



**Minutes of an ordinary Meeting of Alderholt Parish Council,  
The Committee Room, Alderholt Village Hall, Alderholt  
7.00pm Monday 9<sup>th</sup> July 2018**

**PRESENT;** Cllr G Logan (Chairman)  
Cllr S Archer  
Cllr S Greenland  
Cllr A Hibberd  
Cllr H Morris  
Cllr D Tooke  
Cllr J Walker  
Mrs M Humby (Clerk)  
Also present; 2 members of the public

Min No	Title	Owner
90/18	<p><b>WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING AND APOLOGIES</b></p> <p>The Chairman welcomed all in attendance to the meeting and advised of fire escape procedure. The following apologies were received and accepted; Cllr Smethers, Cllr K Murton, Dorset County Cllrs Spencer Flower and Toni Coombs</p>	
91/18	<p><b>TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS</b></p> <p>No pecuniary interests were declared nor dispensations requested.</p>	
92/18	<p><b>TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING</b></p> <p><b>Cllrs unanimously resolved to agree the minutes of the Parish Council meeting dated 11<sup>th</sup> June 2018 as a correct record of the meeting.</b> They were signed by the Chairman</p>	
93/18	<p><b>CHAIRMAN'S NOTICES</b></p> <p>The Chairman thanked primarily Cllr Murton and also Cllr Walker for all of their work on the stall the Village Hall 50<sup>th</sup> Anniversary. She also thanked Cllr Murton for planting in the village flowerbeds. She also advised members of the EDDC Chairman's Charity Regatta on 5<sup>th</sup> August 2018.</p>	
94/18	<p><b>CLERK'S REPORT AND NOTICES</b></p> <p><u>Oiling of Parish Council Noticeboard</u> The annual application of oil to the noticeboard is due to take place by September. <b>Cllr Greenland agreed to action</b></p> <p><u>Office IT</u> The television is now set up for viewing planning applications directly from office screen.</p> <p><u>DAPTC Eastern Area Meeting</u> Cllr Hibberd was elected Chairman for this committee for the following year.</p> <p><b><u>Outstanding items from previous meetings</u></b></p>	SG

Chairman's initials  
Date;



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	Agreed at May meeting to delay until July although none of these items have yet been finalised for this meeting. <b>A new time schedule was agreed including overtime for the clerk;</b>	
	New Draft H & S Policy- (drafted few tweaks required)	September Meeting
	New Draft Winter Maintenance Policy (drafted few tweaks required)	September Meeting
	Clerk's Annual Appraisal O/s	September Meeting
	Internal Training for Cllrs and handbook O/s	September Meeting
	Update all policies affected by change to P & F Meeting including standing orders and Financial regulations-completed but still require a complete review	September Meeting
	New Emergency Planning Policy (including emergency parish office provision)	September Meeting
	Internal auditor for 2018/19- Await outcome of ARA meeting re Pavilion Project to determine priority	Awaiting decision relating to the rebuild project
	New accounting systems- Await outcome of ARA Meeting re Pavilion Project future to determine priority	Awaiting decision relating to the rebuild project
<b>95/18</b>	<b>TO RECEIVE THE COUNTY COUNCILLORS' REPORT</b> County Cllrs were not present at this meeting but their report had been circulated. This will be attached to the paper copy of these minutes. It is also available under County Cllrs report page on the APC website. Cllr Hibberd raised a question about why the Dorsetforyou website is being updated now with the forthcoming Unitary changes taking place.	
<b>96/18</b>	<b>TO RECEIVE THE DISTRICT COUNCILLOR REPORT</b> Cllr Logan reported that as District Cllr she had provided a statement to Cabinet on the local Plan Review "options" consultation that was being considered at cabinet meeting on 19 <sup>th</sup> June 2018. She had not been aware of the proposals until receiving the EDDC Cabinet agenda. As Chairman of APC, the following report details her report to cabinet and proposals of how APC should now deal with this. <b>This report will also be detailed separately on the APC website.</b> <b>Local Plan Review "Options" Consultation – Alderholt</b>	

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**Report by Chairman - Cllr G Logan for APC Council 9<sup>th</sup> July 2018**

Following the final decision on Local Government Reorganisation announced by the Secretary of State on the 26<sup>th</sup> February Christchurch and East Dorset Councils have decided to de-couple the current Local Plan Review, and East Dorset District Council is now progressing a separate new Local Plan for East Dorset.

