



**Minutes of the Ordinary Meeting of Alderholt Parish Council  
The Committee Room, Alderholt Village Hall  
7.00pm Monday 12<sup>th</sup> December 2016**

**212/16**

**PRESENT;**

Cllr G Logan (Chairman and Alderholt East Dorset District Councillor)  
Cllr A Hibberd  
Cllr K Murton  
Cllr M Smethers  
Cllr D Tooke  
Cllr J Walker  
Mrs M Humby Clerk  
2 members of the public

**APOLOGIES;** Cllr S Archer, Cllr Lynn Evans, Cllr J Simcock and Dorset County Councillor S Butler

**213/16**

**WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING**

The Chairman welcomed everyone to the meeting and advised of fire procedures for escape in the event of a fire.

**214/16**

**TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS**

No pecuniary interests were declared nor dispensations requested.

**215/16**

**TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING**

Cllrs unanimously resolved to agree the minutes of the Parish Council meeting dated 14<sup>th</sup> November 2016 as a correct record of that meeting. They were then signed by the Chairman.

**216/16**

**TO REVIEW OUTSTANDING ACTIONS FROM LAST MONTH**

All items from last month's meeting are completed, on the agenda as a separate item or listed below;

<i>Original Date</i>	<i>Subject</i>	<i>Owner(s)</i>	<i>Action-ongoing/outstanding</i>
13 <sup>th</sup> June	Parking at Charing Cross	Cllrs	Ongoing- problems with congestion at Charing Cross – to be monitored once new houses are sold <i>Ongoing</i>
16 <sup>th</sup> June	Ranger Duties	DT	Risk assessment plan to be forwarded to clerk once details confirmed with Rangers team. Passed to P&F committee. <i>Outstanding</i>

Chairman's Signature;



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11 <sup>th</sup> July	Trees planted by St James' Church at Rec	AH	Relocate 3 healthiest trees to MUGA mound in liaison with ARA-in Autumn. Cllr Hibberd to now remove in liaison with St James@ PCC who have agreed to help and relocate some of the trees to the Churchyard and school. <i>Outstanding</i>
11 <sup>th</sup> July	Request for Table Tennis Table	MH DT (159/16)	Liaise together to update on APC reserve funds & what's req'd-Completed 10/10/16 Liaise with resident and report back to meeting with proposal <i>Outstanding</i>
14 <sup>th</sup> November	Oiling Noticeboard	KB	Oil purchased. Amended from Cllr carrying out works to office organising a contractor. (Dec-noticed crack in the wood so Manufacturer being contacted in first instance) <i>Ongoing</i>
10 <sup>th</sup> October	Tennis Court - Boundary Trees	MH	Organise tree inspection and follow up with ARA/landowner as per min182/16.4. <b>Tree inspection carried out w/c 5<sup>th</sup> Dec and report received this morning. Works identified -Essential and planned but awaiting clarification of the time scales of when these works need to be completed by. Chairman and clerk may need to organise urgent safety works otherwise information to be reported at January PC meeting</b>
10 <sup>th</sup> October	SLA/Rec Management	MH/MS	Letter to be sent to ARA to clarify their responsibilities as per min 182/16.5 <i>Outstanding</i>
10 <sup>th</sup> October	Highways Working Together	MH	Office to collate information to report back to Cllrs over next 6 months. <i>Ongoing</i>
10 <sup>th</sup> October	Local Plan Review	L. Plan WP DT/JS/K M/GL/AH	To organise survey and collate responses. To provide written report to full council by March 2017 meeting based on results of public consultation for response to Local Plan Review by end of March 2017. <i>Ongoing-report on agenda</i>
14 <sup>th</sup> Nov	Cllrs Training	MH  Cllrs	Training session to be organised for New Year. <i>Ongoing</i> <i>To commit to attending</i>



