



**Minutes of the Ordinary Meeting of Alderholt Parish Council
The Committee Room, Alderholt Village Hall, Alderholt
7.00pm Monday 10th April 2017**

53/17

PRESENT; Cllr G Logan (Chairman and Alderholt East Dorset District Councillor
Cllr A Hibberd
Cllr K Murton
Cllr J Simcock
Cllr M Smethers
Cllr D Tooke
Mrs M Humby Clerk
3 members of the public

APOLOGIES; Cllr J Walker, Cllr Archer and County Councillor Steve Butler

54/17

WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING

The Chairman welcomed everyone to the meeting and advised of fire procedures for escape in the event of a fire.

55/17

TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS

No pecuniary interests were declared nor dispensations requested.

56/17

TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING

Cllrs unanimously resolved to agree the minutes of the Parish Council meeting dated 13th March 2017 as a correct record of that meeting. They were then signed by the Chairman.

57/17

TO REVIEW OUTSTANDING ACTIONS FROM LAST MONTH

All items from last month's meeting are completed, on the agenda as a separate item or listed below;

<i>Original Date</i>	<i>Subject</i>	<i>Owner(s)</i>	<i>Action-ongoing/outstanding</i>
13 th June	Parking at Charing Cross	Cllrs	Ongoing- problems with congestion at Charing Cross – to be monitored once new houses are sold. Ongoing-agreed that his is now removed from this report and Cllrs to continue monitoring and report back to clerk if a problem occurs
16 th June	Ranger Duties	DT	Risk assessment plan to be forwarded to clerk once details confirmed with Rangers

Chairman's Signature;



Minutes of the Ordinary Meeting of Alderholt Parish Council
The Committee Room, Alderholt Village Hall, Alderholt
7.00pm Monday 10th April 2017

			team. Passed to P& F committee Outstanding-APC office has been advised that John Williamson has now left and Ben Walbridge has taken over as the new Senior Ranger-DT to make new contact as this needs to be resolved-office to send DT new contact details
10 th October	SLA/Rec Management	Office/AH	Agreed Formal SLA meeting with IC/BM/MH/AH required. Outstanding -a meeting date currently being organised
10 th October	Highways Working Together	MH	Office to collate information to report back to Cllrs over next 6 months. Clerk attended SLCC meeting where it was confirmed legal agreement is now in place for this and the project should now proceed forward. The clerk will produce a formal report when all information has been received-agreed that this be removed from report until this is all received
9 th January 2017	Amend ARA Minutes 7/12/16 Mole shooting 13/17	MH/AH MH/AH	Advise ARA of APC comments-Done-Reps to check at next ARA meeting -AGM minutes received for this meeting ARA to provide info to APC. Chased with Ian Cole 6/2 and advised that ARA investigating all options- item on agenda re moles
9 th January 2017	Tree Inspection 14/17	MH MH/AH	Works commenced w/c 3/4. Need to agree budget heading (awaiting breakdown from contractor)
13 th Feb	Scouts Fencing (min 23/17)	MH	Confirmation of risk assessment, dates, insurance and specification to be brought back to full council before permission granted. Awaiting response
13 th Feb	Co-op Bank Changes (min 27/17)	P&F JS	To consider banking arrangements and make recommendation to Full Council. P&F 27/2/17 Investigation ongoing (John has some information but awaiting further detail)
13 th March	Safety Matting	Office	Obtain further quotes for safety matting, including guarantees and suitability Low Risk-Ongoing



**Minutes of the Ordinary Meeting of Alderholt Parish Council
The Committee Room, Alderholt Village Hall, Alderholt
7.00pm Monday 10th April 2017**

13 th March	SID	MS	To investigate what information can be in public domain and report back. MS reported back on this to Cllrs via email
---------------------------	-----	----	---

58/17

TO RECEIVE THE CHAIRMAN'S/CLERKS REPORT

The clerk reported on the following;

1. Crime Stats in Connection with Street Lighting

Concerns raised by APC;

- Crime in relation to reduced night time street lighting
 - Lack of information available on the Dorset Alert website and incorrect data on the police website regarding the safer neighbourhood teams
 - Is there anything to replace the SNT newsletters?
 - Disappointment about not being made aware of the change of our PCSO
- Sargent Lee has emailed a reply to the concerns raised and PCSO Joe Cherrett has provided a report with crime statistics for Alderholt over the last 6 months. They have both indicated that there is no link between crime in Alderholt and reduced street lighting (separate report circulated).

