



**Minutes of the Ordinary Meeting of Alderholt Parish Council
Committee Room, Alderholt Village Hall
7.00pm Monday 13th June 2016**

117/16

PRESENT; Cllr G Logan (Chairman)
Cllr S Archer
Cllr K Murton
Cllr M Smethers
Cllr David Tooke
Cllr J Walker
Also present; Mrs M Humby Clerk
Dorset County Councillor Steve Butler
5 members of the public

APOLOGIES; Cllr J Simcock, Cllr Lynn Evans, Cllr A Hibberd, Sheenagh
Bradford (1st Alderholt Scouts)

118/16

WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING

The Chairman welcomed everyone to the meeting and advised of fire procedures for escape in the event of a fire.

119/16

TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS

No pecuniary interests were declared nor dispensations requested.

120/16

TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING

Cllrs unanimously resolved to agree the minutes of the Annual Parish Council meeting dated 9th May 2016 and the extraordinary council meeting of 23rd May 2016 as a correct record of each meeting. They were then signed by the Chairman.

121/16

TO REVIEW OUTSTANDING ACTIONS FROM LAST MONTH

1. Co-op Store Parking- Letter sent to Co Op requesting them to complete second phase of planning application regards parking. Awaiting response
2. Grit bins delivered on 4th May. Cllr Hibberd has now installed these. **New updated stickers to be ordered for these and all new bins**
3. Graffiti – Blackwater Grove Bridleway Graffiti reported by Cllr Logan. **Cllr Murton agreed to remove**
4. Maintenance of flowerbox on porch of committee room- Agreed with AVHMC (Cllr Logan and Murton involved in discussions) that maintenance of flowerbeds to be shared every other year between APC (even years) and AVHMC (odd years). Cllr Murton has refilled this month.

Chairman's Signature;



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TO RECEIVE THE CHAIRMAN'S/CLERKS REPORT

LGPS

The clerk attended DCC Pension Training session on 10th June 2016 which was very informative. The Council may need to review/ put in place pension policies which the clerk will look into over the forthcoming months.

Auto enrolment staging date for APC is 1st April 2017 but with previous council agreement that APC employees are in the LGPS, we are already ahead of the game. The clerk continues to carry out ongoing admin duties with the Pensions Regulator regarding this.

Noted

123/16

TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR

Cllr Butler advised that DCC are looking into the future of the Council with two options of a Combined Authority or a Unitary Authority. The planned date is 2020, but there is still a lot to determine so this date is doubtful.

124/16

TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR

Cllr Logan advised;

1. EDDC had taken a vote to remove the Affordable Housing units of the Surplus store planning application following advice from the District Valuer that the applicant had a valid case for it to be removed.
2. Dorset Waste Partnership are changing their routes and collection days and letters are to be sent to residents advising then accordingly.

Cllr Hibberd arrived and remained in the public gallery

125/16

PUBLIC OPEN FORUM

There were members of the public present. Various points were discussed with the following requiring action;

1. Resident; issues with broadband-resident advised to contact provider
2. Bob Manston- Cllr Hibberd has cut down a tree at the recreation ground but the stump is still in situ but will be removed within next few days. **Agreed Cllr Murton to purchase safety tape tomorrow to enclose it if it's not removed**
3. Bob Manston- incident when grass cutting with people refusing to move; who to report to? PC responded that APC has SLA contract with ARA so first port of call is with ARA;**PC to review as part of SLA review at September P & F meeting**
4. Problems with congestion at Charing Cross-PC responded that they are aware of this and are liaising with the Co Op on widening the car park entrance and monitoring traffic volume and parking once the new houses are sold.

Chairman's Signature;



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5. Following works by the Electricity board, there are now 2 broken steps leading from Daggons Road to Churchill Close. **The clerk to report**
6. An update on the Recreation Rebuild- referred to EPM minutes 23rd May 2016 and advised that Public Awareness Day for this is planned for 16th July 2016
7. Further questions were raised by a resident about the Recreation Rebuild on behalf of other residents. The Chairman began by answering but as the resident had a long list of questions it was instead **agreed that the questions would be forwarded to the Recreation Rebuild Working Party and they would respond by email directly to the resident.**

