



Minutes of an extraordinary Meeting of Alderholt Parish Council, 22nd January 2018 at 1.00pm in The Committee Room, Alderholt Village Hall, Alderholt

01/18

PRESENT

Cllr G Logan (Chairman)
Cllr A Hibberd
Cllr S Greenland
Cllr M Smethers
Cllr D Tooke
Cllr J Walker
Mrs M Humby (Clerk)
1 member of the public

02/18

APOLOGIES

Apologies were received and accepted from Cllr K Murton

03/18

WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING

The Chairman, Cllr Logan welcomed all in attendance to the meeting and advised of fire escape procedure.

04/18

TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS

No pecuniary interests were declared nor dispensations requested.

05/18

TO RECEIVE THE CLERKS REPORT

The clerk reported that on 19th December, Alderholt Parish Council became the target of a ransomware cyber-attack (virus) whereby Parish Council computer files were encrypted (blocked) and a ransom was demanded for their release. Fortunately, Council files are separately backed up and therefore **no ransom was paid**, and very little data was lost. The Council office was already scheduled to close until 2nd January for the Christmas holidays and generally the beginning of January is very quiet, so this has not had a major impact on council services. However, there has been some disruption to the council office in early January as we lost access to our computers whilst IT specialists set about getting the computers operational again. The January Planning meeting and Ordinary Council meetings were cancelled until computers were back up and running and an upgraded antivirus protection in place. All systems were back in place by 16th January 2018

This extraordinary meeting was arranged to cover urgent business. All committee and ordinary meetings are now back to normal. The crime has been reported to Action Fraud although they advise that due to the large number of these crimes, it is unlikely to be individually investigated. The Council has also been advised that there is nothing to suggest that the computer files have been accessed.

This type of crime is becoming more and more prevalent and although the council had antivirus protection, the ransomware was still able to gain access either through an email or



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website. We will therefore need to upgrade our antivirus protection, and this will later be discussed under the 2018/19 budget discussions. However, we have been advised it will never be 100% effective, as hackers are always 1 step ahead of the anti-virus protection and we therefore also need to review all of our current systems including IT support and back up. This will be considered under the next agenda item when considering 2018/19 budgets and the full internal confidential report is discussed.

06/18

TO CONSIDER AND AGREE PROPOSALS FROM P & F COMMITTEE FOR THE 2018/19 BUDGETS AND PRECEPT DEMAND AS AMENDED FOLLOWING NOTIFICATION OF THE 2018/19 TAX BASE (REFER DRAFT 3 BUDGETS)

The clerk had circulated draft 3 budget reports which had been amended from the original proposals from P & F Committee to include an updated tax base. Individual budget headings and overall precept remained unchanged but the % rate per band D property had been reduced.

Cllrs all agreed with the proposals from P & F Committee as per draft 3 but it was also agreed that additional budget provision should be provided to upgrade the current antivirus protection and also for additional IT support. The clerk had provided a copy of the internal confidential report with details of the virus attack.

Cllrs resolved that at this stage of the meeting, it should be closed to the public due to the confidential nature of the items to be discussed regarding this report.

The member of the public left the meeting having been advised that any decisions made would be available in the minutes.

Cllrs discussed the report and unanimously agreed the following;

- 1. IT support and provision would be increased in the 2018/19 budgets from £200 to £1500.00 (an estimated figure at this stage)**
- 2. Cllrs Tooke and Greenland and the clerk to meet with Assist Computing to discuss IT support packages including antivirus protection and back up. 2 other quotes are also required. A report with proposals to be submitted back to full council for agreement.**
- 3. Cllrs Tooke and Greenland and the clerk to review the insurance policy to determine whether a claim could be made for lost time and IT support regarding this virus attack. A report with proposals to be submitted back to full council for agreement.**
- 4. Cllrs agreed additional overtime for the clerk following the virus attack.**
- 5. Cllrs supported cyber training for staff and Councillors from the Fraud Action Regional Advisor with a view to it possibly being expanded to the whole village if available. The clerk to organise.**
- 6. 2018/19 Budgets for Alderholt Parish Council as detailed below. The precept demand is £85823.45 which is a 2.95% increase change in council tax from 2017/18. For a band D property in Alderholt, this is an annual payment of £68.11 which is an annual increase of £1.95 from 2017/18.**



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BUDGET HEADING	2017/18	2018/19
ESTABLISHMENT COSTS (A)	53106.00	55897.00
RECREATION GROUND COSTS (B)	9008.00	8172.00
OTHER AMENITY COSTS (C)	1400.00	1400.00
CONTINGENCY @ 5% OF A,B,C	3175.70	3273.45
ANNUAL ASSET REPLACEMENT RESERVES (D)	7689.00	7881.00
SERVICE DEVOLUTION BUDGET (E)	1000.00	3000.00
ANNUAL GENERAL GRANT FUND (F)	1200.00	1200.00
ANNUAL CAPITAL PROJECTS (G)	5000.00	5000.00
NET BUDGET REQUIREMENT (PRECEPT)	81578.70	85823.45

2018/19	Code	Number
Net Budget required for 2017/18 (Precept)	A	81578.70
Tax base	B	1233.00
Resulting Band D Council tax (A / B)	C	66.16
2018/19		
Net Budget required for 2018/19	D	85823.45
Adjusted tax base (2018/19 figures not yet advised)	E	1260.00
Resulting Band D Council Tax (D/E)	F	68.11
Percentage change in Council Tax 17/18-18/19	G	2.95%
Annual Payment Band D 2017/18	C	66.16
Annual Payment 2018/19 Band D	F	68.11
Monthly Payment 2018/19 Band D	H	5.68
Annual Increase £ per Band D		1.95



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Meeting ended 2.15pm

Minutes Approved;

Chairman's Signature;

Date;