Sargent Lee has agreed to call into office to meet clerk and discuss above points. **Cllr Murton requested that the clerk also ask someone from police team to make initial contact with Tanya Wynyard, Churchill Arms Pub.**

2. Fly Tipping

The office is receiving increased complaints about litter and fly tipping, including an abandoned caravan in Hillbury Road, all of which have been reported to the Dorset Waste Partnership

3. Training

The clerk has attended various training sessions over the last month primarily to do with the Pavilion Project. Most of this will be reported back through the Governance and Task Group but there is additional information that has been picked up in relation to general procedures that the clerk will report through P & F or Full Council once she has time to implement into systems for this office.

59/17

TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR

Cllr Butler had given his apologies. With the forthcoming elections and changes to the electoral boundaries, County Councillor Steve Butler will no longer be covering Alderholt.

In view of this, a letter of thanks for his last 4 years of office to be sent to him.

60/17

TO RECEIVE A REPORT FROM THE DISTRICT COUNCILLOR

Cllr Logan reported;

1. Attended the EDDC Chairman's Civic Service at West Moors where she also met the Assistant Rural Dean for Wimborne.
2. Still awaiting the Minister's decision on a Unitary for Dorset

Chairman's Signature;



**Minutes of the Ordinary Meeting of Alderholt Parish Council
The Committee Room, Alderholt Village Hall, Alderholt
7.00pm Monday 10th April 2017**

61/17

PUBLIC OPEN FORUM

There were 3 members of the public present;

1. Mike Whiteley expressed his concerns over the number of trucks using the Somerley Road and associated safety issues and damage to the road. He has written to Hants CC and the clerk of Ellingham and Harbridge PC who has advised that there is to be a meeting regarding this of which one of their Cllrs will be attending. His email to the council regarding this is to be discussed later under correspondence.
2. Ian Cole asked whether the PC had carried out a survey of trees with a view to getting TPO's added to those considered appropriate. **Cllr Logan agreed to have an initial discussion with EDDC tree officer regarding this.**

Cllr Smethers left the meeting at 7.25pm during the above discussions to attend a first responder call.

62/17

FINANCE

1. **Cllrs unanimously agreed to sanction the following payments;**

Glasdon Uk Ltd- Topsy Royale Bin Rec ground	347.76
John Powell Bin installation	184.00
DAPTC Annual Conference x 2 Cllrs	120.00
M Humby travel expenses	74.70
A Hibberd Travel expenses	63.45
G Logan Travel expenses	8.10
War on Waste-dog bin emptying-April	151.50
TOTAL PAYMENTS FOR SANCTION	949.51

CREDITS

Co Op Interest- current a/c -	0.00
Total of credits paid to current account	0.00
Co Op Savings Account Interest	13.48
Nationwide postal a/c interest	3.54
TOTAL CREDITS RECEIVED	17.02

DDR's

South West Water-Allotments	1.00
TOTAL DDR'S	1.00

PAYMENTS MADE IN BETWEEN MEETINGS

HALC VAT training session for clerk	40.00
Total of Payments made between meetings	40.00

Chairman's Signature;



Minutes of the Ordinary Meeting of Alderholt Parish Council
The Committee Room, Alderholt Village Hall, Alderholt
7.00pm Monday 10th April 2017

Cashplus debit card;

Amazon-rechargeable batteries office phone 6.46

Total expenditure on Debit Card 6.46

TOTAL PETTY CASH 51.37

2. Total cash book funds for the Council; £130232.80cr
3. **Cllr Logan** to carry out next month's financial control checks
4. **Cllrs unanimously agreed to authorise ILCA training for the assistant clerk at a cost of £99.00 plus vat**
5. **Cllrs unanimously agreed to authorise the additional Bat Mitigation fees for the Pavilion Project planning application at a cost of £340.00 plus vat**
6. **Cllrs unanimously agreed to the purchase of the additional Chairman's bars for the Chairman's insignia at cost of £96.64.**
7. **Cllrs unanimously agreed that further information is required on the formula used for calculating the S & SC electricity payment.**
8. **Cllrs unanimously agreed to authorise a fire risk assessment of the Parish Office from the Bournemouth member of the Institute of Fire Engineers (as agreed by Policy and Finance Committee 27/2/17 min 7/17) at a cost of £295.00. The clerk to liaise with the assessor and village hall as to whether the whole hall is included in this assessment (any additional costs to that required by APC to be paid for by the village hall)**

63/17

RECREATION GROUND

The following items in relation to the recreation ground were discussed;

