



**Minutes of a Meeting of Alderholt Parish Council, The  
Committee Room, Alderholt Village Hall, Alderholt  
7.00pm Monday 13<sup>th</sup> November 2017**

**172/17**

**PRESENT**

Cllr Logan (Chairman)  
Cllr S Greenland  
Cllr A Hibberd  
Cllr J Simcock  
Cllr M Smethers (left the meeting at 7.45pm)  
Cllr D Tooke  
Cllr J Walker  
Mrs M Humby (Clerk)  
5 members of the public

**173/17**

**APOLOGIES**

The following apologies were received;

Cllr K Murton, Dorset County Councillors Spencer Flower and Toni Coombs

**174/17**

**WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING**

The Chairman welcomed all in attendance to the meeting and advised of fire escape procedure

**175/17**

**TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS**

No pecuniary interests were declared nor dispensations requested.

**176/17**

**TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING**

Cllrs unanimously resolved to agree the minutes of the Parish Council meeting dated 9<sup>th</sup> October 2017 as a correct record of that meeting. They were signed by the Chairman.

**177/17**

**TO RECEIVE THE CHAIRMAN'S/CLERKS REPORT**

There were no Clerks or Chairman's notices

**178/17**

**TO RECEIVE THE COUNTY COUNCILLOR REPORT**

A report from Cllr Flower was circulated and will be attached to the paper copy of these minutes as Appendix 1 and is also available on the APC website.

**179/17**

**TO RECEIVE THE DISTRICT COUNCILLOR REPORT**



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Cllr Logan gave a report a copy of which will be attached to the paper copy of these minutes as Appendix 2 and is also available on the APC website.

**180/17**

**PUBLIC OPEN FORUM**

There were 5 members of the public present of which the following was discussed;

1. A resident enquiring about The Rifle Range lease-Cllrs confirmed that the lease included provision for the site to be maintained by the scouts
2. The Gladman Planning application enquiry-following the Public Inquiry decision, questions and discussions about this took place (this is also covered under District Cllr report)

**181/17**

**FINANCE**

**1. Cllrs unanimously agreed to sanction the following payments;**

PAYMENTS FOR SANCTION

War on Waste - dog bin emptying	99.84
Ava Recreation - Cable Runway Brake Repair	70.80
Ava Recreation - Quarterly Inspection	78.00
Cllr S Greenland - Expenses for Office Sign	20.70
Cllr A Hibberd - Travel expenses for DAPTC Exec Meeting	31.95
M Humby – Training Travel expenses for SLCC and Allotments	62.55
P Walker - Internal ½ year Audit Fee	100.00
<b>TOTAL PAYMENTS FOR SANCTION</b>	<b>463.84</b>

CREDITS

Allotment rents-payment 5	100.00
<b>Total of credits pd to current account</b>	<b>100.00</b>
Other credits received	0.00
<b>TOTAL CREDITS RECEIVED</b>	<b>100.00</b>

DDR's

South West Water-Allotments- Nov	1.00
<b>TOTAL DDR'S</b>	<b>1.00</b>

PAYMENTS MADE IN BETWEEN MEETINGS

SLCC Clerks Conference	94.80
Viking Stationery Order	195.30
<b>Total of Payments made between meetings</b>	<b>290.10</b>

CASHPLUS DEBIT CARD

0.00



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<b>Total expenditure on Debit Card</b>	<b>0.00</b>
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PETTY CASH

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Total mthly payments	2.73
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GARDEN VOUCHERS

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Total expenditure on Village flowerbeds	35.00
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2. Total cash book funds for the Council; £168975.79 **Noted**
3. **Cllr Simcock to carry out next month's financial control checks**
4. The banking report had not been received by Cllr Greenland who explained he had been looking at trying to obtain an account with a higher rate but had not yet found anything suitable. The main issue was to have an additional account to cover risk under the FSCS so **Cllr Greenland would continue looking with a view to reconsidering balances when the next precept is received in April 2018.**
5. The clerk advised that the half year internal audit had been carried out on 9<sup>th</sup> November in which it was considered by the auditor that the Council's system of internal controls is effective and adequate for the purpose intended and no separate report was issued. **Agreed and noted**