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14 <sup>th</sup> Nov	Highlighting Paint to dog faeces	JS	<i>Cllr Simcock reported that there was no dog faeces present when he attended rec ground</i>
14 <sup>th</sup> November	Allotments	AH	Cllr Hibberd to apply lime to Plot 23 in accordance with completed risk assessment. <i>Ongoing</i>
14 <sup>th</sup> November	Rifle Range	MH/MS /AH	All actions last meeting completed. Agreed amendments with solicitor. <i>Awaiting copy of amended draft lease from solicitor to forward to Scouts</i>
14 <sup>th</sup> November	No excuse sign in Birchwood Drive	MS	Consider changing direction of sign facing-MS response - <i>unfortunately there is no alternative pole that can be used in the opposite direction.</i>

**217/16**

**TO RECEIVE THE CHAIRMAN’S/CLERKS REPORT**

1. Chairman’s report attached to minutes.

Christmas tree is now in situ; local resident, Martin Pusey had donated the tree which was delivered free of charge & cut to size on site by Martin and his son. They have also agreed to help remove and dispose of it. Another local resident Sarah Freeman, once again helped to decorate with the lights. **A letter of thanks to be sent to both.**

2. Clerks report attached to minutes.

Cllrs Logan or Smethers will meet with the noticeboard manufacturer to discuss the quality of the noticeboard when he comes to repair the crack in the wood. Office to confirm date.

**Cllrs agreed to use the Odd Job man from Fordingbridge to put up the noticeboards and pictures in the office and oil the noticeboard although the latter is dependent on the meeting between the manufacturer and Cllrs.**

**TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR**

Cllr Butler was not present at this meeting as he is attending a full council meeting of EDDC members.

**219/16**

**TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR**

Cllr Logan’s report is attached to the minutes.

**220/16**

**PUBLIC OPEN FORUM**

There were 2 members of the public present as observers only.



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**221/16**

**FINANCE**

**1. Cllrs unanimously agreed to sanction the following payments;**

**PAYMENTS FOR SANCTION**

M Humby expenses-petty cash top up	50.00
M Humby expenses-travel SLCC meeting	33.30
G Logan Travel Expenses-Meeting with MP	18.00
A Hibberd Travel expenses	36.00
SLCC Annual membership renewal	157.00
DAPTC Training Clerks seminar	40.00
A Mudd-Puddle Payroll qtlly chges	39.00
Viking -Stationery	47.10
T Mellor-Fingerpost refurbishment expenses	559.55
<b>TOTAL PAYMENTS FOR SANCTION</b>	<b>979.95</b>

**CREDITS**

Co Op Interest- current a/c -Dec	0.00
Allotment rent-house pymt 6	25.00
Total of credits pd to current account	25.00
Co Op savings account	0.00
Nationwide postal a/c interest	0.00
<b>TOTAL CREDITS RECEIVED</b>	<b>25.00</b>

**DDR's**

Semcorp bmth Dec	15.77
<b>TOTAL DDR'S</b>	<b>15.77</b>

**PAYMENTS MADE IN BETWEEN MEETINGS**

Relph Ross Inv 1650/16-17/048	3143.55
Sedgehill Ecology Services-bat survey	123.50
Ava Recreation-Play equipment repairs	692.72
War On waste-dog bin emptying	121.20
ED Environment Partnership Grant	50.00
Wots Project (coach in the community) Grant	250.00
Alderholt Sunbeams and Supertots Grant	200.00
Alderholt PCC (Recreate Festival 2017/18) Grant	50.00
Alderholt PCC Churchyard Maintenance Grant	300.00
<b>Total of Payments made between meetings</b>	<b>4930.97</b>

**Cashplus debit card;**

Amazon-HDMI lead	10.98
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<b>Total expenditure on Debit Card</b>	<b>10.98</b>
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<b>TOTAL PETTY CASH</b>	<b>54.26</b>
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2. Total cash book funds for the Council; £147728.05cr
3. **Cllr Simcock** to carry out next month's financial control checks
4. The clerk to contact the bank as Cllrs are not able to access the online bank account (except for Cllr Simcock)

**222/16**

**RECREATION GROUND**

The following items in relation to the recreation ground were discussed;

**Cllr Inspections**

Cllr Simcock report on file-No Actions Required

For noting-Cllr Simcock advised that no dog faeces observed, possibly due to large amount of leaf fall. Therefore, he has been unable to highlight with spray paint at this moment in time.

