



**Minutes of a Meeting of Alderholt Parish Council, The  
Committee Room, Alderholt Village Hall, Alderholt  
7.00pm Monday 11<sup>th</sup> December 2017**

**192/17**

**PRESENT**

Cllr A Hibberd (Vice Chairman)  
Cllr K Murton  
Cllr M Smethers  
Cllr J Walker  
Mrs M Humby (Clerk)  
1 member of the public

**193/17**

**APOLOGIES**

The following apologies were received;

Cllr Logan, Cllr S Greenland, Cllr D Tooke, Dorset County Councillors Spencer Flower and Toni Coombs

**194/17**

**WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING**

In the absence of the Chairman, the Vice Chairman, Cllr Hibberd presided over the meeting. He welcomed all in attendance to the meeting and advised of fire escape procedure

**195/17**

**TO RECEIVE A LETTER OF RESIGNATION FROM PARISH CLLR JOHN SIMCOCK**

The Chairman read out a letter of resignation from Cllr John Simcock dated 4<sup>th</sup> December. Cllr Simcock has been a Cllr since 2014 and would be greatly missed. It was agreed that a letter of thanks be sent to him for his time on the Council. Legal notices have been posted and a notice for Co-option will be posted if there is no bye-election called.

**196/17**

**TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS**

No pecuniary interests were declared nor dispensations requested.

**197/17**

**TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING**

**Cllrs unanimously resolved to agree the minutes of the Parish Council meeting dated 13<sup>th</sup> November 2017 as a correct record of that meeting.** They were signed by the Chairman.

**198/17**

**TO RECEIVE THE CHAIRMAN'S/CLERKS REPORT**

The clerk reported as follows;

Christmas Tree

Thanks were given to Martin Pusey for once again donating a Christmas Tree to the PC and helping to deliver, install and then also remove in January. Resident, Sarah Freeman was also thanked for helping Cllrs Logan and Murton decorate the tree.

Chairman's Initials;



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## Damaged Sign Post at Junction of Ringwood Rd/Station Rd

DCC Highways Community officer has now removed post which he has located behind APC noticeboard until transport can be arranged to collect it. He has also requested a new pole/signs to be re-erected and this should take place within 28 days.

## Fingerpost at Bonfire Hill

Local volunteer, Tim Mellor is planning to refurbish this post over the winter months which is well timed with the recent damage from a vehicle hitting the post. He has requested that the fingerpost be re-sited by Highways 1m to the right as currently the fingerposts overhang the kissing gate and access to the right of way. *Awaiting a response from DCC Highways.*

## Highways Working Together

DCC Community officer has again asked whether Alderholt would like to take on additional works through DCC. The clerk advised that Cllrs are looking into any areas of concern throughout the village and will report back. (Cllrs reminded again, and literature resent)

## Traffic Mirror Request for Village Hall Exit (October PC meeting)

Community Highways Officer advised that DCC no longer provide traffic mirrors. They have assessed the site and advised that they would not give permission for a traffic mirror to be erected on the island at Charing Cross. They also believe that if a mirror were sited on private land opposite the hall that it would only reflect what a driver can already see and not the oncoming traffic from Daggons Rd, so it is unlikely that permission would be given.

They have agreed to refresh the SLOW road markings and add another one and will also refresh the junction markings.

They also suggested the possibility of erecting a left turn only sign opposite the exit from the village hall car park although this is not something that DCC will provide nor will it be enforceable. Information regarding this has been passed to the Village Hall for their consideration.

## Data Protection Training Course

The clerk is attending a Data Protection Training session on Thursday 7<sup>th</sup> December. There will be actions that the council need to put in place following this, and a further course will be required in March (organised by DAPTC) regarding any changes with reference to the General Data Processing Regulations (GDPR) due to come into force in May 2018

## Parish Office

Office staff will finish on 1.00pm Tuesday 19<sup>th</sup> December 2017 and reopen on Tuesday 2<sup>nd</sup> January 2018.

## **199/17**

### **TO RECEIVE THE COUNTY COUNCILLOR REPORT**

A report from Cllr Flower was circulated and will be attached to the paper copy of these minutes as Appendix 1 and is also available on the APC website.

## **200/17**

### **TO RECEIVE THE DISTRICT COUNCILLOR REPORT**

Cllr Logan gave a report a copy of which will be attached to the paper copy of these minutes as Appendix 2 and is also available on the APC website.



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**201/17**

**PUBLIC OPEN FORUM**

There was 1 member of the public present of which the following was discussed;

1. Request of a report (Appx 3) from the November meeting. **The clerk advised it would be emailed to him**
2. A resident had reported Somerley road repair issues directly to Hampshire CC.

