



**Minutes of a Meeting of Alderholt Parish Council, The
Committee Room, Alderholt Village Hall, Alderholt
7.00pm Monday 9th October 2017**

156/17

PRESENT

Cllr Logan (Chairman)
Cllr Archer
Cllr S Greenland
Cllr A Hibberd
Cllr K Murton
Cllr J Simcock
Cllr M Smethers (arrived at 7.22pm)
Mrs M Humby (Clerk)
Dorset County Councillor Toni Coombs
2 members of the public

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APOLOGIES

The following apologies were received;

Cllr D Tooke, Cllr J Walker and Dorset County Councillor Spencer Flower

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WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING

The Chairman welcomed all in attendance to the meeting and advised of fire escape procedure

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TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS

No pecuniary interests were declared nor dispensations requested.

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TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING

Cllrs unanimously resolved to agree the minutes of the Parish Council meeting dated 11th September 2017 as a correct record of that meeting. They were then signed by the Chairman.

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TO RECEIVE THE CHAIRMAN'S/CLERKS REPORT

The clerk reported on the following;

1. Christmas Tree

Cllrs Logan, Murton and Hibberd agreed to oversee the purchase, installation and removal and monitoring of the Christmas Tree for this year. Any additional help by other Cllrs would be welcomed.

2. Clerks Seminar 28th September 2017

There were many speakers and stands and networking with other clerks was invaluable
Items raised for noting;



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- DWP “Right Stuff Right Bin” campaign-literature available in Parish office
- DCC- actively encouraging the community to talk about social care. DCC will attend events that the Parish Council put on for the community. Cllrs will consider whether Alderholt should host an event and advise the clerk.
- Local Council Award Scheme- something for this council to look at over the next year or so

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TO RECEIVE THE COUNTY COUNCILLOR REPORT

Report from Cllr Flower circulated which will be attached to the paper copy of these minutes and will also be available on APC website.

Cllr Coombs discussed the report also adding the following points;

The Head of Children’s Services is leaving and a permanent replacement is unlikely until after the Dorset Local Government reorganisation has been decided. Adult Care will now also be combined with this.

Cllr Hibberd had expressed concerns to her about dropping pupil numbers at St James’ First School and Cllr Coombs had initially obtained some raw data which she handed to the clerk for circulation to Cllrs. The problems were discussed and Cllr Coombs advised she would look into this further.

The clerk also advised that she had spoken to the Chair of the PTA that morning regards this and discussed ways of the school and Council working together including a suggestion that the head attend the Annual Parish meeting in 2018 to promote the school. Cllr Greenland suggested that the meeting be held in the school to further promote it.

Noted and diarised for further consideration and action

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TO RECEIVE THE DISTRICT COUNCILLOR REPORT

East Dorset District Cllr Logan advised on the following;

She had attended the Gladman Planning Application Inquiry which had lasted 6 days. The main 3 issues were provision of a SANG, land supply & housing numbers and planning policy.

S.106 agreements and conditions were discussed including the requirement that the developer is required to negotiate with APC regarding pedestrian access onto the AHRG and that the access onto Broomfield Drive should remain pedestrian access only.

There is no indication at this stage of the result of the appeal and we simply await the decision of the Planning Inspectorate. **Noted**

During this item, Cllr Smethers arrived at 7.22pm having been attending a First Responder incident.

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PUBLIC OPEN FORUM



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There were 2 members of the public present of which the following was discussed;

1. A resident gave thanks and appreciation to Cllr Logan who attended the Gladman Planning Inquiry for the 6 days and to Cllrs Hibberd and Murton who also attended. He asked that should the appeal be granted, could there be a uniformed village response. Cllr Logan advised that a reserved matters planning application would need to be submitted to which APC would be consulted and a meeting in the main hall for residents to attend could be organised.
2. The same resident also asked how the village survey results regards development would be managed by the PC. Cllr Logan advised that the Local Planning Authority, as part of the Local Plan Review will include public consultation on development options outside the village envelope which the Parish Council will be able to respond to.
3. A resident queried the minutes advising that there was insufficient information in them. It was advised that the minutes are primarily for decisions only but reports could be requested if required.

