12 th October 2015	Fingerposts	KB RM	New letters ordered Fingerpost now removed repaired- to be put back in place this week
9 th November 2015	Footpath E/347	KB/DCC/ SB	26/1/16-footpath is in Hampshire now referred to Hants Countryside Access Team for action. No further action
9 th November 2015	CCTV in office	SA	Ongoing. Cllr Archer is busy this month but will supply and fit as soon as he can. Remove from action sheet
9 th November 2015	Banking; changes closing a/c's/new savings a/c/electronic banking	MH/ JS/ AH/ GL	Ongoing. All forms completed and sent off - Awaiting final confirmation from Nationwide re new account. Electronic banking up and running
14 th December	Graffiti on youth shelter	KM	To be completed during January- awaiting confirmation from KM
11 th January 2016	Flooding at Ringwood/Hillbury Rd Junction	KB/SB	Jetting works have taken place and Landowner to dig ditch alongside Hillbury (opposite Drove End car park). Further jetting works required- continue monitoring for signs of flooding
11 th January	Surplus Store	MH/SB	SB to follow up-awaiting response



**Minutes of the Ordinary Meeting of Alderholt Parish Council
Committee Room, Alderholt Village Hall
Monday 8th February 2016**

11 th January	Food Waste	MH/SB	SB to check if food rubbish is recycled or taken to landfill- awaiting response
11 th January	Graffiti on Basketball Backboards	RM	Now removed
11 th January	Low branches over footpath in AHRG	RM	Now removed
11 th January	Education Rep and Recreation Association rep to be decided	MH/KB	To be decided upon appt of new councillor
11 th January	Co-option	MH/MS/ GL	Criteria decided-Policy and welcome pack to be written up by clerk and then 2 x vacancies to be advertised
11 th January	Councillor Training	MH/KB	Only 2 responses received-new DAPTC Cllr training schedule received. Put on hold until new Cllrs in place
11 th January	Annual Parish Meeting	MH/KB	The clerk has only received 2 responses from Cllrs regarding the format of this In view of 2 x Cllr vacancies/ District Cllr vacancy, current commitment of existing Cllrs and unlikelihood that there will be anything major to report from the 2 working parties, Cllrs agreed that for this year, the format will return to a basic annual meeting where reports will be given on Council activities over the last year and a public open forum session.

27/16

TO RECEIVE THE CHAIRMAN'S/CLERKS REPORT

The Clerk's report is attached to the minutes. **Noted**

28/16

TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR

Cllr Butler was not present at this meeting.

29/16

TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR

Following Cllrs Monks' resignation, there is currently no District Councillor for Alderholt. Nomination papers had to be sent to EDDC by 4pm 5th February 2016. There are 3



**Minutes of the Ordinary Meeting of Alderholt Parish Council
Committee Room, Alderholt Village Hall
Monday 8th February 2016**

candidates (we are awaiting the formal notice from EDDC). A poll will take place on Thursday 3rd March 2016

30/16

PUBLIC OPEN FORUM

There were 5 members of the public present. General items were discussed with the following points requiring action;

1. Ian Cole requested a copy of the Co Option format for new Cllrs once it is completed. **The clerk to copy to him**
2. Ian Cole advised there may be a flag pole in the tractor shed that the village hall could use as mentioned last month. **He will look and advise village hall members**
3. Bob Manston advised that the drains by Harts farm had been dealt with incorrectly causing more problems. **Cllr Hiberd to discuss with Steve Butler**
4. There are 3 blocked drains in Ringwood Road. **Bob Manston to call into the office on Monday and advise of the exact locations for reporting to DCC**
5. Dog fouling problems across the whole village-residents to be encouraged to report offenders. **A4 article to be put in parish news including dog warden tel no. Cllr Archer will also look into the process of spraying dog faeces with neon paint to highlight the problem**
6. Along the Co Op fence in Station road, pine needles need clearing from the pavement. **To be reported to DCC and if not actioned, added to the Chapel's community day list.**

31/16

FINANCE

1. **Cllrs unanimously resolved to agree to the following schedule of payments;**

A Mudd -Payroll provider qtlly fee	39.00
Relph Ross architect	2267.71

TOTAL PAYMENTS FOR SANCTION	2306.71
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CREDITS

Co Op Interest- current a/c (Jan)	2.59
Funds from closed Nationwide treasurers a/c	50244.49
<hr/> Total of credits pd to current account	<hr/> 50247.08
Co Op savings account	0.00
Nationwide postal a/c	0.00

TOTAL CREDITS RECEIVED	50247.08
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DDR's

Semcorp bmth (Jan & Feb)	25.80
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**Minutes of the Ordinary Meeting of Alderholt Parish Council
Committee Room, Alderholt Village Hall
Monday 8th February 2016**

TOTAL DDR'S	25.80
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<u>PAYMENTS MADE IN BETWEEN MEETINGS</u>	
	0.00
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PETTY CASH TOTAL	50.00
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Cashplus debit card;	
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total expenditure on Debit Card	0.00
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2. Items to be paid by electronic banking instead of cheques
3. Total cash book funds for the Council are currently £134406.60cr
4. **Cllr Simcock** to carry out next month's financial control checks
5. A letter has been received advising the DDR for Bournemouth water is to increase from £12.90 to £15.77 per month **Noted**
6. **Cllrs unanimously agreed to transfer £40,000 from the current account the Co Op savings account**