**202/17**

**FINANCE**

1. **Cllrs unanimously agreed to sanction the following payments;**

War on Waste - dog bin emptying	124.80
SLCC Annual Membership Renewal	165.00
Viking stationery and new shredder	170.27
Viking Cllr ink and paper and new vacuum	248.80
DAPTC Training Allotment Seminar (Humby & Brooker)	100.00
DAPTC Training-Data Protection & Governance	45.00
M Humby Travel Expenses Data Protection	31.50
Dixon and Templeton Indemnity Insurance fee	250.00
<b>TOTAL PAYMENTS FOR SANCTION</b>	<b>1135.37</b>

CREDITS

Allotment rents-pymnt 6	25.00
<b>Total of credits pd to current account</b>	<b>25.00</b>
Other bank credits received	0.00
<b>TOTAL CREDITS RECEIVED</b>	<b>25.00</b>

DDR's

South West Water-Allotments- Nov	1.00
BT- Nov	299.22
<b>TOTAL DDR'S</b>	<b>300.22</b>

PAYMENTS MADE IN BETWEEN MEETINGS

Royal British Legion Remembrance Wreath	20.00
K Brooker expenses - Yale lock extra keys-key cutting	13.60
<b>Total of Payments made between meetings</b>	<b>33.60</b>

CASHPLUS DEBIT CARD

	0.00
<b>Total expenditure on Debit Card</b>	<b>0.00</b>

PETTY CASH

Chairman's Initials;



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Total mthly payments	4.19
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**GARDEN VOUCHERS**

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0.00

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2. Total cash book funds for the Council; £164032.62cr **Noted**
3. **Cllr Logan to carry out next month's financial control checks**
4. **Cllrs agreed that the payment of December's wages be paid early (by the 18<sup>th</sup> December) to ensure payment is made before the office closes for the Christmas period. Clerks overtime payment of 8.5 hours, for hours worked in November to be carried forward and included in the January wages.**

**203/17**

**RECREATION GROUND**

1. Cllr Inspections- Cllr Hibberd - weekly inspections for the period 13<sup>th</sup> November – 10<sup>th</sup> December. Items reported and noted;
  - Pathway lights not working-Cllr Hibberd contacted ARA- no one available to attend so he entered Pavilion to reset timer and noticed that windows had been left open which he secured. Advised clerk 11/12/17 who then sent an email to ARA requesting they remind users to make sure building is secure before leaving. Email acknowledged by Ian Cole. **Agreed that the Cllr carrying out inspections to check security of pavilion and advise office/ARA if any problems.**
  - Trees on mound have not been planted yet.
2. **Inspections for period 11<sup>th</sup> December- 14<sup>th</sup> January to be completed by Cllr Hibberd**
3. AVA Quarterly Inspection next due end of January 2018
4. Other items outstanding;
  - a) Insurance- Insurance review before renewal in September 2018. Cllrs SG/MS and clerk (also Cllr AH as ARA representative)
  - b) Hedge cutting and tree removal- Cllr Inspector to follow up to ensure new trees planted

**204/17**

**TO NOTE THE MINUTES OF PARISH COUNCIL COMMITTEES**

1. Planning Committee Meetings 27<sup>th</sup> November 2017 **Noted**
2. Policy and Finance Committee minutes 4<sup>th</sup> December 2017 (proposal regarding budgets to be put to full Council at January Meeting after Tax Base figures received **Noted**)

**205/17**

**TO CONSIDER REPORTS FROM EXTERNAL BODIES AND REPRESENTATIVES**



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1. **Transport Update** (attached to the paper copy of these minutes as Appendix 3).  
Summary; Alderholt has managed to secure the 97 bus for a further year in 2018 with the support of Knowlton and Cranborne Parish Councils. A grant from DCC has also been confirmed. The key points are:

1. As of 2nd January 2018, a 3 day service is secure - Tuesday, Wednesday (still going to Ringwood) & Friday
2. Slight change to timings of the first buses making them earlier by a few minutes: -
  - Departing Alderholt (Charing Cross) at 0934, Alderholt (Birchwood Dr/Hillbury Rd) at 0937, arriving at Fordingbridge at 0945
  - Departing Fordingbridge at 0950.

A full timetable is available and will be promoted

During 2018, DCT will provide data relating to usage and costs monthly which will help to inform Councils of how to proceed for 2019.

Members agreed that this was a very positive project for Alderholt and thanks were given to all involved.

2. **Rifle Range Update-** The clerk reported that the Scouts had confirmed agreement from Gilwell re the final lease and a copy had been received today from APC solicitors for signing. **Cllrs Hibberd and Smethers signed the lease which was witnessed by the clerk.** The indemnity insurance regarding the Possessory Title had also been confirmed to the Solicitor and payment had been authorised tonight. The Council will not be bound by the lease until the solicitor agrees completion with the tenant's conveyancers (after checking with the clerk).

### 206/17

#### TO CONSIDER CORRESPONDENCE RECEIVED

1. Dorset Home Choice-landlords will be able to advertise vacancies daily rather than weekly from 3<sup>rd</sup> January 2018. For more information [www.dorsethomechoice.org](http://www.dorsethomechoice.org)
2. DAPTC Chief Executive Circular 9<sup>th</sup> November 2017 – AGM news including updates on motions being considered.
3. DAPTC Chief Executive Circular 13<sup>th</sup> November 2017 - No Government plans this year to cap precepts
4. DWP Members Newsletter November 2017
5. Dorset County Pension Fund -Invitation to Employers to attend Annual Employers meeting 11 January 2018.**KM to attend-details to be resent**
6. LGPC bulletin 163 and 164
7. Secretary of State for Communities and Local Government Announcement regarding proposal to replace Dorset's nine councils with two new unitary authorities [www.futuredorset.co.uk/news](http://www.futuredorset.co.uk/news)
8. Children's Services, Dorset County Council– Document for information regarding DCC Transforming Youth Services

#### All noted



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**207/17**

**ANY OTHER ITEM FOR REPORT ONLY**

Nothing to report

Meeting ended 7.45pm

Minutes Approved;

Chairman's Signature;

Date;

Chairman's Initials;