**Cllr Hibberd** to carry out weekly inspections for the period 12/12-8/1/17

**AVA Recreation Inspections Quarterly Inspections – additional works identified**

Central Gate closing too quickly – Corrective action needed

Space net – tighten tensioners equally to provide stability to the net structure

Play Panel – secure loose fixings

Swings (Flat Seats) – secure loose fixings

MUGA secure all loose fixings

**Cllrs agreed to Ava Recreation carrying out these safety works as per the quote of £250.00 plus VAT.**

Clean Soil Around MUGA Surface Area – slip hazard – **Clarify details and whether this can be done by a Cllr**

All Equipment requires cleaning –**add to next Community Day list (Community Day is normally held in the Spring)**. Cllr Murton advised that the product “greengone” is excellent for removing Algae

Remove Moles and reinstate levels – information being obtained

Remove tree debris (leaves) – **Bob Manston to clear when leaves finished falling**

**Annual Inspection Report**

Safety works have been completed, quotes are being sought for outstanding low risk items. Refer to report.

**Groundsman – for noting**



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Bob Manston reported that canisters and balloons for anti-social use were found at various times on the Recreation Ground. Reported to local Police team

**223/16**

**TO NOTE THE MINUTES OF PARISH COUNCIL COMMITTEES**

Policy and Finance Committee Minutes 24<sup>th</sup> November 2016 **noted**

**224/16**

**TO CONSIDER REPORTS FROM EXTERNAL BODIES AND REPRESENTATIVES**

DAPTC AGM Report including motions (report attached to minutes) **Noted**

Update on Bonfire Hill. (report attached to Minutes). **The Council has no powers to take this any further therefore no further action agreed.**

Update on Local Plan Review (report attached to minutes) **see later minute 227/16**

Update on Village Defibrillators. (report attached to minutes) **Noted**

**225/16**

**TO CONSIDER BT PHONE BOX SERVICE REMOVAL AND ADOPTION**

Report circulated

**Cllrs agreed to the removal of phone services in the following locations.**

Telephone No	Address	Number of Call in last 12 months
01425652550	Outside Village Hall, Station Rd, Alderholt, SP6 1BU	0
01425652580	Reading Rooms, Station Rd, Alderholt, SP6 3AZ	1
01725517271	PCO Cripplestyle, Fordingbridge, SP6 3DU (Heritage Box)	0

**Cllrs agreed to support the adoption of the phone boxes by The Community Heartbeat Trust at the Village Hall and Reading Rooms kiosks to house village defibrillators. Cllr Smethers will investigate whether the red heritage box can be relocated to the village hall. If not the office will look into Parish Council adoption and report back at the January meeting (and request an extension to the consultation for this to be considered)**

**226/16**

**TO CONSIDER FURTHER FUNDING FOR THE REFURBISHMENT OF FINGERPOST SIGNS**

Report circulated

Mr Mellor has now completed the fingerpost at the Rifle Range which looks very good.





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Another location has been identified at Crendell, 2 new roundels are likely to be required and due to the high specification of materials to be used costs will now increase. Mr Mellor is already saving the Council money by providing his skilled labour in order that we maintain these heritage posts.

**Cllrs agreed in principal to the additional sum of £1250 to support the project to completion to be funded from the General Asset Reserve Fund. However, it was also suggested the District Cllr Grant and Community Fund also be approached about providing funding for this project.**

**227/16**

**TO CONSIDER THE NEXT STAGE FOR THE RECREATION GROUND, REBUILD COMMITTEE**

Report circulated

**Committee Structure and Membership**

The Committee structure and terms of reference have been drafted but are still being finalised due to the complexity of this project;

*Debbie Morgan Office Manager has spoken to Jane Moor, solicitor for NALC who has confirmed the following (12/12/16;*

*This should not be set up as working group as it is too large a project*

*Non-Cllrs on the committee can have voting rights if the committee is set up for Management of Land*

*Non-Cllrs must sign and abide by the code of conduct*

*It is essential that the Committee has very clear Terms of Reference (to be agreed by full council)*

*In the first instance, the Council will need to consider the following points; whether there are any restricted local covenants in place to stop this happening, Health and Safety, the management structure of the future building*

Concerns were raised by some Cllrs over the impact on staffing that this project will have. Further investigations are being made as to the best way forward, including talking to other clerks.

