



**Minutes of the Ordinary Meeting of Alderholt Parish Council  
Committee Room, Alderholt Village Hall  
7.00pm Monday 11th April 2016**

**64/16**

**PRESENT;**

Cllr G Logan (Chairman)  
Cllr A Hibberd  
Cllr M Smethers  
Also present; Mrs K Brooker (Assistant Clerk)  
3 members of the public

**APOLOGIES;**

Cllr J Walker, Cllr S Archer  
Dorset County Councillor Steve Butler

**65/16**

**WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING**

The Chairman welcomed everyone to the meeting and advised of fire procedures for escape in the event of a fire.

**66/16**

**TO CONSIDER AN AMENDMENT TO THE CURRENT CODE OF CONDUCT**

Cllrs were requested to consider whether they wish to delete this paragraph from the code of conduct;

*Where a matter arises at a meeting which relates to a financial interest of a friend, relative or close associate, the member shall disclose the nature of the interest and withdraw from the meeting. He/she may speak on the matter before withdrawing only if members of the public are also allowed to speak at the meeting. If it is a 'sensitive interest' the member shall declare the interest but not the nature of the interest.*

**It was unanimously agreed to leave the paragraph in situ as the Christchurch and East Dorset Monitoring Officer is in the process of updating the code of conduct for all councils.**

For clarification, Councillors agreed that a friend be defined as somebody you would invite to your house as a dinner guest.

**67/16**

**TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS**

No pecuniary interests were declared nor dispensations requested.

**68/16**

**TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING**

**Cllrs unanimously resolved to agree the minutes of the Parish Council meeting dated 14<sup>th</sup> March 2016 as a correct record of that meeting. They were then signed by the Chairman.**

Chairman's Signature;



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69/16

**TO REVIEW ANY OUTSTANDING ITEMS FROM LAST MONTHS MEETING**

<b>Original Date When Issue Raised</b>	<b>Subject</b>	<b>Owner(s)</b>	<b>Action –ongoing/outstanding</b>
13 <sup>th</sup> April 2015	Verge cutting back- Ringwood / Hillbury Road	SB/RM	Awaiting confirmation from SB that works have now been completed as discussed. SB to chase and report back to Council.
14 <sup>th</sup> September 2015	Overgrown Footpaths	KB	To be cut back when vegetation died back. This has been started but there is more to do. Role descriptions requested from John Williamson for volunteer ranger/ rights of way officer so that vacancies can be advertised (following Roy McCrudden leaving the village).
12 <sup>th</sup> October 2015	Dog Bin Emptying	MH/DWP /SB	Still awaiting confirmation from DWP regarding the dog bin emptying in Alderholt. SB has followed up. Dave Nichols from DWP to meet with Clerk to assess sites on 26/4
12 <sup>th</sup> October	Certificate from EDDC re DCA Award for Alderholt	KB/SB	Advised By EDDC that they are looking into and hope to provide a certificate from Community and Leisure Dept. 4/4/16 EDDC confirmed that Certificate to be dropped into office.
9 <sup>th</sup> Nov	Footpath E/347	KB/DCC/ SB	26/1/16-footpath is in Hampshire now referred to Hants Countryside Access Team for action. Office to follow up in April
11 <sup>th</sup> January	Surplus Store	SB	SB to follow up- <b>Cllr Logan advised that they are still awaiting clarification of the affordable housing element.</b>
11 <sup>th</sup> January	Food Waste	SB	SB to check if food rubbish is recycled or taken to landfill- awaiting response
11 <sup>th</sup> January	Cllr Training	MH	On hold until new Cllrs in place
14 <sup>th</sup> March	Co-op Store Parking	MH	Clerk to contact store to determine when entrance will be widened as per planning application. <b>MS and GL to attend meeting on 6<sup>th</sup> May.</b>

Chairman's Signature;



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14 <sup>th</sup> March	Recreation Rebuild	GL	Full report of project to be provided at April meeting. <b>Further information to be sought from Working party which is then to be reported at a special meeting following the complexity of this.</b>
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**70/16**

**TO RECEIVE THE CHAIRMAN'S/CLERKS REPORT**

The Clerk's report is attached to the minutes. **Noted**

**71/16**

**TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR**

Cllr Butler was not present at this meeting.