1. Cllr Inspection

Cllr K Murton reported small graffiti scratched into youth shelter-no action - awaiting receipt of final report

Cllr Murton will also provide a report to council on cleaning of algae using the product green gone

Cllr Simcock to carry out weekly inspections for the period 10/4/17-7/5/17

2. Quarterly Inspection

No Quarterly Inspection- next inspection due end of April

3. Dog bin near Car Park

Problem reported by Cllr Hibberd with bagged deposits falling out of the bottom of the bin. War on Waste investigated and found that the bottom of the bin has rusted away. They don't think it is necessary to replace the bin as there are sufficient alternative bins. **Agreed by Cllrs- Cllr Hibberd to remove damaged bin.**

4. Tree Works

Tree works organised by APC carried out w/c 3rd April. Adrian Hibberd liaising directly with contractor. Completion of works postponed until after the Easter school holidays **Noted**

5. Maintenance Works

Chairman's Signature;



**Minutes of the Ordinary Meeting of Alderholt Parish Council
The Committee Room, Alderholt Village Hall, Alderholt
7.00pm Monday 10th April 2017**

New Litter Bin to be installed on Saturday 8th April

Painting of the Disabled Picnic Bench and the Wisp Playtime Unit is due to take place from Monday 8th May for 3 days (weather permitting). **Noted**

6. Canisters

Bob Manston brought approx 50 canisters into the office which he had found in the car park over the weekend of 25/26th March. These have been reported on to the Local Police Team and they will continue to patrol the area.

PCSO Joe Cherrett advised that one of his colleagues stopped a car in the car park of the Recreation Ground at the beginning of March. The officer searched all 3 occupants and the car but nothing was found. **Noted**

At this point, approx. 8.10pm, Cllr Smethers returned to the meeting.

7. Moles

ARA have suggested an alternative to dealing with moles is by gassing them. The meeting was adjourned at 8.10pm until 8.18pm to allow Ian Cole to give further information on this.

Cllrs agreed that the clerk should obtain further safety information from the contractor before deciding whether they are happy to proceed

8. Annual Inspection

Cllrs unanimously agreed to authorise the Annual Play Inspection of the equipment

64/17

TO NOTE THE MINUTES OF PARISH COUNCIL COMMITTEES

1. Planning Committee Meeting March 20th and April 3rd 2017. **Noted**

65/17

TO CONSIDER REPORTS FROM EXTERNAL BODIES AND REPRESENTATIVES

1. AVH Minutes Meeting 16/3/17 **Noted**
2. ARA Minutes Meeting 8/3/17 **Noted**. Cllr Tooke raised a question about a point in the minutes that referred directly to him, advising that he had acted as an individual not as a Cllr. After discussion, Cllrs agreed that this is something he should take up with the ARA rather than through a Council meeting
3. Update Report circulated from the Pavilion Project Governance and Scrutiny Task and Finish Group. **The risks the Council need to consider had been listed with the first stage being the results of the needs survey. It was agreed that the results of these to be discussed at an extraordinary meeting, possibly combined at the same meeting whereby the decision is made regarding the co-option of a new Cllr. The clerk to send out several possible dates -daytime and evening for this meeting**

66/17

TO CONSIDER THE FORMAT FOR THE ANNUAL PARISH MEETING ON MONDAY 22ND MAY 2017

Cllrs unanimously agreed to the draft agenda as the format for the Annual Parish Meeting to also include a representative speaking on the defibrillator.

Chairman's Signature;



**Minutes of the Ordinary Meeting of Alderholt Parish Council
The Committee Room, Alderholt Village Hall, Alderholt
7.00pm Monday 10th April 2017**

67/17

TO CONSIDER CORRESPONDENCE RECEIVED

1. Resident's email re Somerley Road Traffic-discussed in the open forum. **Cllrs agreed that the clerk to write to Ellingham and Harbridge PC supporting the resident's comments and request feedback from the meeting. Also to write to Hants County Council copy in CC Edward Heron.**
2. LGPS Documents-circulated **Noted**
3. DAPTC CE Circular March and NALC Chairman's letter regarding Parish Precepts-circulated **Noted**
4. DAPTC Winter magazine-circulated **Noted**
5. Dorset, Poole and Bournemouth Local Access Forum-letter re Definitive Map 2026 Deadline-circulated **Noted**
6. Dorset Police and Crime Plan 2017-2026-circulated **Noted**

68/17

ANY OTHER ITEM FOR REPORT ONLY

Meeting ended at 8.52pm