**In the meantime, Cllrs agreed that the Council membership of the Committee, to now be called the “Pavilion Project”, to consist of all members who voted in favour of the project;**

**Cllr Hibberd**

**Cllr Simcock**

**Cllr Murton**

**Cllr Archer**

**Cllr Logan**

To not delay while the new committee is being set up, **Cllrs agreed to the Local Review Plan Working Party remit being expanded to include the Pavilion Project Needs**



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**Survey and to add Cllr Archer to the working party. However, the questions for the needs survey to be brought back to full council on 9<sup>th</sup> January 2017 for agreement.**

The time being 9.00pm, Cllrs agreed to extend the meeting for a short time to complete final business

**228/16**

**TO CONSIDER CORRESPONDENCE RECEIVED**

- DAPTC CE Newsletter **Noted**
- Consultation-Dorset Concessionary bus pass scheme **-this does not affect Alderholt as there is no bus before 9.30am therefore Cllrs agreed to not comment** [www.dorsetforyou.gov.uk/travel-dorset/concessionary-passes-consultation](http://www.dorsetforyou.gov.uk/travel-dorset/concessionary-passes-consultation)
- New Forest Breakfast club meeting for Dorset Councils-Confirmation of events to attend; Big Lottery-Gina (to confirm) and Kate/Precept (Maria)/ VAT (Kate and Maria). **Agreed that the fees will be paid by the Parish Council**
- Briefing for Town and Parish Councils on “Devolution, Combined Authorities
- Local Government Reform”. **Cllr Hibberd and clerk to attend**
- Thank you, letter, EDEP **Noted**
- LGPS Bulletin 151**Noted**

**229/16**

**ANY OTHER ITEMS FOR REPORT ONLY**

Cllr Logan reminded members that she has some remaining funds in her ward budget-refer to EDDC report below-**office to advise in Parish news**

Meeting closed at 9.15pm

**Clerks Report**

**Odd Job Man**

Cllrs are requested to decide whether to use a local man quoting at a fixed price or one that charges by the hour to put up the noticeboards and pictures in the office.

**Clerks SLCC Meeting Thursday 2<sup>nd</sup> December, Dorchester**

I attended this meeting which was very useful. Topics covered included;

Unitary update- DAPTC to become involved as a spokesperson for third tier authorities as potentially changes will have a huge impact on us

Changes in Health will have a bigger impact on the County than the Council reorganisation-CCG consultation

Highways Working Together-the legal question of whether Town and Parish Councils have the powers for any highway expenditure is still ongoing





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Budgets- it appears there is a likelihood that there **will be an employer pension increase for 2017/18** as the fund is being evaluated, however we have yet to be informed of this. Some of the larger Towns will be discussing with the Pension Provider (DCC). Other Councils have generally increased their precept varying between 2% and (potentially) 24%. There is a concern about the possibility of future capping (still unknown) and it is felt with increasing costs, as long as this can be justified it is essential to do.

### 2017 Calendar of meetings

This has been circulated and Policy and Finance Meetings will be held separately from planning meetings.

### Parish Office Closure over Christmas.

The office will be closed for almost 2 weeks over the Christmas period; closing at 1.00pm Tuesday 20<sup>th</sup> December 2016 and reopening on Tuesday 3<sup>rd</sup> January 2017

### Chairman's Report

#### Christmas Tree

As you can see the Christmas tree is up – larger than last year and very kindly donated by a resident, who not only provided the tree, but delivered it and erected it with help, and has agreed to help with its removal & disposal in the New Year. Many thanks also to Sarah Freeman who helped with installing the lights.