**Background**

Councils are required to have Local Plans in place to help ensure that planned and appropriate development takes place to ensure communities are protected, the local economy is buoyant and that the environment is protected.

East Dorset's Local Plan dates back to 2014 and it is a requirement that a plan is reviewed every 5 years which is why the Council started work in 2016 to assemble evidence to inform a review which is due to come to a conclusion in 2019 with a revised Local Plan document.

If a Council does not have an up to date Local Plan there is a greatly increased risk that development will be inappropriate i.e. the wrong number and type of houses built in the wrong places. There are developers who specialise in doing this based purely on the motivating of making a profit and it is often extremely difficult for Councils to resist planning applications without an up to date Local Plan in place.

**Guidance and evidence**

The Government provides guidance in the form of Legislation, the National Planning Policy Framework ( NPPF ), and other technical guidance to inform plan making.

In recent years the Government's ambition has been to build more houses, more quickly and has introduced (and is introducing) a number of changes to the NPPF to make this happen. It has also introduced a national methodology for determining objectively assessed housing needs (OAN) which must now be applied in the preparation of Local Plans. In applying this national methodology the OAN figure for East Dorset for the plan period (2013 to 2033) is 8,840 dwellings. The Council needs to build more houses than is shown in the existing Local Plan.

The Cabinet report cited the existing supply in relation to the new OAN housing figure as follows:-

East Dorset Housing Completions (2013/14 – 2017/18)	758
Urban potential SHLAA#:	3,173



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	<p>Existing new neighbourhoods 2,396</p> <p>Remaining housing need for the plan period 2013 to 2033 is 2,513</p> <p>Therefore if East Dorset is to meet its own objectively assessed needs new sites will need to be identified to bring forward 2,513 dwellings through the Local Plan Review process.</p> <p># SHLAA – Strategic Housing Land Availability Assessments</p> <p><b>Local Plan Review</b></p> <p>Informed by this information the Council has been gathering information over the last 2 years to inform the review. It is a requirement that the plan is evidence based and once drafted it is examined independently by a Planning Inspector who can declare it “sound” or “unsound”. Plans which are found unsound are normally because a Council does not identify sufficient numbers of houses to be built in their area. An unsound plan increases the risk of inappropriate development.</p> <p>As part of the process the Council issues a call for sites (Regulation 18), and this took place in 2017. The Council then assesses the sites to see how sustainable they are and whether they match the needs of the area, taking into account the need to protect sensitive nature habitats and minimise the loss of green belt. The principles being followed identifying sites for Housing are as follows :</p> <ul style="list-style-type: none"><li><input type="checkbox"/> New Brownfield / Urban sites</li><li><input type="checkbox"/> Re-designate Employment Land</li><li><input type="checkbox"/> Greater Urban Density / Rural settlement</li><li><input type="checkbox"/> Flood Mitigation Strategies</li><li><input type="checkbox"/> Green Belt Release</li></ul> <p>The identification of ‘areas of search’ for new housing has given consideration to the existing settlement hierarchy and the sustainable location of new development. It has also given consideration to options in more rural areas where this would contribute to the future sustainability of these settlements and the provision of new / enhanced services and infrastructure.</p> <p>Following consultation on the Local Plan review at Regulation 18 stage a</p>	
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number of sites covering a large area were submitted by landowners/developers for consideration by EDDC at Alderholt which could collectively deliver in excess of 1,000 dwellings.

Pressure for housing is well known and East Dorset only has 15% of land with no constraints. Alderholt fits the bill in that it is located outside the Green Belt and there are options for future development that are relatively unconstrained by landscape and biodiversity. There are opportunities with the Housing numbers suggested to make improvements to the amenities in the village i.e. GP Surgery, community facilities, more shops, recreational space, all of which are considered to be lacking at the moment.