32/16

RECREATION GROUND

The following items in relation to the recreation ground were discussed;

1. **PC Weekly Inspections**; **Cllr Murton**- paper report yet to be received but no actions reported to the office.
2. **Monthly Inspection**
Cllr McCrudden reported that this month's inspection has been carried out with all outstanding items dealt with. There is small section of tarmac at the MUGA which requires cleaning. **Agreed that this to be added to the Chapel community day list**
Following his move away from the village, this will be the last inspection carried out by Cllr McCrudden. **The clerk to look into alternative contractors**
3. **Cllr Simcock** to carry out next month's inspections and to also carry out visual checks of the equipment whilst a new playground inspector is appointed

33/16

TO CONSIDER MINUTES OF PARISH COUNCIL COMMITTEES

- Planning Committee Minutes 25th January 2016 circulated and noted

34/16

TO CONSIDER REPORTS FROM COUNCIL REPRESENTATIVES AND EXTERNAL BODIES

1. Minutes of the Alderholt Village Hall Management Committee meeting. **Noted**

Chairman's Signature;



**Minutes of the Ordinary Meeting of Alderholt Parish Council
Committee Room, Alderholt Village Hall
Monday 8th February 2016**

2. Solar Farm Community Fund- verbal update from Cllr McCrudden; Negotiations have been completed and trustees to be appointed. When the committee is up and running, the funds will be allocated

Due to Cllr McCrudden's resignation, it was agreed that Cllr Stuart Archer will replace him as the representative from the Parish Council to be appointed as a Trustee. The clerk will advise James Grazebrook.

35/16

TO CONSIDER REPORTS FROM THE RECREATION GROUND REBUILD WORKING PARTY

Report circulated and noted

36/16

TO CONSIDER REPORTS FROM THE RIFLE RANGE WORKING PARTY

Report circulated with proposals.

Cllrs unanimously agreed to the following 10 Proposals from the rifle range working party;

1. **Following the fact that the lease is to now be drawn up by APC, rather than 1st Alderholt Scouts, the working party propose that APC will no longer pay 50% of the costs required in the preparation and finalisation of the new lease upon receipt of an invoice but will instead will pay for all of its own legal fees and 1st Alderholt Scouts will pay for all of their own legal fees**
2. **The Parish Council to pay 50% of the costs required for registration of the land with the Scout Association Trust Corporation upon receipt of an invoice. (Unchanged)**
3. **The PC will take out and pay for Indemnity insurance (as there is only a Possessory Title to the land) for the value of the land only. If 1st Alderholt Scouts wish to increase the value to allow for buildings, they are to pay for the additional costs. Additionally, as advised by the solicitor, in or about August 2020, APC to apply to the Land Registry to upgrade title from possessory to absolute.**
4. **Following completion of the lease, APC to ring-fence any remaining funds in the Rifle Range Reserve Fund for a period of 2 years, solely for use by the 1st Alderholt Scouts. During this time, 1st Alderholt Scouts may apply for these funds via an APC Capital grant application. This MUST be towards CAPITAL EXPENDITURE of the site. At the end of the 2 years, if all or some of the funds are remaining, the Parish Council will review the funds and decide whether to extend the time period or reallocate the funds to a different capital project.**



**Minutes of the Ordinary Meeting of Alderholt Parish Council
Committee Room, Alderholt Village Hall
Monday 8th February 2016**

- 5. APC to insert a clause in the lease that allows APC to terminate the Lease if 1st Alderholt Scout Group ceases to exist**
- 6. The land should primarily be used by 1st Alderholt Scout Group for its own purposes but the Lease will provide that 1st Alderholt Scouts may allow other Scout Groups and any Alderholt based community groups to use the land. APC wish to ensure that use by other Scout Groups does not become the main use. To do this a clause to be inserted allowing APC to terminate the Lease if it is considered that this is happening**
- 7. The Lease is not subject to a new building being provided by the scouts. The purpose of the lease is to allow the land to be used for the benefit of the Alderholt community and as long as the scouts are regularly using the land and allowing other community groups access to it, then this is considered sufficient use of the land.**
- 8. APC to have a nominated official to sit on the Scouts Executive Committee**
- 9. APC to appoint Dixon and Templeton Solicitors to proceed with the lease based on the costs advised in the email received from Dixon and Templeton, dated 26/1/16 (subject to information being received from the 1st Alderholt Scouts -see proposal 10 below)**
- 10. Before proceeding with the lease, 1st Alderholt Scouts are required to provide APC with the following information;**
 - A list of Leaders**
 - The names and positions of the Executive Committee, with whom responsibility of the land and building ultimately falls**
 - A copy of their Constitution**
 - A copy of their most recent Accounts and Annual Report**
 - A full business plan for five years, showing how the operation and future of the Group will be sustained**
 - Clarification as to how the interests of the local community will be integrated with the use of the land in the future**

Parish Council working party members will continue to liaise with the scouts regarding the above information which will be forwarded to the scouts by the clerk. It was agreed that Cllr Archer will be added as a working party member to replace Cllr McCrudden.