126/16

FINANCE

1. **Cllrs unanimously agreed to sanction the following payments;**

PAYMENTS FOR SANCTION

DAPTC-Annual Subscription	738.46
P Walker Internal Audit fee	100.00
Viking-Stationery and ink	337.96
DCC -Dog bin emptying 4th April-30th June (13 weeks)	338.00
DCA- Funding training-Cllrs Murton & Simcock	60.00
Cllr Hibberd- materials for repair of tap at allotments	8.21
Cllr Murton- purchase of flowers for village planters	76.89
M Humby- travel expenses-LGPS training	35.50
TOTAL PAYMENTS FOR SANCTION	1695.02

CREDITS

HMRC -VAT reclaimed 01/04/15-31/3/16	2442.06
Co Op Interest- current a/c	0.00
Total of credits pd to current account	2442.06
Co Op savings account	0.00
Nationwide postal a/c interest	0.00
TOTAL CREDITS RECEIVED	2442.06

DDR's

<u>BT</u>	296.26
Semcorp bmth	15.77
TOTAL DDR'S	312.03

PAYMENTS MADE IN BETWEEN MEETINGS

-	0.00
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Cashplus debit card;

Land Registry Title plan search- Recreation ground boundary	3.00
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Chairman's Signature;



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Total expenditure on Debit Card	3.00
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TOTAL PETTY CASH	23.57
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£1000 transferred from current account to cashplus card

2. Total cash book funds for the Council; £151630.87cr
3. **Cllr Simcock** to carry out next month's financial control checks
4. **Internal audit**

The Internal auditor has completed his section of the Annual Return with no risks identified. His report included two additional comments;

Recommend changes to the public open forum item on the agenda; Cllrs agreed that this would be considered by Policy and Finance Committee when reviewing standing orders

Recommend employing a project manager with knowledge of, amongst other things, contracts, the procurement process and VAT implications for Rebuild Project and Council to ascertain if they need to change their accounting process from a 'Receipts and Payments' basis to an 'Income and Expenditure' basis.

Cllrs agreed that this would be considered under the next stage of the Rebuild project

127/16

RECREATION GROUND

The following items in relation to the recreation ground were discussed;

1. PC Weekly Inspections; Cllr Simcock- noted that Zip wire may require adjustment but can be determined by inspector when annual inspection completed this week. When the inspection is complete, **Cllrs agreed that the contractor recommended by the Play Inspection Company should be used to carry out any urgent repairs.**
2. **Cllr Murton** to carry out next month's inspections and to also carry out visual checks of the equipment
3. Boundary trees at recreation ground-the clerk and Cllr Logan had met with the neighbouring landowner to discuss ownership of the hedge on the boundary. This is difficult to establish and further discussions will take place. In the meantime, the landowner agreed to carry out works to any potentially unsafe trees on the boundary line adjacent to the tennis courts before the end of July (under his own risk and insurance policy). Following this, the PC will organise a tree inspection of trees on PC owned land to include the recreation ground. A further meeting will then take place with the landowner to finalise ownership and responsibility. The ARA have been informed of this.
4. Dog bin emptying contract. The DWP had advised that to take on the contract changes were required to the type and location of the Parish Council owned bins due to a DWP policy change. In view of this, the clerk had also requested a quote



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from another contractor used by other local clerks. **Cllrs unanimously agreed to accept the quote by the new contractor to empty all 5 dog bins owned by the Parish Council including a quarterly clean of each dog bin.**

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TO NOTE THE MINUTES OF PARISH COUNCIL COMMITTEES

- Planning Committee Minutes 16th May and 6th June 2016 circulated and **noted**

129/16

TO CONSIDER REPORTS FROM COUNCIL REPRESENTATIVES, AND EXTERNAL BODIES

- Alderholt Village Hall - Main Committee Meeting Minutes 26th May 2016 and report from Cllr Walker. **Noted**
- Alderholt Recreation Association 8th June 2016-Report from Cllr Hibberd **Noted**
- East Dorset Environment Partnership- response to Hampshire consultation on possible closure or changing hours of its household recycling centres **Noted**

130/16

TO CONSIDER PROPOSALS RELATING TO THE RIFLE RANGE AND SCOUTS

Meeting Report and following documents circulated;

Documents from 1st Alderholt scouts;

- Leadership details
- Constitution
- Annual Accounts-2015
- 1st Alderholt Scouts project statement
- Group numbers
- 1st Alderholt scouts project aim

Other documents circulated for background information;

- 04192016 Rifle Range GKL update – Responses to WP following WP Meeting of 18 April 2016
- Report -Inspection Of Rifle Range Site 29.4.16
- Rifle Range Report – History of the Site
- Discussions on points to be included in the lease agreed with scouts Nov 2015

The following points were noted in relation to the documents circulated;

1. Reference Report from Cllr Logan; The PC will not be seeking planning permission for a building for the scouts; this is for the scouts to do. The land is being leased as it stands and there is no requirement for a building in order for the lease to be given.