**Consultation**

The Council is about to begin the first phase of public consultation on potential sites to be included in the Local Plan, which is due to run for 7 weeks from 16<sup>th</sup> July to 3<sup>rd</sup> September 2018. Details will be available on the Dorset for You website. For those not on the internet paper copies will be available at the EDDC office, public libraries and our Alderholt Parish Office.

This is only the first stage; a further round of consultation will take place most likely in first half of 2019.

The aim of this first round of consultation is to :

- Ask people if they think the proposed Housing is in the right place
- To ask what might need to be done to ensure that proposed development helps make communities more sustainable ( i.e. Doctors Surgeries, Schools etc )
- To see if there are any alternative proposals for Housing

**AT THIS STAGE THE COUNCIL HAS NOT MADE ANY DECISIONS ON WHICH SITES SHOULD BE ALLOCATED FOR HOUSING**

I attended the Cabinet meeting (19<sup>th</sup> June 2018) and made a statement regarding the draft policies for Alderholt (5.28) which was well received by Officers and Members in citing the key issues and concerns.

In summing up that statement regarding the draft policies for Alderholt, I believe it is:-



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	<p>Best to have a large scale well planned cohesive development as this provides greater leverage to get the improvements the village wants, rather than piecemeal small site by small site development.</p> <p>We need to voice the outcomes we want – not just those listed below but others Cllrs and villagers deem appropriate:</p> <ul style="list-style-type: none"> <li>• Pavilion</li> <li>• Bus service</li> <li>• Shops</li> <li>• Education - expansion of St James' and provision of an upper school in the area, Dr's surgery</li> <li>• Road improvements</li> <li>• Pavements along Hillbury Road, Ringwood Road, and Daggons Road linking the Church to the pub</li> <li>• Affordable housing – social, low cost market etc at 30% to 50% secured for those with a local connection to Alderholt.</li> <li>• Requirement for business units as without these Alderholt will indeed be a dormitory village with everyone commuting</li> <li>• A comprehensive village growth plan with policies to include/cover all the issues as per Wimborne, Ferndown, West Parley etc in the 2014 Core Strategy and this East Dorset Local Plan Options document, because without this it will be very difficult to control planning as there will be nothing to weigh the applications against. This needs to be done before the Local Plan document is submitted to the Secretary of State.</li> </ul> <p><b>The next steps for APC:-</b></p> <ul style="list-style-type: none"> <li>• Receive EDDC Options Consultation, which is expected to run for 7 weeks from 16<sup>th</sup> July to 3<sup>rd</sup> September and will be on line so provide link to Cllrs and also put link on the APC website, and publicise in Parish Magazine</li> <li>• APC Cllrs attend EDDC Parish &amp; Town Council Meeting on Thursday 2<sup>nd</sup> August in Meeting Room 1 at Allenvie House, Wimborne, 2.00pm till 5.00pm. <b>Maximum 2 attendees per organisation- clerk to request 3 Cllrs plus clerk in view of impact to Alderholt</b></li> </ul>	<p>MH/KB</p> <p>AH/DT/ HM/MH</p>
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	<ul style="list-style-type: none"> <li>• APC Cllrs to attend the EDDC Public Roadshow/Exhibition event in the Village Hall on Monday 6<sup>th</sup> August from 3.00pm through to 7.00pm. APC to evaluate resident's opinions from the EDDC Roadshow/Exhibition event</li> <li>• APC to convene an Extraordinary PC meeting to determine APC's response to Options Consultation prior to 3<sup>rd</sup> September 2018 deadline.</li> </ul> <p><b>What happens next ?</b> EDDC will continue to collect evidence to inform the Local Plan as well as examining the results of the consultation. This information will be used to help the Council refine its proposals before a further round of public consultation in 2019.</p>	<p>All Cllrs</p> <p>GL/MH</p>																										
