



**Minutes of the Ordinary Meeting of Alderholt Parish Council
The Committee Room, Alderholt Village Hall, Alderholt
7.00pm Monday 9th January 2017**

01/17

PRESENT; Cllr G Logan (Chairman and Alderholt East Dorset District Councillor)
Cllr S Archer
Cllr A Hibberd
Cllr K Murton
Cllr J Simcock
Cllr M Smethers
Cllr D Tooke
Mrs M Humby Clerk
1 member of the public

APOLOGIES; Cllr J Walker (working abroad) and Cllr L Evans (unwell)

02/17

WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING

The Chairman welcomed everyone to the meeting and advised of fire procedures for escape in the event of a fire.

03/17

TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS

No pecuniary interests were declared nor dispensations requested.

04/17

TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING

Cllrs unanimously resolved to agree the minutes of the Parish Council meeting dated 12th December 2016 as a correct record of that meeting. They were then signed by the Chairman.

05/17

TO REVIEW OUTSTANDING ACTIONS FROM LAST MONTH

All items from last month's meeting are completed, on the agenda as a separate item or listed below;

<i>Original Date</i>	<i>Subject</i>	<i>Owner(s)</i>	<i>Action-ongoing/outstanding</i>
13 th June	Parking at Charing Cross	Cllrs	Ongoing- problems with congestion at Charing Cross – to be monitored once new houses are sold Ongoing
9 th Jan 2017		MS/office	Reported that lorries clipping kerb to access car park- MS to take photo of kerb and forward to office to advise DCC of H &

Chairman's Signature;



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			S issue.
16 th June	Ranger Duties	DT	Risk assessment plan to be forwarded to clerk once details confirmed with Rangers team. Passed to P& F committee Outstanding
11 th July	Trees planted by St James' Church at Rec ground	AH	Relocate 3 healthiest trees to MUGA mound in liaison with ARA-in Autumn. Cllr Hibberd to now remove in liaison with St James' PCC who have agreed to help and relocate some of the trees to the Churchyard and school. Outstanding-to be organised this month
11 th July	Request for Table Tennis Table	Office/DT DT (min 159/16)	Liaise together to update on APC reserve funds & what's req'd – Completed 10/10/16 Liaise with resident and report back to meeting with proposal Ongoing
10 th October	Playground Maintenance	Office	To organise local contractor to carry out low risk works not covered by AVA Recreation. 3 Quotes Requested. Awaiting Responses
10 th October	SLA/Rec Management	Office/MS	Letter to be sent to ARA to clarify their responsibilities as per min 182/16.5 Outstanding-MS and MH to discuss next week
10 th October	Highways Working Together	Office	Office to collate information to report back to Cllrs over next 6 months. Ongoing
10 th October	Local Plan Review	L. Plan WP DT/JS/KM/GL/AH/SA	To organise survey and collate responses. To provide written report to full council by March 2017 meeting based on results of public consultation for response to Local Plan Review by end of March 2017.



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			Updated Dec 2016 to include needs survey for Pavilion project. Questions to be brought back to full council for agreement. Response now received from DCA regards questions. Hoped to have draft questions finalised this week
14 th November	Councillor Training	Office Cllrs	Clerk to organise a training session for the New Year. Ongoing-awaiting response from another PC regards training this week. If considered suitable, to be organised for this council next month. Cllrs to commit to attending.
14 th November	Allotments	AH	Cllr Hibberd to apply lime to Plot 23 in accordance with completed risk assessment. Outstanding-to be completed this month
12 th December	Defibrillator/Phone Kiosks	MS KB	To investigate if red heritage box can be relocated to the village hall. If not, office to look into Parish Council adoption. Phone box has been removed 6/1/17-office have requested info on this
12 th December	New Committee Structure and terms of reference-Pavilion Project (AKA Rec Rebuild)	JS/KM/GL/AH/SA MH	Further information being sought- to be finalised at February Meeting

06/17

TO RECEIVE THE CHAIRMAN'S/CLERKS REPORT

Nothing to report.