**182/17**

**RECREATION GROUND**

1. Cllr Inspections- Cllr Greenland - weekly inspections for the period 9<sup>th</sup> October – 12<sup>th</sup> November. Nothing to report.
2. **Inspections for period 13<sup>th</sup> November – 10<sup>th</sup> December to be completed by Cllr Hibberd.**
3. AVA Quarterly Inspection completed 22<sup>nd</sup> October. Brake repair carried out on Cable Runway. Nothing new to report.
4. Other items outstanding;
  - a) Mole shooting-**APC has received a declaration from S Rose as requested so permission has now been given for this to go ahead.**
  - b) Insurance- Agreed at P & F 2/10/17 that Cllrs will review all the insurance at the recreation ground over the coming months in time for renewal in 2018-**still pending**
  - c) Hedge cutting and tree removal- **Cllr Inspector to follow up and advise when new replacement trees have been planted by the contractor on the mound at the recreation ground**

**183/17**

**TO NOTE THE MINUTES OF PARISH COUNCIL COMMITTEES**

1. Planning Committee Meetings 16<sup>th</sup> October and 6<sup>th</sup> November 2017 **Noted**



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**184/17**

**TO CONSIDER REPORTS FROM EXTERNAL BODIES AND REPRESENTATIVES**

1. Allotments-AAA 2017 Annual Meeting Minutes, APC 2017 Annual Tenants Meeting Minutes and confirmation of volunteers carrying out works for ditch clearance at the allotments. **Noted and volunteer works agreed unanimously by Cllrs**
2. DAPTC Eastern Area Minutes and reports 9/10/17. **Noted**
3. ARA Meeting Minutes 20/9/17 **Noted**

**185/17**

**TO CONSIDER A REPORT REGARDING THE 97-BUS SERVICE AND ASSOCIATED PROPOSALS**

The clerk had circulated a draft DCC grant application and report from Cllrs Logan and Walker updating on findings relating to the loss of service of the 97-bus following a meeting with other local Councils and discussions with Dorset Community Transport (DCT).

Some Cllrs were concerned that there was not enough information on the usage by Alderholt passengers. Cllrs Logan and Walker advised that the deadline for the decision had to be agreed before the end of November in order to not lose this vital service to Alderholt residents. It was hoped that, as detailed in the report, additional funding may be received from other local councils and businesses.

Provision would only be for the calendar year 2018, and after that other investigations and sources of funding would need to be sought to continue with the service.

At 7.45pm during the initial discussion part of this agenda item, Cllr Smethers left the meeting to attend to a first responders call

1. **Cllrs unanimously agreed that APC to apply for a grant of £2000.00 from DCC. Clerk to action as per circulated application form**
2. Cllr Tooke proposed an amendment to the written proposal from Cllrs Logan and Walker (as detailed in the report) that APC agree in principal to spend up to £13,000 to maintain the reduced service 97 Bus with DCT for the 2018 calendar year but require further information from DCT regarding current individual passenger journey times, days and locations, before any final commitment is made.  
Proposed; Cllr Tooke  
Seconded; Cllr Greenland  
In favour; Cllr Hibberd  
Against; Cllrs Logan, Walker and Simcock  
Casting vote by the Chairman; Cllr Logan, Against  
Motion dismissed
3. **Cllr Simcock proposed an amendment to the written proposal from Cllrs Logan and Walker (as detailed in the report) that APC spend up to £13,000 to maintain the reduced service 97 Bus with DCT for the 2018 calendar year on the understanding that further information is received from DCT regarding**



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**individual passenger journey times, days and locations throughout the 2018 calendar year**

**Proposed; Cllr Simcock**

**Seconded Cllr Walker**

**In favour; All**

**Motion carried**

- 4. Cllrs unanimously agreed that funds to be taken from both the Devolution reserve fund and Contingency reserve fund.**
- 5. Cllrs unanimously agreed that if required by DCC, a separate APC bank account be set up to hold the grant monies.**

Cllr Hibberd requested it be minuted that he is concerned that the Council have had to commit to this without adequate facts in spending 1/6 of the annual precept.

**186/17**

**TO CONSIDER A REPORT FOLLOWING THE VILLAGE HALL RENTAL REVIEW AND ASSOCIATED PROPOSALS**

The clerk had circulated a report detailing the minutes of the rental review meeting of 6<sup>th</sup> November 2017 between members of APC and AVH

**Cllrs unanimously agreed;**

- 1. the minutes of the above meeting (attached as Appendix 3 to these minutes) including the proposal by AVH that the 2018/19 rent be increased by £130.00 in line with clause 6 of the rental agreement.**
- 2. that the clerk purchases a vacuum cleaner up to the cost of £100 in order that staff can clean the parish office**

**187/17**

**TO CONSIDER AND AGREE THE FINAL LEASE REGARDING THE RIFLE RANGE LAND AND ASSOCIATED PROPOSALS**

The clerk had circulated a report detailing;

