



**Minutes of the Ordinary Meeting of Alderholt Parish Council
Committee Room, Alderholt Village Hall
7.00pm Monday 12th September 2016**

151/16

PRESENT; Cllr G Logan (Chairman and Alderholt East Dorset District Councillor)
Cllr A Hibberd
Cllr Lynn Evans
Cllr K Murton
Cllr M Smethers
Cllr D Tooke
Cllr J Walker,
Also present; Mrs M Humby Clerk
Dorset County Councillor Steve Butler
7 members of the public

APOLOGIES; Cllr S Archer and Cllr J Simcock

152/16

WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING

The Chairman welcomed everyone to the meeting and advised of fire procedures for escape in the event of a fire.

153/16

TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS

No pecuniary interests were declared nor dispensations requested.

154/16

TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING

Cllrs unanimously resolved to agree the minutes of the Parish Council meeting dated 11th July 2016 as a correct record of that meeting. They were then signed by the Chairman.

155/16

TO REVIEW OUTSTANDING ACTIONS FROM LAST MONTH

All items from last month's meeting, completed on the agenda as a separate item or listed below;

<i>Original Date</i>	<i>Subject</i>	<i>Owner(s)</i>	<i>Action-ongoing/outstanding</i>
11 th April	Grit Bins	KB	New updated labels delivered and now need to be put on bins- Cllr AH agreed to do this and took the labels
13 th June	Parking at Charing Cross	All	Ongoing- problems with congestion at Charing Cross –

Chairman's Signature;



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			to be monitored once new houses are sold
11 th July	Recreation ground	BM	To strim overgrown areas- Bob Manston to liaise with Cllr Murton to ensure all areas completed
11 th July	Trees planted by St James' Church at Rec ground	AH	Relocate 3 healthiest trees to MUGA mound in liaison with ARA-in Autumn
11 th July	Request for Table Tennis Table	MH/DT DT	Liaise together to update on APC reserve funds & what's req'd Liaise with resident and report back to meeting

156/16

TO RECEIVE THE CHAIRMAN'S/CLERKS REPORT

Clerks report-attached to minutes

Cllrs unanimously agreed that the new noticeboard should be oiled from this year to preserve it. Agreed that Cllrs Logan and Murton to do the oiling once the clerk has purchased the oil.

157/16

TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR

Cllr Butler (with input from District Cllr Logan) reported on the following;

- Dorset Waste Partnership (DWP) - there is a problem over the whole of Christchurch and East Dorset with the waste collection service. Following DWP reallocating the rounds to make them more efficient, it appears there is not actually enough time to complete the rounds. There seems to be various reasons being given and members of the public are confused and need know when to put out their bins. Cllr Butler and Logan are meeting with DWP representatives and when they have been made aware of the solution they will advise the parish office so that residents can be notified via the website and noticeboard.
- Christchurch and East Dorset District Council are about to review the local plan in consultation with the public.
- The 9 councils in Dorset and Dorset County Council are looking at the future of District and County Councils. There is a public consultation – Reshaping your Council that is available online and in hard copy form.



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- Floodplains have not been jetted and it is approaching the time of year when problems will occur. Ideally this should be done following leaf fall and is something that needs to be looked into.

158/16

TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR

Cllr Logan's report is attached to the minutes.

159/16

PUBLIC OPEN FORUM

There were 7 members of the public present. Various points were discussed with the following requiring action;

1. Blocked drains at Ringwood Road are still blocked. **Office to follow up again.**
2. Path by Reading Rooms is slippery from vegetation and foliage. **Office to report**
3. Weeds are everywhere in Alderholt and on roadsides-**office to chase up weed spraying schedule for Alderholt**
4. Oren and Jo Anderson, having had initial talks with Cllr Tooke, came to ask questions about the table tennis project (previously discussed at the July meeting). The clerk advised that unfortunately, Cllrs were not able to make financial decisions in the open forum. **It was suggested that Cllr Tooke liaise with them, as previously agreed, in order to put a formal proposal to the council on the whole project.**
5. Residents were advised that there would be a public meeting to discuss the Gladman Planning application for 60 houses in Ringwood Road. Details of this are still being confirmed.

