



**Minutes of the Extraordinary Meeting of Alderholt Parish
Council Committee Room, Alderholt Village Hall
7.00pm Monday 23rd May 2016**

112/16

PRESENT; Cllr G Logan (Chairman)
Cllr A Hibberd
Cllr K Murton
Cllr J Simcock
Cllr M Smethers
Cllr D Tooke
Cllr J Walker
Also present; Mrs M Humby, Clerk
0 members of the public

APOLOGIES; Cllr S Archer, Cllr L Evans

113/16

WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING

The Chairman welcomed everyone to the meeting and advised of fire procedures for escape in the event of a fire.

114/16

TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS

No pecuniary interests were declared nor dispensations requested. However the following Councillors declared a personal interest for the purpose of transparency;
Cllr's Hibberd and Simcock-both are Sports and Social Club members
Cllr Murton-until recently was an employee of the Churchill Arms pub in Alderholt

115/16

TO RESOLVE TO EXCLUDE THE PRESS AND PUBLIC; TO DISCUSS THE RECREATION GROUND REBUILD PROJECT INCLUDING FINANCIAL DOCUMENTS

There were no members of the public and press present.

Background papers had been circulated to all members prior to the meeting;

- Questions from individual Cllrs
- Background paper to support notes of WP Meeting 26/4/16
- Notes from WP meeting 17/5/16

Cllr Gina Logan had provided a written response to all of the questions asked which will be held on file. The questions were worked through and discussed in detail.

The following points require further information to be obtained and considered;

1. Concerns over the SSC being a private members club-Use of public monies and proposing and seconding new members means the club is not open to all in the village. **To be looked into to see if this aspect can be changed**



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2. Is the Parish Council prepared to control/manage the project in principle?-the WP were tasked only with taking it to the planning stage. There is a lot more information required for the next stage and **when the information has been obtained by the WP, this question needs to be put to and decided by the Council**
3. Should the Council be taking out a Public works loan?- **more information required and then to be put to council (and public) for decision**
4. Funding from EDDC-**more information to be obtained by GL including amounts and timescales**
5. How many people using the Sports facilities are actual residents of Aldersholt?-**WP to find out from Sports clubs**
6. Where is the evidence to show that the ARA and SSC have put in their own reserves/funding to the project? **More information to be obtained-consider volunteer time**
7. Does the PC have to own the building-can the clubs amend their status to enable them to claim back VAT in the same way as the PC? **Further information to be sought on this; more clarification required on the lease and management structure. Who holds the lease and license for alcohol? Professional legal advice should be obtained to answer these questions. The business plan should also include finances for now and the future with the aim of being self funding (especially if PC paying off a loan)**
8. Employment of a Project Manager and Professionals for Governance advice. The project has been going on for a long time and there is a risk of it having to be restarted when new members come on board as has happened in the past. **It is likely that a project manager will need to be employed. Further information to be sought**
There is not only the building element to consider but also the impact on the APC governance (including audit, financial accounting system, procurement and contract process, risk assessment). APC, as a local council, has to follow strict regulations which are out of the clerk's current expertise. **Professional advice to determine Governance for the council to be sought and will require agreement by the council.**
The extra costs for these professional services will also require factoring into overall costs.
9. How long will the building work actually take? **WP to find out**
10. If funds cannot be achieved can project be split into 2 tranches? **It is hoped that this won't be the case but it could be discussed as an option**
11. Has this been achieved by other community groups/councils? **DT will discuss with Ellingham Rugby club who have carried out a similar project and report back to the WP**
12. At what stage should the public be consulted on this project? **There is still a lot to determine on the detail of the project. In the meantime, residents could be**



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consulted on the design of the Building plans as a 1st stage consultation process. See below

Cllrs unanimously agreed to extend the time of this meeting beyond 2 hours, as per standing orders, in order to complete the business being transacted.

116/16 AMENDMENT TO MINUTE REF 109/16

At the PC meeting 9th May 2016, min ref 109/16, the following proposal from the WP was agreed unanimously;

The Recreation Ground Re-Build Project Working Party proposes that in the light of the VAT information obtained, the project is progressed as option 1 the refurbishment and extensions, and the architects Relph Ross are instructed to proceed to planning permission (this agreed in principle APC minute 192/15 dated 9.11.15.) as per scheme 2 referenced in their letter FK/1650/FQ3 dated 2.11.15. The cost for making this submission being £7,543.22 plus VAT and LA planning fees

Cllrs also requested it be noted that they would like members of the public to be made aware of this project as soon as possible. However, more information needs to be discussed with the Parish Council at an extraordinary meeting before this happens.

Following the discussions at tonight's extraordinary meeting, **Cllrs unanimously agreed to add the following to the above minute;**

APC require copies of the architects plans that are to be submitted to the Local Planning Authority to show to members of the public at a "Public Awareness Day" (provisional date 16th July 2016) PRIOR to the plans being submitted to the LPA. The public will be asked for comments on the DESIGN ONLY element of the project. Working Party members will organise the Awareness Day and consolidate resident's comments following it. In the event that there is a negative response to the design, or a large majority of comments about a particular design point, WP members may need to reassess the design and consult again with full council. If neither of the above occurs, the Architects can be instructed to proceed to planning permission as agreed in min ref 109/16, above.

Actions;

1. WP to organise awareness day including full page advert in parish news and follow up from it
2. Clerk to write to Relph Ross advising of the above with a request for CAD drawings
3. WP to investigate points 1-11 for report back to full council.

Meeting closed at 9.20pm



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