#### 9th December meeting with Simon Hoare MP

This was an open forum question and answer session with Parish Council Chairmen and Clerks in the North Dorset constituency.

Raised questions re:

DCC Highways devolving work to Parish Councils.

Concerns about the NHS Clinical Commissioning Groups consultation regarding the idea of reducing capacity at Poole and increasing it at Bournemouth, as this hospital is located just outside Hampshire and the area has heavily congested roads. Less impact on Alderholt as we have the option of attending Salisbury hospital.

General concern of more services being devolved down to parishes – do they have the power of competence in law, impact on precept etc.

Continual need for infrastructure ie better roads, Broadband, mobile phone coverage.

#### Cllr Logan EDDC Report

The main topics at the moment are:

Local Govt Reorganisation consultation now complete – and the reports have been produced by Local Partnerships, ORS who did the consultation and PWC. The consultation itself shows that option 2b with East Dorset joining the rural county and Christchurch joining with Bournemouth and Poole was most favoured. The 9 Council Leaders and Chief Executives will now meet up to hopefully find a consensus and a



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recommendation. The 9 authorities will each make their decision at the end of January 2017. More information can be found on the Dorsetforyou website

Budgets are currently being considered by EDDC.

I visited the various sites that deal with our waste, the Eco Sustainable Solutions Parley facility which amongst other things deals with our garden waste producing compost. The Hurn MRF, which is a transfer station where the recycling waste is bundled up and shipped to UPM Shotton's Materials Recovery & Recycling Facility (all of the Dorset Waste Partnership recycling is sent there). The New Earth Solutions - Mechanical Biological Treatment facility in Canford, where the black bin waste is dealt with. They produce some compost and bundle up much of the product as fuel which is shipped to Europe to be used in their power stations. Amazed at how little material now goes to landfill the emphasis being on anything that can be recovered or recycled into another use.

Finally visited the Veolia Energy from Waste Plant in Portsmouth where it recovers heat energy from waste to produce steam which is used to generate up to 14MW of electricity – sufficient to meet the electrical demand of up to 20,600 local homes for the life of the facility.

As your Ward Councillor I'm allocated a Ward Budget to spend and as March 2017 isn't far away and there are still funds available for use on local projects and initiatives (capital projects or events) that benefit the community, please can local organisations and groups either contact me directly 01425 656839 or [cllr.glogan@eastdorsetdc.gov.uk](mailto:cllr.glogan@eastdorsetdc.gov.uk) or go to the following website page for more information, guidance and application form:

[www.dorsetforyou.gov.uk/community-funding](http://www.dorsetforyou.gov.uk/community-funding)

### **Report on Defibrillator Fund- Cllr Dave Tooke**

After lots of fundraising - and a great many thanks to [Martin Smethers](#) and [Shelley Cross](#) - we will be installing the first one at the Chapel very shortly.

A second one is planned for the phone box outside the Village Hall. BT want to discontinue its use as a phone box, because they say it's pretty much never used. There is a consultation on that between BT and East Dorset. Should it be discontinued then the Community Heartbeat Trust will GIVE us a defibrillator to put in it!

I hope the Parish Council will support this initiative.

We are hoping to put a third up at the Rec, waiting to hear views from ARA, but hope we can get one in place as soon as possible. Martin has tried to contact Ian Cole on a number of occasions but as far as I know without success to date.

We would also appreciate the opportunity to place one in the phone box near the Reading Rooms – another high footfall area in the village with a mix of users of all ages. In addition, it is located roughly midway between the Village Hall and the Chapel, and makes it far



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easier to reach emergencies than relying on either one of the others. Again we should be able to get this installed by the Community Heartbeat Trust, and again would appreciate the support of the Parish Council.

As always, donations are welcome

<https://communityheartbeat.charitycheckout.co.uk/Alderholt>

### **Report on Meeting with new owner at Bonfire Hill -Cllr Dave Tooke**

DT and JS visited Bonfire Hill and met the new owner, Damian Hallam. The discussion was relaxed and informal and conducted in a friendly fashion.