<p><b>97/18</b></p>	<p><b>PUBLIC OPEN FORUM</b> There were 2 members of the public present of which the following item was raised; minutes of the June meeting are not on the website. This will be checked and they will be added.</p>	<p>KB</p>																										
<p><b>98/18</b></p>	<p><b>FINANCE</b></p> <p>1. <b>Cllrs unanimously agreed to sanction the following payments;</b></p> <p><u>PAYMENTS FOR SANCTION</u></p> <table border="0"> <tr> <td>EDDC Dog Warden Annual payment</td> <td style="text-align: right;">450.00</td> </tr> <tr> <td>Viking - Office Supplies</td> <td style="text-align: right;">122.33</td> </tr> <tr> <td>War on Waste - Dog Bin Emptying</td> <td style="text-align: right;">99.84</td> </tr> <tr> <td>Assist Business IT - IT Support 16th June -15th July</td> <td style="text-align: right;">139.20</td> </tr> <tr> <td>PI Co-Post Gym Installation &amp; Annual Inspection</td> <td style="text-align: right;">420.00</td> </tr> <tr> <td>East Dorset TIC grant</td> <td style="text-align: right;">150.00</td> </tr> <tr> <td>K Murton expenses AVH stand &amp; flowerbeds</td> <td style="text-align: right;">30.27</td> </tr> <tr> <td><b>TOTAL PAYMENTS FOR SANCTION</b></td> <td style="text-align: right;"><b>1411.64</b></td> </tr> </table> <p><u>CREDITS</u></p> <table border="0"> <tr> <td>Verwood Town Council Bus Grant</td> <td style="text-align: right;">500.00</td> </tr> <tr> <td><b>Total of credits pd to current account</b></td> <td style="text-align: right;"><b>500.00</b></td> </tr> <tr> <td>Other bank credits received</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td><b>TOTAL CREDITS RECEIVED</b></td> <td style="text-align: right;"><b>500.00</b></td> </tr> </table> <p><u>DDR's</u></p> <table border="0"> <tr> <td><b>TOTAL DDR'S</b></td> <td style="text-align: right;"><b>0.00</b></td> </tr> </table> <p><u>PAYMENTS MADE IN BETWEEN MEETINGS</u></p>	EDDC Dog Warden Annual payment	450.00	Viking - Office Supplies	122.33	War on Waste - Dog Bin Emptying	99.84	Assist Business IT - IT Support 16th June -15th July	139.20	PI Co-Post Gym Installation & Annual Inspection	420.00	East Dorset TIC grant	150.00	K Murton expenses AVH stand & flowerbeds	30.27	<b>TOTAL PAYMENTS FOR SANCTION</b>	<b>1411.64</b>	Verwood Town Council Bus Grant	500.00	<b>Total of credits pd to current account</b>	<b>500.00</b>	Other bank credits received	0.00	<b>TOTAL CREDITS RECEIVED</b>	<b>500.00</b>	<b>TOTAL DDR'S</b>	<b>0.00</b>	
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	<p>ARA - Interim Grant Payment 600.00</p> <hr/> <p><b>Total of Payments made between meetings 600.00</b></p> <hr/> <p><u>CASHPLUS DEBIT CARD</u></p> <hr/> <p><b>Total expenditure on Debit Card 0.00</b></p> <hr/> <p><u>PETTY CASH</u></p> <p>Balance 13.76</p> <p><u>Miscellaneous expenditure</u> 0.00</p> <hr/> <p>Balance 13.76</p> <hr/> <p><u>GARDEN VOUCHERS</u></p> <p>Balance 135.00</p> <p>Expenditure (receipted) 60.00</p> <hr/> <p>Balance 75.00</p> <hr/> <p>2. Total cash book funds for the Council is £165326.82cr <b>Noted</b></p> <p>3. <b>Cllr Hibberd to carry out next month's financial control checks</b></p>	
99/18	<p><b>TO NOTE THE MINUTES OF PARISH COUNCIL COMMITTEES</b></p> <p>1. Planning Committee Meeting June 18<sup>th</sup> 2018 <b>Noted</b></p> <p>2. Finance Committee Meeting June 18<sup>th</sup> 2018 <b>Noted</b></p>	AH
100/18	<p><b>TO CONSIDER THE ANNUAL RECREATION GROUND EQUIPMENT INSPECTION REPORT (INCLUDING POST INSTALLATION INSPECTION OF NEW GYM EQUIPMENT) AND QUOTES FOR THE REFURBISHMENT OF EXISTING EQUIPMENT</b></p> <p><b>Report circulated</b></p> <p><b><u>Playground Inspections</u></b></p> <p>Annual equipment inspection and Post Installation inspection of the new gym equipment took place by the Play Inspection Company on 8<sup>th</sup> June 2018.</p> <p><b>1. <u>Annual inspection</u></b></p> <p>No urgent or unsafe items reported however some items identified as either very low or low risk. <b>Cllrs unanimously agreed that AVA Recreation Ltd to carry out works to low risk items at their next qtrly operational inspection in September up to a cost of £800 as per their estimates.</b></p> <p><b>In addition 2 other items raised for action;</b></p> <p><u>Youth Shelter</u> – Broken glass – assistant clerk visited site on 27<sup>th</sup> June – <b>no glass seen.</b></p> <p><u>Vegetation</u> – Cut back and Maintain – <b>to be discussed with ARA as</b></p>	MH/KB