The clerk is also to request an up to date list of scout representatives who will be active on the working party as there have been changes within the scouts recently



**Minutes of the Ordinary Meeting of Alderholt Parish Council
Committee Room, Alderholt Village Hall
Monday 8th February 2016**

Cllrs unanimously agreed that a deadline for all the required information and responses to be received in time for consideration at the Parish Council April meeting.

37/16 TO CONSIDER WHETHER THE PC SHOULD APPLY TO DCC FOR DOUBLE YELLOW LINES IN RINGWOOD ROAD (CHARING CROSS AREA)

Following the traffic congestion around the Co op, made worse by the new housing development, Cllr Smethers had requested that consideration be given to parking restriction here in the form of double yellow lines. The clerk had obtained some basic information which indicated that information needed to be gathered to meet certain criteria and a resident's consultation carried out. **It was agreed that Cllr Smethers to head up a working party to gather the relevant information in order for a case to be made to DCC Highways**

38/16

TO CONSIDER CORRESPONDENCE RECEIVED

- Queens 90th birthday celebrations-correspondence from Village groups and NALC options include a "light a beacon" on 21st April or taking part in the official "clean for the Queen" weekend 4-6th March. The Chapel are interested in organising something and St James' Church had organised a meeting on 7th February for village groups to work together on something. However, Cllr McCrudden attended but no one turned up. **Cllrs agreed to support both the churches with their initiatives. The clerk to also look into the lighting a beacon event.**
- Email from Parish Councillor in Godshill advising of cycle event on 24th April through Alderholt. **Clerk to sent letter/email to organisers requesting adequate safety measures put in place in view of the congestion in Hillbury Road on a Sunday Morning**
- DCC email advising that criteria for Speed Indicator Devices (SID) has changed and 2 locations now removed from Alderholt **Noted**
- DCC Highway Winter service Policy Plan 2015/16 **Noted**
- Dorset Highways Cllr Satisfaction Survey 2015 Results **Noted**
- Review of Rural Bus Services-additional comments outside of the consultation period can be sent to DCC **Noted- no changes to Alderholt so no additional comments**
- DAPTC Annual conference Thursday 3rd March 2016 9.30am-3.30pm Kingston Maurward College, Nr Dorchester. **AH and MH to attend**
- NALC Chairman, Cllr Ken Browse letter circulated to Cllrs **Noted**

39/16

ANY OTHER ITEMS FOR REPORT ONLY

1. Cllr Archer advised that potholes along Ringwood Road verges are resulting in horses walking further into the centre of the road causing a safety issue. **The clerk to report to DCC highways**



**Minutes of the Ordinary Meeting of Alderholt Parish Council
Committee Room, Alderholt Village Hall
Monday 8th February 2016**

2. Cllr Archer advised that he had received complaints that the floodlights at the Sports ground are dazzling drivers on the Ringwood Road. **The clerk to advise the Sports and Social Club**

Meeting closed at 8.50pm

Clerks Report

Dorset Best Village Competitions 2016

Information has now been received for this year's Dorset Community Action's Annual Village competitions. An application will be submitted from the Parish Council for the Best Kept Large Village competition.

In addition there are 4 other competitions which include;

- People's Project Award
- Environmental Champions Award
- Best Village Shop Award
- Neighbourliness Award

Any village voluntary group can enter these competitions so information will be published on the Parish Council website and in February's parish news. More information available at www.dorestcommunityaction.org.uk

In 2015, Magna Housing, the main sponsor gave out over £2000 in prize money to the winners. In addition to these cash prizes Dorset County Council and East, North, West and Purbeck District Councils, with the Dorset Echo, Dorset Magazine, the Blackmore Vale Magazine and the CPRE gave special prizes. Alderholt won the East Dorset special prize of £100 in garden vouchers which is to be spent on the planters around the village. We have been chasing up a plaque/certificate from East Dorset, (a bit late in coming) and they have now confirmed that hopefully one will be provided from the Community and Leisure Department.

Changes to Youth provision by DCC

On 13 January, DCC Cabinet agreed a decision on how they provide youth services in Dorset in the future;

That the council provides a more proactive and targeted youth service, close to where young people are

That they support social action - helping young people to design and run their own activities

That £200,000 is allocated to support communities that wish to provide places to go and things to do for young people and that crowd funding (where communities can help raise money) is also used to boost this support



**Minutes of the Ordinary Meeting of Alderholt Parish Council
Committee Room, Alderholt Village Hall
Monday 8th February 2016**

The buildings which are currently used as youth centres will be offered for community use - unless Dorset County Council has an interest in retaining the building for other purposes

The [Forward Together for Children team](#) are available to advise community groups who wish to take over an existing youth centre and/or wish to provide things to do and places to go for young people. Run a Club is a software package that may make it easier to organise and run activities.

This doesn't have a direct impact on Alderholt as we have no existing youth centre that is to now close, however it may impact on those children in Alderholt who attend youth clubs in surrounding areas.