160/16

FINANCE

1. **Cllrs unanimously agreed to sanction the following payments;**

PAYMENTS FOR SANCTION

War On waste -dog bin emptying	151.50
Gascoyne Cecil Estates-allotment ground annual rent	0.67
Dorset County Council-Traffic monitoring	300.00
Alderholt Recreation Association-2nd half yearly pymt SLA	1550.00
Alderholt Recreation Association-Annual Trustee Insurance	457.43
Viking -office items	217.65
BDO -audit fees	360.00
1st For Floors-office carpet fitting	819.00
Cllr Simcock-training travelling expenses	10.80
Cllr M Smethers-expenses from key cutting for SID	30.00
Cllr K Murton painting materials for decorating office	85.46
<u>TOTAL PAYMENTS FOR SANCTION</u>	<u>3982.51</u>



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CREDITS

Co Op Interest- current a/c -Aug	1.53
Total of credits pd to current account	1.53
Co Op savings account	0.00
Nationwide postal a/c interest	0.00
TOTAL CREDITS RECEIVED	1.53

DDR's

BT	260.37
Semcorp bmth-Aug/Sept	31.54
TOTAL DDR'S	291.91

PAYMENTS MADE IN BETWEEN MEETINGS

A Mudd payroll	39.00
Viking- safety equipment	51.32
Viking-safety gloves	10.79
A Hibberd travel expenses	9.90
EDDC Planning Application Fee Rec Rebuild Project (Chq)	577.50
Relph Ross Architect Fees	5377.48
Viatec Ltd (Grit Bins invoice)	264.00
War On Waste -dog bin emptying	121.20
Total of Payments made between meetings	6451.19

Cashplus debit card;

	0.00
Total expenditure on Debit Card	0.00

TOTAL PETTY CASH

23.57

2. Total cash book funds for the Council; £129766.90cr
3. **Cllr Simcock** to carry out next month's financial control checks
4. **The Conclusion of Audit**

The external audit, carried out by appointed auditor BDO, has now been concluded with no items to be reported. **Cllrs resolved to accept and approve the completed Annual Return for 2015/16. The Chairman and members gave thanks to the clerk for her work on this.**

161/16

RECREATION GROUND

The following items in relation to the recreation ground were discussed;

1. **PC Weekly Inspections Report**; Cllr Murton report on file. Nothing additional to report to that on annual inspection.

Chairman's Signature;



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2. **Cllr Hibberd** to carry out weekly inspections for the period 12/9-11/10

3. Annual Inspection of the Play Equipment and associated works

Report circulated to Cllrs. The quotes are not like for like as each contractor offers a slightly different service or has a different opinion on how to deal with identified risks.

- **Cllrs agreed that AVA Recreation be appointed to carry out quarterly inspections on behalf of the Parish Council until the end of the financial year, when the contract will be reviewed again.**
- **Cllrs agreed that AVA Recreation be appointed to carry out the works highlighted in the annual playground inspection report.**
- **Cllrs agreed that the grass mats to be dealt with following the first quarter inspection carried out by AVA Recreation to determine their suggested course of action and priority.**

4. Boundary hedge at the tennis courts

The trees have still not been cut back by the landowner. The meeting was adjourned at 8.30 to ask the opinion of Ian Cole (ARA). Ian Cole replied that he had no comment to make as the trees are looked after by the PC. The meeting recommenced.

Cllrs agreed that the clerk to contact the landowner again to determine what he is able to do and when. To be followed up with a letter and then reported back to the October meeting.

5. New Access gate from Foxhill Farm to Alderholt Recreation Ground

Report circulated. Following the July meeting, the action was put on hold in order to determine some legal information from the council solicitor. The clerk and Cllr Hibberd spoke with the solicitor who gave some verbal advice which has been circulated to Cllrs and is as follows;

Write a letter advising that the Council has been advised that an opening has been created onto council owned land without permission being sought from the council. The parish council grant consent for this opening but will reserve the right to terminate this agreement in the future if considered necessary (the item about a dog bin can also be added)

By giving written consent, this will mean the landowner won't acquire a legal right of access over time and that consent can be withdrawn at any time.