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	<p>part of SLA</p> <p><b>Cllrs also agreed that the safety signage relating to the nearest phone box is out and date and therefore authorised the clerk to purchase 2 replacement signs</b></p> <p><b>2. <u>Post installation inspection of new Gym Equipment</u></b></p> <p><u>Table tennis table</u> – Square exposed edges – monitor use</p> <p><u>Seated Row</u> – 2 side panels fixings missing</p> <p><u>Seated Row</u> – footrest missing</p> <p><u>Cycle</u> – Instruction label does not match item</p> <p><u>Cycle</u> – small amount of movement within ground fixings under pedal section – need to secure</p> <p><u>Cycle</u> – Bolt caps covers missing – Contractor to provide</p> <p><u>Cross Rider</u> - Bolt cap cover missing – Contractor to provide</p> <p><b>Cllr Tooke confirmed all of the above items have been actioned.</b></p> <p><u>Cross Rider</u> - small amount of movement within rear ground fixings – outstanding-Caloo need to secure</p> <p><b>Caloo have confirmed this will be completed within the next few weeks. Cllr Greenland advised that there is also a sticker peeling off the resistance dial on the bench press. The clerk to advise Caloo.</b></p> <p><b>Cllrs Tooke, Greenland and Hibberd all confirmed that following these corrections they were happy to sign off the project and the invoice to be paid.</b></p> <p><b><u>Playground Refurbishment</u></b></p> <p><b>The play equipment requires cleaning due to a build-up of algae. Cllrs considered quotes from 3 contractors for cleaning and refurbishment of the playground equipment and agreed to award the works to contractor 2, (Dorset County Council) at a cost of £10338.91</b></p> <p><b>Funding to be from the Play Equipment Replacement/Repair reserve current balance; £43047</b></p> <p><b>Permission needs to be sought from the ARA for access to water and Cllrs also agreed that there may be an additional cost to the ARA for use of their water.</b></p> <p><b><u>Safety Matting</u></b></p> <p><b>Safety matting continues to appear as <b>low risk</b> on this inspection. One quote has now been obtained – this is the region of £ 38,000 for replacing all grass matting and includes the contractor’s recommendation of wet pour surfacing under the 2 swing sets and the roundabout. <b>Cllrs agreed that as this is low risk and high expenditure, this would be left until it becomes a higher risk.</b></b></p>	<p>MH/KB</p> <p>MH/KB</p> <p>MH</p> <p>MH/AH</p> <p>MH/KB</p> <p>MH</p> <p>MH/KB</p>
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	<b>Consideration to be given when setting budgets about future provision for this</b>	MH
101/18	<p><b>TO CONSIDER FUNDING FOR THE REPLACEMENT OF APC OWNED GRIT BINS</b></p> <p>Cllrs unanimously agreed to delegate to the clerk the purchase and installation of 2 new green bins. Cost per bin is approx. £130 plus installation by a local contractor. Funding to be paid from the general village maintenance fund.</p>	MH/KB
102/18	<p><b>TO CONSIDER REPORTS FROM EXTERNAL BODIES AND REPRESENTATIVES- <u>ALLOTMENTS</u></b></p> <p><b>1. <u>Cultivation Inspections</u></b></p> <p>Carried out by both allotment representatives in late May and followed up by assistant clerk on 8<sup>th</sup> June.</p> <p><i>Plot 13</i> – overgrown with little cultivation. Letter sent to tenant by email &amp; post asking to cultivate by 28<sup>th</sup> June. No response received. <b>As per the terms of the tenancy agreement, Cllrs agreed to the clerk sending a notice to quit to the tenant.</b></p> <p><b>2. <u>Actions from Allotment Rep meeting on 5<sup>th</sup> July</u></b></p> <p>Cllrs Hibberd and Walker, the clerk and assistant clerk met on 5<sup>th</sup> July and agreed the following proposals for consideration by Cllrs;</p> <p>a) <b><u>Vacant Plots</u></b>-Cllrs agreed to the proposal that if there is no one on the waiting list and a plot becomes vacant, that the clerk is delegated authority to instruct a local contractor to take appropriate measures specific to each plot so that it is managed during its vacancy (ie covering with geomembrane or plastic/ strimming/ clearing structures – depending on the state of plot and time of year).</p> <p><b>Monies to be used from annual allotment rent income.</b> (Nb note that in the first instance the potential cost could be higher in order to purchase the geomembrane (approx. £200 per plot) which can be reused and when not in use this can be stored at Cllr Hibberd’s farm plus the contractor’s costs. This will need to be monitored by the clerk to ensure that we are not spending more than the overall annual rental income received. The agreement made in Feb 2018 whereby tenants can receive the next year free when taking on an unruly plot also needs to be considered when reviewing annual expenditure.</p> <p>b) <b><u>Tenancy agreement</u></b>-Cllrs agreed to the following additional clauses to be effective from 30<sup>th</sup> September 2018;</p> <ul style="list-style-type: none"> <li>• No unaccompanied children are allowed in the Allotment Gardens.</li> <li>• The Tenants shall be responsible for the safety of visitors to their</li> </ul>	<p>MH/KB</p> <p>MH/KB</p>