He will be grazing animals on the central area, and is therefore concerned for both the safety of the public and the stock concerned, and will be exercising his right to fence off the land, whilst ensuring that proper public access via the Right of Way is maintained.

The electric fence is required because there will be horses in the field wearing coats, and barbed wire doesn't do much to prevent them pushing against it and leaning over it. He accepted the information that DCC preferred a 2m width on paths with such fences, and the potential danger to people with pacemakers. He will widen the narrowest bits of the path and trim back the holly bush that does cause a constriction. We were assured that his third party liability insurance is up to date and adequate.

We asked about the possibility of him putting in a permissive path along the west boundary to allow a circular walk avoiding the road, but he was unforthcoming.

He also mentioned that he had been advised by his lawyers to close off the bit of ground that is currently used as a car park by visitors, in order to avoid potential difficulties if vehicle suffered damage.

He is aware that people can apply to alter the definitive map of Rights of Way, by demonstrating 20 years use of a particular route.

He provided a contact number should we wish to contact him.

### **DAPTC AGM 2016 Resolutions for Consideration by member councils**

#### **Motion 1**

(Chideock Parish Council) That this conference requests via NALC that the Department for Transport urgently amends the Road Traffic Regulation Act 1984 (RTRA 1984) to include a mandatory maximum speed limit of 20 mph on all single track highways with no footway.

#### **Motion 2**

That this conference requests via NALC that the Department for Communities and Local Government urgently amends The Town and Country Planning (Development



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Management Procedure) (England) Order 2015 to include Areas of Outstanding Natural Beauty as Statutory Consultees on Planning Applications in all areas which are within or adjoining an AONB, as is already the case for such bodies as the Canal and River Trust, the Environment Agency, the Garden History Society, Historic England, National Parks Authorities, Sport England and the Theatres Trust.

**Motion 3**

Purbeck Area of DAPTC urges NALC to change the legislation to ensure that the Right to Buy is removed from Rural Exception Sites.

**Motion 4**

Purbeck Area of DAPTC requests NALC to seek legislation that requires cycling events of all types involving 10 or more cyclists to be licensed by district, borough or unitary councils.

**Motion 5**

Purbeck Area of DAPTC supports that county, district, borough and unitary councils should inform the parish and town councils of any national consultation in a location specific to their area when they become a consultee.

**Motion 6**

Wareham St Martin Parish Council requests NALC to seek a change in legislation (Licensing Act 2003) to allow parish and town councils to once again become statutory consultees for any licences being specifically applied for in their areas.

**Motion 7**

Blandford Forum Town Council submits a request for Town Councils to have legal powers to split the roles of Chairman of Council and Mayor of the Town. Updated Report; Cllr Hibberd

Kate and myself went to the DAPTC Annual General Meeting at Dorchester on Saturday 5th of November

David Jenkins was elected President.

The minutes and Audited Accounts were approved and adopted.

The motions (above) were debated at length and resolved as follows below

- 1) was amended and to 40mph and lost
- 2) was passed
- 3) was passed
- 4) was passed
- 5) was passed
- 6) was passed
- 7) was passed

There was a speaker from NHS Dorset CCG about the Service Review.



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Jonathan Owen the Chief Executive of NALC, spoke on devolution and how Towns and Parish Councils will have to take on a lot services that are now provided by County and District

**Local Plan Review Working Party Update: Cllr Kate Murton**

We have met twice since the WP was instigated. At the first meeting, we had a very productive brainstorming session. Further to that, we went away to think of the information we wanted to gather from the exercise.

At the second meeting, we discussed the manner in which we would gather information and the topics we would include and those we consider inappropriate for this consultation.

The topics we have included are:

Housing  
Employment  
Utilities  
Transport  
Environment  
Education  
Health

Cllrs also considered that it may be appropriate to include the needs survey required for the Rebuild project into this consultation.