



**Minutes of the Ordinary Meeting of Alderholt Parish Council
The Committee Room, Alderholt Village Hall, Alderholt
7.00pm Monday 13th March 2017**

36/17

PRESENT; Cllr G Logan (Chairman and Alderholt East Dorset District Councillor)
Cllr S Archer
Cllr A Hibberd
Cllr K Murton
Cllr J Simcock
Cllr M Smethers
Cllr D Tooke
Cllr J Walker
Mrs M Humby Clerk
2 members of the public

APOLOGIES; County Councillor Steve Butler

37/17

WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING

The Chairman welcomed everyone to the meeting and advised of fire procedures for escape in the event of a fire.

38/17

TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS

No pecuniary interests were declared nor dispensations requested.

39/17

TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING

Cllrs unanimously resolved to agree the minutes of the Parish Council meeting dated 13th February 2017 as a correct record of that meeting. They were then signed by the Chairman.

40/17

TO REVIEW OUTSTANDING ACTIONS FROM LAST MONTH

All items from last month's meeting are completed, on the agenda as a separate item or listed below;

<i>Original Date</i>	<i>Subject</i>	<i>Owner(s)</i>	<i>Action-ongoing/outstanding</i>
13 th June	Parking at Charing Cross	Cllrs	Ongoing- problems with congestion at Charing Cross – to be monitored once new houses are sold.
9 th Jan 2017		MS/office	Ongoing Reported that lorries

Chairman's Signature;



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			clipping kerb to access car park Broken Kerb is now repaired.
16 th June	Ranger Duties	DT	Risk assessment plan to be forwarded to clerk once details confirmed with Rangers team. Passed to P& F committee Outstanding
10 th October	SLA/Rec Management	Office/MS	Letter to be sent to ARA to clarify their responsibilities as per min 182/16.5. Informal discussion held with Ian Cole (Cllr Hibberd present) to discuss various issues. Agreed Formal SLA meeting with IC/BM/MH/AH required to discuss this and other issues. Outstanding - awaiting dates from IC
10 th October	Highways Working Together	Office	Office to collate information to report back to Cllrs over next 6 months. Ongoing
14 th November	Allotments	AH (min 22/17)	Cllr Hibberd to apply lime to Plot 23 in accordance with completed risk assessment. Completed
9 th January 2017	ARA Minutes 7/12/16 Amend minutes re Rec rebuild Provide documentation re Mole shooting 13/17	MH/ AH MH/AH	Advise ARA of APC comments-Done- Reps to check at next ARA meeting Advise ARA of APC comments -done and provide permission when received. Chased with Ian Cole 6/2 and advised that ARA investigating all options. Awaiting response



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9 th January 2017	Tree Inspection 14/17	MH MH/AH (min 22/17)	Obtain quotes Advise landowners Meet with contractors if necessary. 3 Quotes now received. Purchase order and landowner letters sent. Works to commence w/c 27/3. Need to agree budget heading (awaiting breakdown from contractor)-to be reported next month
13 th February 2017	Payroll Provider (min 23/17)	MH	Currently investigating new payroll providers due to current one finishing at end of financial year. Agreed at P&F Meeting 27/2/17. Dorset County Council will be the new payroll provider 1/4/17
13 th February 2017	Scouts Fencing (min 23/17)	MH	Confirmation of risk assessment, dates and insurance and specification to be brought back to full council before permission granted. Awaiting response
13 th February 2017	Co-op Bank Changes (min 27/17)	P&F Committee JS	To consider banking arrangements and make recommendation to Full Council. P&F 27/2/17 Investigation ongoing
13 th February 2017	Crime in Alderholt (min 31/17)	KB	To investigate crime statistics for last 6 months and establish the current method of advising the Council of crime statistics. Outstanding - Awaiting police response.



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13 th February 2017	Neighbourhood Watch (min 31/17)	KB	To establish with Cllr Butler how to promote Neighbourhood Watch. Outstanding - Cllr Butler sending report
13 th February 2017	Pavilion Project task group (min 33/17)	MH/MS/DT/JS/SA	A task group led by the clerk to investigate points made in min 33/17 and report back to Full Council. Initial meeting 2/3/17. Ongoing

41/17

TO RECEIVE THE CHAIRMAN'S/CLERKS REPORT

The clerk's report is attached to the minutes

It was requested that Cllr Logan find out more information on the current status of the Surplus Store site and report back to Council.

42/17

TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR

Cllr Butler had given his apologies and advised that he had nothing to report for this meeting

43/17

TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR

Cllr Logan reported;

- Council Tax Bills have now been issued
- EDDC are now awaiting a response from the Secretary of State regarding the Unitary proposals.

44/17

PUBLIC OPEN FORUM

There were 2 members of the public present. A question was raised regarding the village survey to which the Chairman advised that hard copies are currently being delivered to residents and it is also now available online.