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FINANCE

1. **Cllrs unanimously agreed to sanction the following payments;**

PAYMENTS FOR SANCTION

ARA 2nd Instalment SLA	1550.00
Vision ICT - Website Hosting and Support	240.00
War on Waste - Dog Bin Emptying Sept	99.84
John Powell - AHRG Maintenance from Annual Inspection	312.00
Came & Company - Parish Council Insurance	2074.82
DAPTC Clerks Seminar - M Humby	60.00
M Humby Travel Expenses for Clerks Seminar	31.50
G Logan - Travel Expenses	79.20
Arnold Baker Local Council Administration Guide	68.60
TOTAL PAYMENTS FOR SANCTION	4515.96

CREDITS

Precept 2nd instalment	40789.00
Allotment rents	575.00
Total of credits pd to current account	41364.00
Co Op Savings Account Interest	6.28
TOTAL CREDITS RECEIVED	41370.28

DDR's

South West Water-Allotments- Oct	1.00
TOTAL DDR'S	1.00

PAYMENTS MADE IN BETWEEN MEETINGS



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Alderholt Village contribution to Fire alarm system	500.00
K Brooker-Expenses- Allotment Competition Garden Vouchers	60.00
Total of Payments made between meetings	560.00
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<u>CASHPLUS DEBIT CARD</u>	
Purchase of Fire safety kit (extinguishers)	125.99
Total expenditure on Debit Card	125.99
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<u>PETTY CASH</u>	
Total mthly payments	0.44
Total petty cash	8.01
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<u>GARDEN VOUCHERS</u>	
New	100.00
From previous years	70.00
Total Garden vouchers	170.00
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2. Total cash book funds for the Council; £173257.39cr **Noted**
3. **Cllr Simcock to carry out next month's financial control checks**
4. **It was noted and agreed** that the Annual insurance had been renewed (in liaison with Cllrs Tooke, Logan and Hibberd) on the same basis as last year but with the new insurers Inspire, as recommended by our brokers, Came and Co.
5. It was noted that Cllr Archer had been unable to provide a banking report to P & F Committee for an additional account. **Cllr Greenland had agreed at the P & F meeting to investigate this and will report back to November full council meeting**

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RECREATION GROUND

1. Cllr Inspections- Cllr Greenland - weekly inspections for the period 11th September – 8th October. Report received- Cllr Greenland to put a screw in a loose piece of wood in a bench otherwise no action.
2. Inspections for period 9th October – 12th November to be completed by **Cllr Greenland**
3. Items raised in an email by Ian Cole, ARA and followed up by recreation ground representatives (Cllrs AH and JS) at September ARA meeting; (minutes not yet received). Cllr Hibberd advised;
 - a) Mole shooting-it is understood that some shooting has taken place on the sports field but not in the AHRG. The response that was requested at the July PC meeting has still not been received, despite being chased and being read out at the ARA meeting by APC reps.
Cllrs agreed the following action; reiterate to ARA the points agreed at the July meeting and that permission is not given for shooting on the AHRG until the declaration has been received. If shooting is being carried out on the



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recreation ground that is leased, it is the ARA's responsibility to ensure that there is suitable insurance in place for this. **Clerk to action**

- b) Unauthorised vehicle access to the recreation ground and request for Broomfield Drive access to be blocked; Cllr Hibberd advised that ARA are putting in bollards either side of tennis courts and new fencing along the car park boundary. No action required by APC for Broomfield Drive but will be monitored. **Noted**
- c) Insurance-APC have reimbursed the ARA for Insurance which is no longer being offered by AON from next renewal. Agreed at P & F 2/10/17 that **Cllrs will review all the insurance at the recreation ground over the coming months. Noted**
- d) Hedge cutting and tree removal-a complaint was made by email to APC by a resident that the annual boundary hedge cutting at the recreation was very severe and that the newly planted trees on the mound by the MUGA had been cut down. Cllr Hibberd discussed with Stuart Rose, ARA who has apologised on behalf of the contractor who has been instructed to plant replacement trees **Noted**

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TO NOTE THE MINUTES OF PARISH COUNCIL COMMITTEES

1. Planning Committee Meeting September 25th 2017 **Noted**
2. Policy and Finance Committee Minutes 2nd October 2017-**Noted and the following questions raised;**
 - Cllr Hibberd advised there were some additional points that he considered should be added to the risk assessment. **He will liaise with the clerk**
 - Cllr Hibberd requested to know what items had been removed from the media policy in respect of Cllr behaviour. Members advised.
 - The clerk advised that 2 Cllrs had not yet been nominated to post factual items on the facebook page (part of the new Media Policy) to which it was suggested that a PC facebook identity be set up rather than posting from a personal facebook page- **Cllr Murton to investigate**
 - Concerns were raised about a facebook posting by Cllr Tooke regarding a survey on behalf of the Parish Council which had not been agreed by members. **Cllr Logan to discuss with Cllr Tooke.**