In the meantime, the ARA have now decided that they may wish to deal with this matter themselves and will be discussing at their meeting on 14th October. **Cllrs agreed the following;**

Email the ARA to confirm that they are happy for the PC to send a letter to the landowner, granting permission as per above but on the condition that a dog bin be provided on his land. Consent will be withdrawn if the dog bin is not provided.

It was noted that other residents may have created an access to the recreation ground, and that Cllr Smethers has a gate onto the public



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footpath. It was therefore agreed that a letter (as above but without the dog bin condition) be sent to all residents who have done this.

162/16

TO NOTE THE MINUTES OF PARISH COUNCIL COMMITTEES

1. Planning Committee Minutes 8th August 2016 circulated and **noted**

163/16

TO CONSIDER REPORTS FROM COUNCIL REPRESENTATIVES, AND EXTERNAL BODIES

Nothing to report

164/16

TO UPDATE ON THE REFURBISHMENT OF THE PARISH OFFICE

The office has now been successfully redecorated and a new carpet fitted. Thanks were given to Cllr Murton for completing the decorating and also to volunteer helper, Mr Terry Clark. **Members agreed a letter of thanks to be sent to him.**

The curtains have not been put back as Cllr Murton could see no indication that they are fire retardant. **Cllrs agreed that an email be sent to the village hall to confirm whether they are.**

The clerk has some additional purchases to make for the office, including a new fire box, as the current lock is broken. Cllrs agreed to this with all costs to be taken from the office reserve fund.

165/16

TO UPDATE ON THE RIFLE RANGE PROJECT

Cllr Hibberd and the clerk met with the solicitor over the summer and are currently awaiting the first draft lease to be received. It is hoped that this will be ready to be reported back at the October meeting.

166/16

TO CONSIDER REPORTS AND PROPOSALS FROM THE RECREATION GROUND WORKING PARTY AND CONSIDER PROPOSALS FOR TAKING THE PROJECT FORWARD

1. Notes of the last two Working Party meetings of 2016 circulated and **noted**
2. Report from Cllr Logan on situation to date, including a proposal to authorise and pay for a bat survey in order to submit the planning application to planning department and a suggested way forward for the next stage of the project. **In view of the new information from McPhersons Quantity Surveyor, regarding the costings, Cllrs agreed that a bat survey be commissioned but only when the plans are ready to be submitted.**



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Cllrs agreed that an extraordinary meeting to determine the next stage of this project should take place as soon as possible and following Cllr Logan obtaining more information regarding the costings received from McPhersons.

At this point of the meeting, 9.05pm, Cllrs resolved to continue with the meeting (as per standing orders) in order to finish the business to be transacted.

167/16

TO CONSIDER A PROPOSAL FROM CSW REGARDING THE PURCHASE OF SOLAR PANELS FOR THE SID POLES

Report circulated from Cllr Smethers with regards to purchasing solar panels for the SID poles.

Cllrs unanimously agreed to spend £300 for 2 solar panels. A further £150.00 is agreed for a 3rd solar panel if the bid to the Community fund is unsuccessful. These funds will be taken from the Contingency reserve fund.

168/16

TO CONSIDER A REPORT FROM CLLR TOOKE REGARDING THE PURCHASE OF 3 VILLAGE DEFIBRILLATORS

Report circulated from Cllr Tooke. **Cllrs unanimously agreed that at this stage, as there is a lot of interest from the village this should be a village initiative.** If further help is sought from the PC in the future, the residents group should come back to the PC with more detail and a formal proposal for Councillors to consider.

169/16

TO CONSIDER CORRESPONDENCE RECEIVED

- 1. Dorset Best Village Competition Award evening 27th September 2016. Cllr Hibberd to attend**
- 2. DAPTC proposals for AGM-Cllrs agreed nothing to propose from Alderholt**
- 3. Email received from resident in Daggons Road re speeding. Noted and clerks response agreed with.**

170/16

TO CONSIDER EMPLOYMENT ISSUES

A letter of resignation had been received from the assistant clerk. The clerk also advised members of the huge workload being experienced through the office and the need to urgently address this (the latter was an item for the next P & F Committee meeting on 26th September although this meeting has now been bought forward to 13th September). **In view of the urgency of this matter, Cllrs agreed that the item be delegated to the P& F Committee to have full powers to resolve this issue.**



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171 ANY OTHER ITEMS FOR REPORT ONLY

Nothing to report

Meeting closed at 9.50pm

Clerks Report

Fingerposts

Mr Mellor has now started refurbishment of the fingerpost sign in the Hillbury/Ringwood Road location. He has put a notice up in its place advising of this.