**72/16**

**TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR**

Cllr Gina Logan advised she was settling into her role and is due to attend her first full Council Meeting next week. Cllr Logan will be holding a monthly surgery in the Committee room on the 3<sup>rd</sup> Saturday of each month between 10.00am and 11.00am

**73/16**

**PUBLIC OPEN FORUM**

There were 3 members of the public present. The following points were discussed;

1. Recreate Trees at Recreation Ground – Concerns over positioning of trees and ongoing maintenance were raised. (this is a later agenda item ref min 75/16)
2. Wiggle Cycling Event – 9<sup>th</sup> and 10<sup>th</sup> April. Lots of concerns were raised including cyclists urinating at side of road, littering the countryside, riding 4/5 abreast, not being courteous to drivers. **Parish Council to send letter to organisers (copy to local police) and clerk to provide Ian Cole with contact details for him to submit comments directly.**
3. Mr Sansom queried the outcome of the planning application discussed at Full Council Meeting on 14<sup>th</sup> March 3/6/0094/HOU The Cottage, Fordingbridge Rd, Alderholt. The assistant clerk advised that this has been refused.

**74/16**

**FINANCE**

1. **Cllrs unanimously resolved to agree to the following schedule of payments;**  
(To show the end of the financial year, the accounts have been shown separately)

Chairman's Signature;



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**31st March 2016**

PAYMENTS FOR SANCTION

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<b>TOTAL PAYMENTS FOR SANCTION</b>	<b>0.00</b>
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CREDITS

Co Op Interest- current a/c	0.00
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Total of credits pd to current account	0.00
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Co Op savings account	0.00
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Nationwide postal a/c interest	0.00
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<b>TOTAL CREDITS RECEIVED</b>	<b>0.00</b>
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DDR's

Semcorp bmth	0.00
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BT	0.00
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<b>TOTAL DDR'S</b>	<b>0.00</b>
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PAYMENTS MADE IN BETWEEN MEETINGS

Viking-stationery	124.80
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DAPTC Training Cllrs update East -Hibberd	30.00
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TW Lane Ltd-Electricity lamp test and repair	606.00
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A Mudd Final qtr Payroll admin fee	39.00
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St James' First School Commemorative coins	199.00
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<b>998.80</b>
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<b>PETTY CASH TOTAL</b>	<b>50.00</b>
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**Cashplus debit card;**

Meon Direct-neon marker paint	16.80
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<b>Total expenditure on Debit Card</b>	<b>16.80</b>
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Total cash book funds for the Council at 31<sup>st</sup> March 2016  
£123322.82cr

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**11<sup>th</sup> April 2016**

PAYMENTS FOR SANCTION

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<b>TOTAL PAYMENTS FOR SANCTION</b>	<b>0.00</b>
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CREDITS

Co Op Interest- current a/c	0.00
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Total of credits pd to current account	0.00
Co Op savings account	0.00
Nationwide postal a/c interest	0.00
<b>TOTAL CREDITS RECEIVED</b>	<b>0.00</b>
DDR's	
Semcorp bmth	15.77
	0.00
<b>TOTAL DDR'S</b>	<b>15.77</b>
<u>PAYMENTS MADE IN BETWEEN MEETINGS</u>	
DCC Pension Fund Upfront 2016/17 LGPS Payment	3769.10
	<b>3769.10</b>
<b>PETTY CASH TOTAL</b>	<b>50.00</b>
<b>Cashplus debit card;</b>	
<b>Total expenditure on Debit Card</b>	<b>0.00</b>

1. Total cash book funds for the Council as at 11<sup>th</sup> April; £119543.52cr
2. **Cllr Logan** to carry out next month's financial control checks

75/16

**RECREATION GROUND**

**The following items in relation to the recreation ground were discussed;**

1. **PC Weekly Inspections;** Cllr Hibberd reported that the seat on the zip wire is getting old but doesn't believe there to be any safety issues. **Councillors unanimously agreed that this could wait until the annual inspection takes place.**
2. **Cllr Smethers** to carry out next month's inspections and to also carry out visual checks of the equipment
3. A request was made to replace 2 grit bins in Park Lane and outside Post box Cottage Crendell. **Councillors unanimously agreed to order 2 bins from the previous suppliers Viatec-UK using surplus funds from 2015. Cllr Hibberd agreed to install the bins and move remaining grit to the new bins.**
4. Permission sought by St James Church to install 5 flowering cherry trees at the Recreation Ground. Alderholt Recreation Association had emailed concerns over positioning of trees and maintenance and upkeep. In addition, Councillors were concerned that as part of the Recreation Rebuild project, the bank where the trees are currently planted is intended to become part of the Car Park. **Councillors unanimously agreed that the bank behind the MUGA would be a more appropriate location for 3 of the trees and that a request be made to St James'**

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**Church to resite the remaining 2 trees in the churchyard. Letter to be sent to St James' Church advising of the above.**

**76/16**

**TO NOTE THE MINUTES OF PARISH COUNCIL COMMITTEES**

1. Planning Committee Minutes 17<sup>th</sup> March 2016 circulated and noted
2. Policy and Finance Committee Minutes 17<sup>th</sup> March 2016 circulated and noted