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	<p>plot (including children).</p> <ul style="list-style-type: none"> <li>• No ponds are permitted in the Allotment gardens</li> <li>• Any play equipment brought onto site must be removed at the end of each day and not interfere with cultivation as per clause 19</li> <li>• The keeping of hens shall be permitted with the written consent of the Council (although not for the purpose of trade or business) in an enclosure that is reasonably necessary for that purpose. They should not be kept in such a place or manner as to be prejudicial to health or a nuisance. If the Council become aware of welfare concerns, they may report to the relevant authorities and insist that action is taken.</li> <li>• Only fruit/nut bearing trees will be permitted which must be pruned after fruiting to a maximum height of 2m.</li> <li>• Tenants must follow any current legislation relating to bonfires which may only be used to burn vegetation produced on site.</li> <li>• Remove wording “or the tenant” from clause 17- no longer applicable</li> </ul> <p><b>The tenancy Agreement to be updated and advised to tenants as soon as possible following this meeting before tenancies are renewed on 30<sup>th</sup> September 2018</b></p> <p>Other points considered for noting;</p> <ol style="list-style-type: none"> <li>1. <b>Tyre removal</b>-Having looked into lots of options of how to deal with this, there is no obvious solution so this will be discussed with tenants at the annual allotment meeting (full details available on file)</li> <li>2. <b>Membership to National Allotment Association</b>-Agreed at this stage not to join but in the future if any legal issues arise, membership should be considered at that time.</li> <li>3. <b>Noticeboard refurbishment</b>-To be considered after annual tenants meeting</li> <li>4. <b>Allotment competition</b>- a judge has been found and this will take place during this month</li> <li>5. <b>Monthly inspections</b>-a schedule for the year to be set up by the assistant clerk for the allotment year</li> </ol> <p><b>Cllr Archer left the meeting at this point, 8.50pm</b></p>	<p>MH/KB</p> <p>MH/KB</p> <p>KB</p> <p>KB</p> <p>AH/JW</p>
<p>103/18</p>	<p><b>TO CONSIDER REPORTS FROM EXTERNAL BODIES AND REPRESENTATIVES- <u>UPDATE ON INSURANCE REVIEW</u></b></p> <p>It had been agreed that the clerk and Cllrs AH, MS and SG to review the ARA insurance. Below is a summary of findings to date;</p> <ol style="list-style-type: none"> <li>1. Agreed that there is no duplication in the insurance policies.</li> <li>2. <u>APC insurance Policy covers for building insurance of the Pavilion</u></li> </ol>	