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2. Reference Scouts Project Statement- the section titled Next Steps is out of date and is now superseded by a decision previously agreed whereby the Scouts will pay their own legal fees as will APC.

The Chairman invited Cllr Hibberd to talk on this item. He apologised that there were some errors in the papers and also that the scouts were not in attendance at the meeting, as promised.

Cllrs discussed the documents received and voted upon the proposal below;

Proposal that following the documentation being received from the 1st Alderholt Scouts, the Council agree that the clerk and Cllr Hibberd meet with Dixon and Templeton Solicitors and instruct them to draw up a draft lease.

Cllr Smethers abstained

Resolved

All points previously minuted at meetings to be included in the lease.

Cllr Archer advised that he has seen trailers and a shed on site which have not been agreed- **the clerk to contact the scouts regarding this.**

131/16 TO CONSIDER 3 PROPOSALS TO HELP WITH SPEEDING IN THE VILLAGE

Meeting report and background papers from Cllr Smethers circulated.

Proposal 1; SID (Speed Indicator)

That APC purchase a DCC approved SID device to replace the SIDS previously provided by DCC at a maximum cost of £2500 (depending on the brackets, and the number of sites). To be funded from the Contingency Reserve Fund

Cllrs Archer and Walker abstained from the vote.

Resolved

Proposal 2; If proposal 1 is approved, to consider:

That APC Pay £200 to instruct DCC to monitor the suitability of other SID sites with a view to then purchasing either a single pole for £200 or two poles for a maximum of £400 (total maximum cost £600.00) depending on the outcome of the DCC survey. To be funded from the Contingency Reserve Fund

Cllr Archer voted against this proposal

Resolved

The time being 9.00pm, the Chairman proposed an extension to standing orders to continue with the meeting items. Cllr Archer left the meeting

Proposal 3; Purchase of Stick@30 wheelie bin stickers



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That Alderholt Parish Council purchase 750 speed labels, letters and envelopes, at the cost of £315, if the application made to the DPCC is unsuccessful.

Cllrs agreed to extend this item until the July meeting to determine firstly whether the DPCC funding application is successful.

132/16

TO CONSIDER CORRESPONDENCE RECEIVED

1. Email; change to policing in Alderholt –PCSO Robin Morgan is leaving as he is starting a secondment with the Safe Schools Team on 31st May. PCSO 8212 Ros Fricker is covering Alderholt for a month or so until the substantive replacement starts later in the summer. **Noted**
2. DAPTC newsletter **Noted**
3. DAPTC services advice letter **Noted**
4. Email; Dorset County Council Consultation; Have Your Say: A Combined Authority For Dorset-www.dorset-combined-authority.uk ends 17th June 2016 **Noted- Cllrs to respond individually**
5. DCLG consultation on changes to the regulations for the LGPS in England and Wales – the consultation document is available on gov.uk at <https://www.gov.uk/government/consultations/local-government-pension-scheme-regulations> and closes on 20th August (but effectively on the evening of Friday 19th August).
6. Email; Dorset County Council Is seeking views on their proposals for the future of subsidised bus services in Dorset. www.dorsetforyou.com/travel-dorset/bus-services-review the consultation runs for eight weeks ending on the 22nd July. **Agreed that Cllrs to submit their comments to the office by Thursday 30th June for correlation into a draft response to be considered at the July meeting. If no comments are received, the item will not be included in the agenda.**

133/16

ANY OTHER ITEMS FOR REPORT ONLY

1. Cllr Tooke reported that he had now met with a representative from the Ringwood Rugby club (as per agreement in the EPM-23rd May 2016) and that a formal report would be given to the working party for report back at the July PC meeting.
2. Cllr Logan reported that the Solar Farm Community Fund Launch Day had been a great success, including Cllr Hibberd's "guess the number of balloons in the tractor" competition.

Meeting closed at 9.15pm



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