**77/16**

**TO CONSIDER REPORTS FROM COUNCIL REPRESENTATIVES AND EXTERNAL BODIES**

1. ARA AGM Minutes and 02/03/16 and 2015 Annual Accounts. **Noted, clerk to verify on return to office.**
2. Alderholt Village Hall Minutes 17/3/16 **Noted**

**78/16**

**TO CONSIDER REPORTS AND PROPOSALS FROM THE RIFLE RANGE WORKING PARTY**

On 2<sup>nd</sup> April 2016, Working party members had met with the scouts and discussed the 10 points raised at the February PC meeting, Min ref 36/16. (Report circulated).

The report from this meeting was discussed and **Cllrs unanimously agreed to the following;**

**Points 1-4 agreed unchanged**

1. *Following the fact that the lease is to now be drawn up by APC, rather than 1<sup>st</sup> Alderholt Scouts, the working party propose that APC will no longer pay 50% of the costs required in the preparation and finalisation of the new lease upon receipt of an invoice but will instead will pay for all of its own legal fees and 1<sup>st</sup> Alderholt Scouts will pay for all of their own legal fees*
2. *The Parish Council to pay 50% of the costs required for registration of the land with the Scout Association Trust Corporation upon receipt of an invoice. (Unchanged)*
3. *The PC will take out and pay for Indemnity insurance (as there is only a Possessory Title to the land) for the value of the land only. If 1<sup>st</sup> Alderholt Scouts wish to increase the value to allow for buildings, they are to pay for the additional costs. Additionally, as advised by the solicitor, in or about August 2020, APC to apply to the Land Registry to upgrade title from possessory to absolute.*
4. *Following completion of the lease, APC to ring-fence any remaining funds in the Rifle Range Reserve Fund for a period of 2 years, solely for use by the 1<sup>st</sup> Alderholt Scouts. During this time, 1<sup>st</sup> Alderholt Scouts may apply for these funds via an APC Capital grant application. This MUST be towards CAPITAL EXPENDITURE of the site. At the end of the 2 years, if all or some of the funds are remaining, the Parish*

Chairman's Signature;



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*Council will review the funds and decide whether to extend the time period or reallocate the funds to a different capital project.*

**Point 5 amended from;**

- 5. APC to insert a clause in the lease that allows APC to terminate the Lease if 1<sup>st</sup> Alderholt Scout Group ceases to exist*

**To now read;**

- 5. In the event of the 1st Alderholt Scouts ceasing to exist, the lease would transfer to the District Scout Association, with the same clauses protecting the interest of the local community as was agreed to for use by 1st Alderholt**

**Points 6 & 7 agreed unchanged**

- 6. The land should primarily be used by 1<sup>st</sup> Alderholt Scout Group for its own purposes but the Lease will provide that 1<sup>st</sup> Alderholt Scouts may allow other Scout Groups and any Alderholt based community groups to use the land. APC wish to ensure that use by other Scout Groups does not become the main use. To do this a clause to be inserted allowing APC to terminate the Lease if it is considered that this is happening*
- 7. The Lease is not subject to a new building being provided by the scouts. The purpose of the lease is to allow the land to be used for the benefit of the Alderholt community and as long as the scouts are regularly using the land and allowing other community groups access to it, then this is considered sufficient use of the land.*

**Point 8 agreed unchanged although this should not be Cllr Smethers due to a possible conflict of interest**

- 8. APC to have a nominated official to sit on the Scouts Executive Committee*

**Points 9 and 10 are still outstanding due to further clarification being sought on the documentation received.**

- 9. APC to appoint Dixon and Templeton Solicitors to proceed with the lease based on the costs advised in the email received from Dixon and Templeton, dated 26/1/16 (subject to information being received from the 1<sup>st</sup> Alderholt Scouts -see proposal 10 below)*
- 10. Before proceeding with the lease, 1<sup>st</sup> Alderholt Scouts are required to provide APC with the following information;*
  - A list of Leaders*
  - The names and positions of the Executive Committee, with whom responsibility of the land and building ultimately falls*
  - A copy of their Constitution*
  - A copy of their most recent Accounts and Annual Report*
  - A full business plan for five years, showing how the operation and future of the Group will be sustained*



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- *Clarification as to how the interests of the local community will be integrated with the use of the land in the future*