1. Copy of final draft lease received from Dixon and Templeton Solicitors with all amendments now in place and confirmed by the clerk and Cllrs Hibberd and Smethers.
2. Letter dated 16<sup>th</sup> October 2017 with quote and policy details from Dixon and Templeton Solicitors for Indemnity Insurance to be taken out by APC as Possessory Title only held
3. Advice from Dixon and Templeton Solicitors (in the above letter) advising about the problem of obtaining full title on land at the entrance to the site.
4. Draft APC report with details of reserve monies to be given to Alderholt 1<sup>st</sup> Scouts following the payment of all outstanding invoices related to this project



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5. Letter from the scouts confirming various points and advising that they are still awaiting a response from Gilwell (but hopefully this is just a formality).

**Cllrs unanimously agreed that;**

- 1. The clauses contained in the draft lease (attached as Appendix 4 to these minutes) and that the clerk can instruct the solicitor to draw up a final lease (engrossment lease) which will be signed by Cllrs Hibberd and Smethers and witnessed by the clerk**
- 2. That the clerk instructs the solicitor that this Council wishes to take out indemnity insurance as detailed in the documentation received from the solicitor at a cost of £250.00**
- 3. That this council is unlikely to be able to claim full title to the land at the entrance to the site, although it will seek to claim full title to the land as detailed in the title deeds, when the legal length of time is achieved (assumed to be 12 years from when land fenced off. Hopefully this will be from the date that the land was transferred from EDDC to APC 26/4/2011).**
- 4. The wording in the draft agreement regarding reserve monies (attached as Appendix 5 to these minutes) be confirmed to Alderholt 1<sup>st</sup> Scouts when the monies are handed over.**
- 5. That there should be an official handover ceremony to include the press (to be confirmed and arranged by both parties)**
- 6. That the Council provides details of the last tree inspection and any works carried out**

**188/17**

**TO CONSIDER A REPORT REGARDING THE PROVISION OF GYM EQUIPMENT AND TABLE TENNIS AT THE RECREATION GROUND AND ASSOCIATED PROPOSALS**

The clerk had circulated a report from Cllr Tooke detailing provision of gym equipment and a table tennis table to be located in the Amanda Harris Recreation Ground and included a village survey of 90 respondents and quotes from 3 companies for supply and installation.

**Cllrs unanimously agreed that;**

- 1. this Council agrees in principle to push ahead with this project, subject to clarification of issues that may arise.**
- 2. The clerk to obtain legal advice with our Insurers regarding liability should someone injure themselves while using the equipment.**
- 3. A working party to include Cllrs Tooke, Greenland and Hibberd be set up to investigate the items raised in the report in order to report back with a final proposal to the full council at the January meeting**

**189/17**

**TO CONSIDER THE FORMAT FOR THE PAVILION PROJECT MEETING WITH DCA**

Further to minute 169/17 agreed at October's meeting, DCA required further clarification as to the format for the Pavilion Meeting.



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**Cllrs unanimously agreed to option 2 that DCA should facilitate and chair a meeting where the Parish Council is one of the stakeholders around the table with the other interested parties. DCA would set the scene, assess the level of interest, address concerns, find common ground and discuss a way forward as well as answer any questions.**

DCA had advised that they charge £40 per hour and it would be useful to know the number of people likely to be at such a meeting. As with all their work they would draw up a proposal before agreeing anything. **Clerk to organise for January 2018 after the Council meeting.**

**190/17**

**TO CONSIDER CORRESPONDENCE RECEIVED**

1. Traffic Mirror Request– email from resident requesting the Parish Council gives due consideration a traffic mirror being sited at Charing Cross to help with visibility on exiting the village hall. **Agreed that a meeting to be arranged with the Community highways officer to determine if this is possible. Also, to liaise with Village hall regarding this.**
2. Email from Landowner of Highwood regarding unauthorised access to his land. **Agreed that a response to be sent confirming that this Council has not given permission for any access to this land.**
3. Alderholt Community Fund –letter sent to Chairman regarding deadlines for funds. **Noted and clerk to respond**
4. Village Hall 50<sup>th</sup> Anniversary – notification of planned event on 23<sup>rd</sup> June 2018. **Noted and agreed APC to support this event.**
5. SSE Street Lighting Consultation Notification of Phase 2 of street lighting replacements. **Noted**
6. BT–notification of price increases for some services **Noted**

**191/17**

**ANY OTHER ITEM FOR REPORT ONLY**

Nothing to report

Meeting ended 9.24pm

Minutes Approved;

Chairman's Signature;

Date;

Chairman's Initials;