07/17

TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR

Cllr Butler was not present at this meeting

Chairman's Signature;



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08/17

TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR

Cllr Logan had nothing to report but reminded of her surgery which is on the 3rd Saturday of each month (excluding August and December) between 10.00am and 11.00am in the committee room.

09/17

PUBLIC OPEN FORUM

There was 1 member of the public present as an observer only.

10/17

FINANCE

1. Cllrs unanimously agreed to sanction the following payments;

9th January 2016

PAYMENTS FOR SANCTION

War On Waste-2 x Invoices Dec and Jan	272.70
DCC Tree Inspection	360.00
A Mudd-Puddle Payroll	39.00
Viking 2 x Invoices	163.36
DCC 2 x Solar panels for SID	360.00
TOTAL PAYMENTS FOR SANCTION	1195.06

CREDITS

Co Op Interest- current a/c -	0.00
Total of credits pd to current account	0.00
Co Op savings Account Interest	18.82
Nationwide postal a/c interest	0.00
TOTAL CREDITS RECEIVED	18.82

DDR's

S. Water Jan	15.77
TOTAL DDR'S	15.77

PAYMENTS MADE IN BETWEEN MEETINGS

Total of Payments made between meetings	0.00
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Cashplus debit card;

Total expenditure on Debit Card	0.00
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TOTAL PETTY CASH	54.26
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Chairman's Signature;



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2. Total cash book funds for the Council; £143844.95cr
3. **Cllr Simcock** to carry out next month's financial control checks

11/17

RECREATION GROUND

The following items in relation to the recreation ground were discussed;

Cllr Inspections

Cllr Hibberd report on file-nothing to report

Cllr Hibberd to carry out weekly inspections for the period 8/1/17-13/02/17

AVA Recreation Quarterly Inspection

Works as per quote to be carried at the end of January when next inspection to be carried out. Awaiting additional quotes for other low risk works identified.

12/17

TO NOTE THE MINUTES OF PARISH COUNCIL COMMITTEES

- Planning Committee meeting 19th December 2016. **Noted**

13/17

TO CONSIDER REPORTS FROM EXTERNAL BODIES AND REPRESENTATIVES

- Alderholt Recreation Association (ARA) Minutes 7/12/16.

Cllrs commented that the first sentence of these minutes, point 6.1 "*Ian had reported that the APC had decided to keep ownership of the new building which means that a new organisation is not required*" are factually incorrect as this has not been decided upon by APC. **The clerk to advise the ARA to amend the minutes accordingly.**

Concerns were also raised about the use of firearms at the Recreation ground for the purpose of shooting moles.

7.40pm; The meeting was adjourned to discuss with Ian Cole, who was present as a member of the public.

7.47pm the meeting recommenced.

Cllrs agreed that this Council, as landowner, requires receipt of written agreement by both the police and the insurers and a written copy of the risk assessment. Upon receipt and confirmation by the clerk and vice Chairman, the clerk is given delegated authority to provide written confirmation to the ARA that the shooting can go ahead. The clerk to inform the ARA.

- Minutes of Parish Councils Roundtable with Simon Hoare MP-9/12/16 **Noted**

14/17

TO CONSIDER THE PARISH COUNCIL TREE INSPECTION REPORT

Précised report circulated by clerk with recommendations.

- Allotment Gardens- 22 Trees- No works recommended



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- Recreation Ground-recommended works ideally to be completed within 6 months
- Rifle Range Land- recommended works ideally to be completed within 6 months

Following receipt of the report, Cllr Hibberd and the clerk carried out a site visit and made the following proposals;

Proposal 1

In addition to the works recommended by the Tree Inspector, Cllr Hibberd and clerk suggest that;

- 1. In view of the ongoing problems with trees adjacent to tennis courts; From the neighbouring leylandii hedge line remove the small bushes/debris and fell the trees to a few feet including silver birches. Retain Oaks. This would allow better access to the ditch and stop the constant overhanging of branches on the tennis courts. The neighbouring landowner to be advised that these works are being carried out.*
- 2. Rather than ivy band the holly tree, instead remove it completely as it is in the hedge line and now touching overhead electricity cables*