45/17

FINANCE

1. Cllrs unanimously agreed to sanction the following payments;

War On Waste-Dog bin emptying	121.20
DCC CSW SID pole (agreed Sept 2016)	231.84

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The Relph Ross Partnership-(bat mitigation plan fees)	140.00
Alderholt Village Hall- 2017 rent instalment	2250.00
M & SJ Smethers (HBF print Product Design)-survey printing	338.98
A Hibberd-lime for allotments	23.83
M Humby- Travel expenses	22.95
TOTAL PAYMENTS FOR SANCTION	3128.80

CREDITS

Co Op Interest- current a/c -	0.00
Total of credits pd to current account	0.00
Co Op savings account Interest	0.00
Nationwide postal a/c interest	898.36
TOTAL CREDITS RECEIVED	898.36

DDR's

BT	79.79
S. Water Mar	15.77
TOTAL DDR'S	95.56

PAYMENTS MADE IN BETWEEN MEETINGS

Total of Payments made between meetings	0.00
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Cashplus debit card;

Total expenditure on Debit Card	0.00
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TOTAL PETTY CASH	51.37
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2. Total cash book funds for the Council; £134514.83cr
3. **Cllr Hibberd** to carry out next month's financial control checks
4. A letter received from S Water about the new opportunity to select your preferred choice of water company. **Cllrs agreed to not change at this moment in time.**

46/17

RECREATION GROUND

The following items in relation to the recreation ground were discussed;

1. Cllr Inspections
Cllr Walker report on file-no actions to report
2. **Cllr Murton** to carry out weekly inspections for the period 13/3/17-09/4/17

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3. **Play Inspection Contractor-Cllrs unanimously agreed to continue with the contract for AVA Recreation to carry out quarterly play inspections at the recreation ground for the financial year 2017/18.**
4. **Qtly Play Inspection** –Following the annual inspection and qtly inspections in which all items were identified as low risk, the following actions were agreed;
 - i) **Cllrs unanimously agreed to purchase a new Glasdon Topsy Royale bin for the play area.**
 - ii) **Cllrs unanimously agreed to accept the quote of local contractor, John Powell, to install the bin and repaint the Wisp Playtime unit and bench as per his quotation.**
 - iii) **Cllrs agreed that invoices to be paid from the Recreation Ground Annual Maintenance budget and Recreation Ground Play Equipment Repair and Replacement Reserve account.**
 - iv) **Cllrs agreed that the office to obtain further quotes, including guarantees and suitability regarding replacing the surfacing at the play area.**

47/17

TO NOTE THE MINUTES OF PARISH COUNCIL COMMITTEES

1. Planning Committee Meeting 27th February 2017 – **Noted**
2. Policy and Finance Committee Meeting 27th February 2017 -**Noted**

48/17

TO CONSIDER REPORTS FROM EXTERNAL BODIES AND REPRESENTATIVES

No reports received

49/17

TO CONSIDER A REPORT FROM THE LOCAL PLAN REVIEW AND PAVILION PROJECT NEEDS SURVEY WORKING PARTY

Report circulated and noted. Main points are;

- 1) Hard copy questionnaire order placed on 7th March at a cost of £282.48 plus VAT with delivery on Friday 10th March. **Cllrs unanimously agreed that £141.00 to be funded from the Annual General Village Budget with the remaining 50% from the Pavilion Project Reserve Fund**
- 2) All 6 venues have agreed to have the drop off boxes.
- 3) Deadline for surveys to be returned / completed is 10th April.
- 4) The Google forms online version can only have one required question and that will be the post code. Responses will be limited to one per e-mail address. The form will be accessed by a link from the APC website. The online version will be tested before it goes live from the APC website on 16th March.
- 5) The APC website should highlight the survey by stating “Have your say by completing the Alderholt Survey – click on the link”. Agreed there should also be a mention on the Alderholt Facebook using similar wording. Have your say – complete the Alderholt

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Survey on line by going to the Alderholt Parish Council website and clicking on the link. Alternatively complete the delivered paper copy and return it via one of the drop boxes by 10th April. **Agreed that Cllr Tooke to put the above statement on the facebook page.**

- 6) **Parish office to include in the April copy of the Parish News an item highlighting the need for villagers to complete the survey either hard copy or on line by 10th April.**
- 7) **St James' Church will be delivering their Recreate leaflets to the village week commencing 13th March and have very kindly agreed to help with the delivery of the questionnaire. Cllr volunteers were agreed at the meeting to help get the rest of the delivery out by Thursday 16th March. Letter to be sent to St James' Church thanking them for their help**

50/17

TO CONSIDER CORRESPONDENCE RECEIVED

- 1) EDDC Chairman's Civic Service 2/4/17- **Cllr Logan to attend**
- 2) Invitation to the Priest House Museum Trust consultation session on Thursday 23rd March at 6.30pm. **Noted**
- 3) Letter from BT advising of upgrade to broadband speed. **Noted**

51/17

TO CONSIDER A PROPOSAL FROM CLLR TOOKE REGARDING A TABLE TENNIS PROJECT

Councillors resolved to exclude the public and press from this agenda item due to a possible conflict of interest regarding funding.