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TO CONSIDER REPORTS FROM EXTERNAL BODIES AND REPRESENTATIVES

1. Transport report (Cllrs Logan and Walker)-following a meeting between Cllr Logan and Dorset Community Transport, Cllrs considered the loss of the 97 bus service from January 2018 and whether APC could contribute towards subsidising this service. **Cllrs agreed that a meeting to be set up with local Councils affected by this with an aim to working together. The clerk to action to include Cllrs Logan, Walker, Murton and Hibberd**



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2. Dorset Best Kept Village Award 2017. Cllr Logan attended the presentation evening at which Alderholt received the EDDC Award for Best Kept Village and £100 in garden vouchers. A certificate has also been requested. **Noted**
3. Minutes of Alderholt Village Hall meeting 18th September 2017. **Noted**

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TO CONSIDER THE DCA REPORT RELATING TO FURTHER ANALYSIS OF THE VILLAGE SURVEY

Report circulated including DCA further analysis. The report summary indicated that;

- there are concerns about the current state of the facilities and further investigation is required to clarify this
- the survey doesn't provide the robust evidence of need that would be required for funding applications and further consultation is advisable.

To achieve the above, the next steps suggested include;

- A survey of users / catchment area of Alderholt.
- An analysis of sport and recreation facilities and provision of activities within the area i.e. what other provisions are there nearby that the community are benefitting from.
- Identification & analysis of the issues / problems faced by the wider community / catchment area of the facility. This should cover people's barriers and motivation to being active.

Cllrs acknowledged Cllr Logan's commitment to this project and felt that the user groups should also show a similar commitment particularly as their response to the survey was disappointing

Cllrs agreed that Anita Hansen, DCA be requested to attend a meeting between APC members and user group representatives to involve the user groups in being actively involved in providing the above evidence required. Clerk to action

At this point 9.00pm, members agreed to suspend standing order 3.w and continue with the meeting

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TO CONSIDER CORRESPONDENCE RECEIVED

1. DAPTC AGM 2017 motions for consideration by member councils

Cllrs considered the 4 motions from member councils and agreed the following voting mandate for our representatives, Cllrs Hibberd and Murton at the DAPTC 2017 AGM on Saturday 4th November 2017;

Motion 1 (from Beaminster Town Council)

Beaminster Town Council would propose the DAPTC lobby NALC with a view to achieving a change in the legislation governing the de-registration of bus routes. **APC Support**

Motion 2 (from Blandford Forum Town Council)

That DAPTC requests NALC to lobby for Central Government action to ensure that when a town or parish council objects to a planning application for legitimate planning



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reasons, it should be considered by the planning authority's planning committee. **APC Support**

Motion 3 (from Chideock Parish Council)

Chideock Parish Council asks NALC to strongly request that the DCLG revisits the consultation on Parish Polls which was carried out from 4 December 2014 to 30 January 2015 but never acted upon, and to amend the current legislation governing Parish Polls. The consultation sought the views of the public, local authorities and the parish sector on:

- the trigger (the number or proportion of electors required to demand a poll)
- the voting arrangements for parish polls
- the questions on which a poll can be held
- consequential related matters.

APC Support

Motion 4 (from Hurn Parish Council)

Hurn Parish Council ask that the DAPTC take the issue forward to NALC to ask for a change to the law to make Parish Councils statutory consultees on tree application in their Parishes and that the information provided is of a high enough quality to facilitate the consideration of the proposal.

APC Don't Support

2. DAPTC Chief Executive's Circular September 2017 and Chairman's Statement-**Noted**
3. Invitation to members to attend Remembrance Day Service at the War Memorial followed by a Service at St James' Church, Sunday 12th November. The clerk advised she had met with the Clerk to the PCC and Church Warden, Sylvia Fiske in which improved relations was discussed including more involvement of APC at the Remembrance Service which is a Civic event. It was agreed that Cllrs should follow the uniformed procession from Kingswood Nursery at 10.30am at which the Chairman of the Council would continue to lay a wreath and seats would be reserved for those that wished to attend the Church service. **Cllrs to advise the clerk of attendance for the Church service so that seats can be reserved**
4. LGPS Bulletin 161-August 2017 www.lgpsregs.org Circulated for information

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ANY OTHER ITEM FOR REPORT ONLY

Nothing to report

Meeting ended 9.22pm

Minutes Approved;

Chairman's Signature;

Date;

Chairman's Initials;