The amount of the quotes will determine which fund these costs need to be obtained from. It is likely to be General Asset (whereby annual funds are set aside for the tree inspections with a top up from another budget heading)

Proposal 2

Cllr Hibberd and clerk suggest completing all works as recommended-funds to be taken from the Rifle Range Maintenance Fund before handover of land to the Scouts (as previously agreed with the scouts)

Cllrs unanimously agreed to proposals 1 and 2 above. The clerk to obtain 3 Quotes and be delegated with the decision to authorise the works. Cllr Hibberd and the clerk to meet with contractors if necessary to discuss the work required adjacent to the tennis courts.

15/17

TO CONSIDER BUDGETS AND PRECEPT SETTING FOR 2017/18

Reports circulated. The draft budgets as recommended by P & F Committee have been amended to allow for;

- 2017 EDDC amended Tax base (increased)
- LGPS Employer Pension contributions re-evaluation-(DCC Pension Fund has been revaluated resulting in an increase in employer's contribution to 22% for the financial years 2017-18, 2018-19 and 2019-20)

Cllrs unanimously agreed budget reports with a precept demand of £81578.00 based on the following budget headings;

	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>
ESTABLISHMENT COSTS (A)	42536.00	42612.91	53106.00

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RECREATION GROUND COSTS (B)	8688.00	8700.00	9008.00
GENERAL VILLAGE COSTS (C)	2800.00	2400.00	1400.00
CONTINGENCY @ 5% OF A,B,C	5402.40	5371.29	3175.70
ANNUAL GENERAL GRANT FUND (D)	1000.00	1000.00	1200.00
ANNUAL RESERVES (E)	7780.00	7702.00	7689.00
ANNUAL CAPITAL PROJECTS (F)	10000.00	10000.00	5000.00
SERVICE DEVOLUTION BUDGET (G)	0.00	0.00	1000.00
PRECEPT (MONEY RAISED FROM COUNCIL TAX)	78206.40	77786.20	81578.70
NET BUDGET REQUIREMENT (FROM EDDC)	78206.40	77786.20	81578.70

2016/17		
Net Budget required for 2016/17	A	77,786.20
Adjusted tax base	D	1,218.00
Resulting Band D Council tax (A / D)	E	63.86
2017/18		
Net Budget required for 2017/18	A	81,578.70
Adjusted tax base (figures not yet advised)	D	1,233.00
Resulting Band D Council tax (A/ D)	E	66.16
Percentage change in Council Tax 16/17-17/18		3.60%
Annual Payment Band D 2016/17		63.86
Annual Payment 2017/18 Band D		66.16
Monthly Payment 2017/18 Band D		5.51
Annual Increase £ per Band D		2.30



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16/17

TO CONSIDER CORRESPONDENCE RECEIVED

1. Clinical Services Review Public Consultation Phase Improving Dorset's Healthcare- 1/12/16- 28/2/17. **Noted-comments to be sent to the clerk by Wednesday 25th January 2017 so that a response can be formulated by the clerk for agreement at the February meeting.**
2. C&ED Partnership Budget Consultation 2017/18 meetings; 23 & 24/1/17. **Noted no one to attend**
3. To consider a request that a new defibrillator be attached to the Pavilion at the recreation ground. **Cllrs agreed unanimously that permission be given for a defibrillator to be attached to the Pavilion in whatever is deemed to be the most suitable place.**
4. NALC dependant Carers Survey. **Each question was answered by Cllrs as a corporate body with Cllrs agreeing that parish councillors should be able to claim Dependant Carer's Allowance in the same way and at the same rate as principal authority Cllrs. The office to complete the survey online.**
5. DAPTC CE extraordinary circular-Royal Garden Party Nomination 2017. **The office to advise the DAPTC of the nomination of the current Chairman, Cllr Logan.**

17/17

ANY OTHER ITEM FOR REPORT ONLY

Nothing to report

Meeting ended at 8.27pm