Report circulated.

Cllrs unanimously agreed to the following proposal;

In order for a resident to submit a funding application to Alderholt Solar Farm Community Fund, Alderholt Parish Council reiterates its support for the project of a table tennis table being located at the Amanda Harris Recreation Ground.

The following actions were agreed;

1. **A letter detailing the above and thanking him for his involvement to be sent to the resident, Oren Anderson (13 years old)**
2. **Cllrs Tooke to liaise with the resident regarding the Solar Farm funding application and report back to council.**
3. **If funding agreed, Cllr Tooke to liaise with the resident to obtain all the relevant information for this project to go ahead (as detailed in the report and with consideration of the location of the Gym Equipment project) and to then report back to Council with recommendations**
4. **Cllr Tooke to investigate the Gym equipment project as a part of the above but with a view that it is undertaken as a separate project.**



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ANY OTHER ITEM FOR REPORT ONLY

1. Annual Parish Meeting to be added to next month's agenda. **Clerk to add**
2. Question from Cllr Archer as to whether there is any data available regarding the effectiveness of the SID in reducing speed. **Cllr Smethers to investigate what can be in the public domain and report back. He also advised that more volunteers are required for the CSW team.**

Meeting ended at 8.45pm

Clerks Report

Scouts Litter Pick

The Scouts are undertaking a litter pick on Thursday 9th March at Alderholt Recreation Ground. This activity has been organised by the Scouts and is covered by their own insurance but they are using the Parish Council's litter pickers.

Alderholt Surplus Stores

It was reported to the office that part of the fencing surrounding the Surplus Stores was down. This was reported to the owner Bayview Developments and they have instructed a fencing contractor to rectify this. Cllr Logan has also advised that some groundworks have commenced to meet to conditions of the planning application.

Road Closures

Sandleheath Road – now open again after works to the bridge at Alderholt Mill.

Hare Lane – Closed for carriageway maintenance between **13th and 17th March 2017** between 09:00 and 16:00hrs only.

Midgham Lane – to be closed for 2 days for carriageway repairs between its junction with B3078 Fordingbridge Road and its junction with Lomer Lane. Dates not yet advised.

Wiggle Cycle Event

Date: Saturday 8th & Sunday 9th April 2017 **Name:** Wiggle New Forest Spring Sportive

Start / Finish Venue: Somerley House

Routes: 3 routes 83 miles / 66 miles / 29 miles

Estimated Riding Numbers

Epic Route: 350 Standard: 300 Short: 200

In line with action taken over previous cycling events, the office has emailed the organisers with concerns regarding the route through Alderholt.

We have requested that adequate safety measures are put in place and that race Marshalls are positioned at the Chapel end of Hillbury Road junction in order to ensure public safety.

UK Cycling Events have responded and advised the following;



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“We have conducted the full risk assessment on the route and full safety signage will be along the entirety of the route and increased on major junctions like this. We have also previously stationed a marshal on this Z bend next to the chapel for extra safety and particularly on the Sunday when increased traffic will be going to the Chapel. This will be the case again this year for extra safety measures and continued liaison with the Parish Council and Chapel.”

Police Team

Joe Cherrett is our new PCSO for the Verwood and Alderholt Neighbourhood Team, and he also advises that an additional PCSO will be joining the team on **3rd April 2017**. There are also changes to other officer positions in the Verwood and Alderholt Neighbourhood Policing Team as detailed below; (Feb 2017)

PCSO Joe Cherrett 5443 - Joe.Cherrett@Dorset.PNN.Police.uk
PC Andy Robertson - Andy.Robertson@Dorset.PNN.Police.uk
Sergeant Nick Lee 2525 - nick.lee@dorset.pnn.police.uk

Dep Inspector Shane Marley

Inspector Steve Yeoman

To Report Urgent or in progress crimes call 999. Minor reports via 101 or
<https://www.dorset.police.uk/do-it-online/>

It is recommended that all minor reports are made online as the 101 line can take a while to be answered and online reports are generally assigned for action/follow up more quickly.

There is some confusion as to why we aren't receiving any crime reports and it appears that we are still receiving reports for Rural East Dorset although we now fall under the Verwood and Alderholt Team. Sergeant Nick Lee has asked for this to be updated. The Dorset Police website also still has Alderholt under the Rural East Dorset team.

Until this is updated, we are unable to get this information ourselves, and are therefore awaiting further information regarding crime statistics from Dorset Police.

DCC Capital Works Programme

The Capital Works Programme has been received from DCC. The only item that appears for Alderholt is Hillbury Road/Structural Maintenance. This is for the drains near to the Allotment Gardens and is scheduled to take place in the 2017/2018 financial year.

Parish News

Jean Mortimer who has been lead co-ordinator for the Parish News for many years is standing down. Claire Botto is taking on the task of co-ordinating the Parish News content and has also taken over from Mary Love as Clerk to the PCC. The office has sent its thanks to Jean for her help and contribution over the years