



Minutes of a Meeting of Alderholt Parish Council Policy and Finance Committee held at The Committee Room, Alderholt Village Hall, Station Road, Alderholt commencing at 7.00pm Monday 4th December 2017

29/17

Present; Cllr Dave Tooke (Chairman)
Cllr Kate Murton
Cllr Martin Smethers
Cllr Stuart Greenland
Clerk/RFO – Mrs Maria Humby

Apologies; Cllr Gina Logan

30/17

WELCOME FROM THE CHAIRMAN INCLUDING RECEIVING APOLOGIES AND HOUSEKEEPING NOTICES

The Chairman welcomed everyone to the meeting and advised of fire procedures for escape in the event of a fire.

31/17

DECLARATIONS OF INTEREST

No interests declared.

32/17

MINUTES

Resolved; the minutes of the Policy and Finance Committee held on 2nd October 2017 were confirmed as a correct record and signed by the Chairman, Cllr Tooke. It was noted that items from the last meeting that require reporting back will be dealt with at the next P & F meeting so that this meeting can deal with grants and budgets.

33/17

TO CONSIDER COMMUNITY CAPITAL GRANT APPLICATIONS

Reports and applications circulated. The balance of this fund is £2191.00. Cllrs considered applications;

- **Resolved; to grant the sum of £1755.00 to Alderholt Sunbeams and Supertots towards the purchase of a Replacement Heating System and Decking steps which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure**
Voting; unanimous
- **Resolved; to grant the sum of £250.00 to The Friends of St James' (St James First School PTA) towards the purchase of an outdoor sensory area which in the opinion of the Council, is in the interests**

Chairman's Initials;



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of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure

Voting; unanimous

Cllrs Resolved to transfer the remaining funds of £186.00 to the general grant fund in view of the number of applications received

34/17

TO CONSIDER GENERAL GRANT APPLICATIONS

Reports and applications circulated. The balance of this fund is £550.00 plus the £186.00 transferred from the Capital Balance fund, totalling £736.00. Cllrs considered applications;

- **Resolved; to grant the sum of £100.00 to Alderholt Lunch Club which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure**
Voting; unanimous
- **Resolved; to grant the sum of £100.00 to Alderholt PCC- Forest Edge Community Coffee Shop which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure**
Voting; unanimous
- **Resolved; to grant the sum of £268.00 to Recreate Festival which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.**
Voting; unanimous
- **Resolved; to grant the sum of £268.00 to Coach in the Community which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.**
Voting; unanimous

The St James' PCC Churchyard Maintenance Grant of £300 was also agreed for payment. A 3-year agreement for this is to be looked at later in the meeting under annual budget setting.



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TO CONSIDER 2018/19 1st DRAFT BUDGETS AND PRECEPT REPORT (INCLUDING EMPLOYMENT)

1st draft Budget reports for 2018/19 circulated. The Tax base figure is unlikely to be received before the December PC meeting and therefore any proposals decided at this meeting will be reported to the January PC meeting.

Cllrs unanimously agreed to propose to full Council the following draft budget headings for 2018/19 as detailed in the Draft Budget 2 report;

BUDGET HEADING	2017/18	2018/19
ESTABLISHMENT COSTS (A)	53106.00	54597.00
RECREATION GROUND COSTS (B)	9008.00	8172.00
OTHER AMENITY COSTS (C)	1400.00	1400.00
CONTINGENCY @ 5% OF A,B,C	3175.70	3208.45
ANNUAL ASSET REPLACEMENT RESERVES (D)	7689.00	7881.00
SERVICE DEVOLUTION BUDGET (E)	1000.00	3000.00
ANNUAL GENERAL GRANT FUND (F)	1200.00	1200.00
ANNUAL CAPITAL PROJECTS (G)	5000.00	5000.00
NET BUDGET REQUIREMENT (PRECEPT)	81578.70	84458.45

This results in an annual increase of £2.34 for a Band D property in Alderholt (although this may change when the Tax base figures are received).

2018/19	Code	Number
Net Budget required for 2017/18 (Precept)	A	81578.70
Tax base	B	1233.00
Resulting Band D Council tax (A / B)	C	66.16
2018/19		

Chairman's Initials;



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Net Budget required for 2018/19	D	84458.45
Adjusted tax base (2018/19 figures not yet advised)	E	1233.00
Resulting Band D Council Tax (D/E)	F	68.50
Percentage change in Council Tax 17/18-18/19	G	0.04
Annual Payment Band D 2017/18	C	66.16
Annual Payment 2018/19 Band D	F	68.50
Monthly Payment 2018/19 Band D	H	5.71
Annual Increase £ per Band D		2.34

Cllrs unanimously confirmed to continue with the following contracts;

1. Annual membership of Dorset Association of Town and Parish Councils (DAPTC)
2. Annual membership of Society for Local Council Clerks (SLCC).
3. Dog Warden contract EDDC- Budget allocated to continue with same number of hours for 2018/19
4. Dog Bin Emptying- War on Waste (1 bin removed 04/17)
5. AVA Recreation- qtlly play inspections- **Consider 3-year agreement- Look at other companies for 2018/19**
6. Alderholt PCC-Annual grant for maintenance of War Memorial and Churchyard. **3 year agreement agreed of £300 annual grant 2018/19-2019/20-2020/2021**
7. C Beale- lamp inspections (rec ground) and PAT testing
8. BT-telephone, broadband and email (quarterly payment by DDR)
9. Vision ICT- website provision and domain name
10. Assist Computing-ICT support adhoc basis
11. South West Water Services-Allotments water supply (mthly payment by DDR)
12. Insurance brokers Came and Co. They provide 3 quotes each year and ongoing advice-currently insured for 1 year with Inspire 1/10/17-30/9/18 (new company)
13. Dorset County Council Payroll Services (mthly payment by DDR- 3-year contract agreed April 2017-March 2020)



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14. SLA; Alderholt Recreation Ground-2 payments paid half yearly for grounds maintenance of Amanda Harris Recreation Ground (AHRG)- Budget allocated to continue contract for next financial year 2018/19- ongoing contract
15. Rental Agreement Alderholt Village Hall -Parish office and Committee room rent paid in 2 half yearly payments. Budget allocated to continue contract for next financial year 2018/19 ongoing contract
16. Gascoyne Cecil Estates-annual peppercorn payment for allotment rent 67p (agreed Sept 2017 to change from 2018 to a 5-year payment to reduce admin costs)

It was agreed that the future P & F meeting schedule to be reworked so that P & F meetings are now held on a separate night to Planning Committee meetings. **The clerk to organise**

Meeting closed 8.13pm

Minutes Approved; Chairman's Signature;

Date;

Chairman's Initials;