Chapel Community Action Day

The Chapel are doing another community day on 8th October and have asked for a list of nay jobs that require completing. They will be again borrowing our litter pickers and **Cllrs are asked** to advise Kerry asap if there are nay jobs that could be passed on to the Chapel.

Dorset Highways Working Together

Dorset Highways have produced a Working Together document which is about communities taking on some of the highway jobs. The clerk will be attending the annual clerk's seminar on 25th September in Sturminster Newton and Andrew Martin, The Service Director for Highways will be attending to explain in more detail.

Local Plan Review

Simon Trueick, EDDC Partnership Planning Policy Manager will be presenting a session on Thursday 15th September at 7.00pm for Alderholt Cllrs at which the Local Plan Review will be discussed. This will give Cllrs an outline of future planning in East Dorset and will also be an opportunity for Cllrs to discuss the expectations of the planning Authority regards expanding village envelopes. This will be particularly pertinent to Alderholt with the new Planning application that has been received for the building of 60 homes in Alderholt on a site outside the village envelope. It is hoped that all Cllrs can attend this session.

Noticeboard Maintenance

Following installation of the Parish Council Noticeboard, it was recommended by the manufacturer that the noticeboard should be given an annual pre-winter treatment with Osmo Oil to protect it from the elements and to maximise it's lifespan. This could wait until next year (as its still in its first year) but could commence now.

Councillors are asked to consider whether it is necessary to commence maintenance this year and if so who should action this?

Ranger and footpath officer

Cllr Tooke has now taken on the additional role of volunteer Ranger for Alderholt to support his footpath officer role and will therefore be using the Council strimmer and brush cutter. A risk assessment and plan for this will be forwarded from Cllr Tooke as soon as the details are clarified with the DCC Rangers Team



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EDDC Report to APC 12.9.2016-Cllr Gina Logan

Major issue is the local government re-organisation where Dorset is undertaking a consultation entitled **reshapingyourcouncils.uk** this website is linked to the Dorsetfor you one and I urge everyone to participate by filling in the online questionnaire so that you can have your say in how the many services are delivered in the future. We want to hear your views before any decisions are made. The consultation closes on 25th October.

Apart from completing the online questionnaire there are also a number of roadshows taking place– where you can talk to Members and Officers – again all details accessible from the Dorset for you website. The Saturday East Dorset ones are:-

Sat 17th September at Wimborne outside HSBC 9.30 to 1.30

Sat 29th September in Ferndown Barrington Centre 10.00 to 2.00pm

Sat 1st October at St Leonards

Saturday 22nd October at Morrison's Verwood –10.00 to 2.00pm . I'll be attending this one

For those not able to complete a questionnaire you can write a letter and send to Opinion Research Services Freepost SS1018, PO Box 530, Swansea SA1 1ZL. Paper copies of the document and questionnaire will also be available in the local Libraries – Verwood.

Last week full council adopted:-

The Dorset Heathlands Planning Framework 2015-2020 as a Supplementary Planning Document- it's an implementation plan to mitigate the impact of new housing development upon the Dorset Heaths Special Projection Area. Will be used by all authorities in Dorset

Adopted the Christchurch and East Dorset Community Infrastructure Levy Charging Schedules, this replaces in part the S106 agreements. Number of different rates depending upon type of development. but for housing more than 10 units £70 per sqm, and for 10 units or less £150 sqm.

Formal approval to undertake a Local Plan review under a Local Development Scheme, evidence gathering and scoping taking place over the autumn, winter and spring.

Lastly I attended the launch of the Coach in the Community new bus which provides a safe meeting point and support for the youth and vulnerable rural area in East Dorset it is up at the Recreation Ground every Thursday evening with as many as 20 to 25 Alderholt young people attending.