**In addition, Cllrs unanimously agreed to the following points raised at the Working Party meeting;**

- 1. The period of the lease to be 50 years, not 30 years as previously stated. This is to facilitate more grant opportunities, as 30 years is viewed as short term.**
- 2. Permission to access the land to be extended to the 31<sup>st</sup> December 2016, and to be extended to allow:**
  - a. Activities from members of the Group, but excluding camping. Access to be via Mr Hussey's camping field, not the main entrance gate. NB. Scouts have advised that Mr Hussey has given permission for this.**
  - b. The installation of boundary fencing, which will be carried out by adult volunteers. The Council requires further information on the proposed fencing. The Scouts are responsible for ensuring that the fencing complies with legislative requirements and any planning consent that may be required.**

Other points for action agreed at the Working Party meeting were;

- Will Parkes will try and ascertain the definitive boundary line
- When the draft lease has been prepared, this will be sent to the Scouts via Sheenah Bradford (GSL), who will then circulate it to the other members of the Group and interested parties, and eventually to Gilwell Park.

**79/16**

**TO CONSIDER A REQUEST FOR FUNDING TOWARDS THE MAINTENANCE OF THE FINGERPOSTS AND ROUNDELS IN THE VILLAGE.**

Report circulated. Local resident Tim Mellor has approached the PC and Dorset AONB to help restore this historic signage.

**Cllrs unanimously agreed to the following points;**

- 1. That this council will allow Mr Tim Mellor to repair/replace the fingerposts and roundels in Alderholt.**
- 2. That this council will allocate funding for materials of £ 750.00 from the 2016 General Village Maintenance Fund.**

**80/16**

**TO CONSIDER A REQUEST FROM THE CSW TEAM FOR FUNDING TOWARDS A NEW SPEED CAMERA**

Report circulated. Cllrs unanimously agreed to provide requested funding of £ 20.00 from the 2016 Contingency Fund.





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**81/16**

**TO DISCUSS THE SOLAR FARM OPEN DAY AND COUNCIL REPRESENTATIVE ON THE COMMUNITY FUND**

**Cllrs unanimously agreed to the following points;**

- 1. Further to the decision made after the resignation of Roy McCrudden as Parish Councillor and the decision to replace him with Cllr Stuart Archer as the representative from the Parish Council to be appointed as Trustee (min ref 34/16) and following on from the presentation by James Grazebrook at the last meeting (min ref 44/16), it was unanimously agreed that Cllr Archer becomes a co opted member of the group (with no voting rights) rather than replacing Roy McCrudden who is staying on as Trustee.**
- 2. Cllrs Logan and Hibberd agreed to attend the Open Day on Saturday 28<sup>th</sup> May and Cllr Smethers also hopes to attend. It was agreed that the Parish Council attend as a communication exercise. Office to organise a game to encourage people to our stand.**

**83/16**

**TO CONSIDER CORRESPONDENCE RECEIVED**

- New Forest DC Notice of Road Closure B3078 Bowerwood Rd on 29<sup>th</sup> May 2016. **Noted.****
- Consultation on the future of Mobile Libraries [www.dorsetforyou.com/mobile-library-consultation](http://www.dorsetforyou.com/mobile-library-consultation). 4th April- 14 May. **Noted - Any comments to be emailed to clerk by 25<sup>th</sup> April.****
- C&EDDC Consultation; Proposed Revisions to National and Local Validation Checklists for Planning Applications 23/3/16-04/05/16 **Noted.****
- DCC Dorset Schools Admission's Policy <https://www.dorsetforyou.com/article/419674/2017-2018-School-Admissions-policies> **Noted - Any comments to be emailed to clerk by 25<sup>th</sup> April.****

**84/16**

**ANY OTHER ITEMS FOR REPORT ONLY**

Nothing to report

Meeting closed at 8.20pm



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**Clerks Report**

**Changes to Alderholt Policing**

“Due to Organisational needs and resource management Dorset Police have slightly altered their Neighbourhood Policing Boundaries. This will not affect the Service you receive from Dorset Police just the personnel. Alderholt will no longer be covered by PCSO Steve Willis and PC Tom Clements under the Rural East Dorset Neighbourhood Policing Team, instead Verwood Town Neighbourhood Policing Team will be taking it on. Patrol Officers will continue to Patrol Alderholt as part of East Dorset patrols and respond to 999 calls as normal.”Your new Verwood Town and Alderholt Neighbourhood Policing Team is: -



**PCSO 5120  
Robin Morgan**



**PC 1292  
Andrew Robertson**

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**Camel Green Road**

Update from Geoff Edwards who is co coordinating the works;

Drainage works are due to start on 4<sup>th</sup> April

- EDDC have provided money towards the scheme but will take no responsibility for the outcome. They have verified the design and requested quotes from 3 approved contractors.
- Wilton Homes are also to contribute financially
- Residents sent a letter on 19<sup>th</sup> February requesting contributions

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