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	<p><u>and garage store</u>, both owned by APC but managed by ARA. The lease states that this is the responsibility of APC to provide insurance. Suggest no action required but note this does cause problems in claims and making sure ARA meet the terms of our insurance policy. The clerk currently sends a copy of the Insurance newsletter to Ian Cole but this is something that requires consideration at some point in the future but would also require an amendment to the lease.</p> <p>3. <u>Should APC be paying for the Trustee insurance and Public/Employer Liability Insurance?</u> Clause 5d of the 2009 lease confirms that payment should be reimbursed by the Council to the Trustees on demand so this payment should continue. However, Cllrs will look at the ARA constitution to check whether Trustee insurance actually required and whether the 2 policies can be combined <b>(still outstanding)</b></p> <p>4. <u>Who is responsible for the Policies?</u> Refer to clause 3l(i) says the policy should be approved by the council. Cllrs to clarify wording (simple paragraph) in separate doc that can be signed by Council and ARA and attached to lease.eg. ARA to get quotes based on their needs with whatever company they want, policy copied to APC, ratified at council meeting-detail what Cllrs are actually ratifying-payment made to ARA <b>(still outstanding)</b></p> <p>5. <u>Machinery Insurance</u>-when the machinery was transferred to ARA, APC required that ARA insure all items. This is paid for by ARA so no action for APC</p> <p>There are also some queries with the accounts that require simple clarification from the ARA. A £600 interim annual grant payment was paid last month until this has been sorted out. A meeting is due to take place shortly.</p>	<p>SG/MS AH/MH</p> <p>SG/MS AH/MH</p> <p>AH/MH</p>
<p><b>104/18</b></p>	<p><b>TO CONSIDER REPORTS FROM EXTERNAL BODIES AND REPRESENTATIVES- <u>UPDATE ON RIFLE RANGE HANDOVER</u></b></p> <p>1. Official handover date -Scouts AGM 19<sup>th</sup> July-details to be confirmed</p> <p>2. Confirmation of monies to be handed over.</p> <ul style="list-style-type: none"> <li>• New Invoice for registration fees to be paid separately as previously agreed £43.60</li> <li>• Remaining funds to be given to scouts as funding for Capital expenditure of £7358.56 (reserve monies held) as per agreement;</li> </ul> <p style="text-align: center;"><b>AGREEMENT between Alderholt Parish Council</b></p>	<p>AH/MS/ MH</p> <p>MH</p> <p>MH</p>



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	<p style="text-align: center;"><b>and the 1<sup>st</sup> Alderholt Scout Group</b></p> <p>In consideration of receipt of £7358.56 (seven thousand three hundred and fifty eight pounds and 56 pence) received from Alderholt Parish Council, 1<sup>st</sup> Alderholt Scouts agree to the following terms under which this money has been given:</p> <ol style="list-style-type: none"> <li>1. The total handed over is to appear on the 1<sup>st</sup> Alderholt Scouts' balance sheet as being received from Alderholt Parish Council and the capital item costs on which is has been spent are to appear in the expenditure account against that fund.</li> <li>2. Monies must be used for Capital expenditure towards scouting within the piece of ground known as the rifle range site.</li> <li>3. Unused Monies are to be returned to Alderholt Parish Council on the 5th anniversary of the date of the lease, or an application made to Alderholt Parish Council to extend this until the 10<sup>th</sup> anniversary or if the break clause is actioned, whichever comes first.</li> <li>4. Should the 1<sup>st</sup> Alderholt Scouts cease to operate, the balance is to be returned to the APC.</li> <li>5. Alderholt Parish Council to be informed of when the monies are spent and the contribution acknowledged in any related publicity.</li> </ol> <p><b>All noted and agreed</b></p>	
<p><b>105/18</b></p>	<p><b><u>TO CONSIDER REPORTS FROM EXTERNAL BODIES AND REPRESENTATIVES- UPDATE ON GYM PROJECT</u></b></p> <ol style="list-style-type: none"> <li>1. Update on completion of project (refer to earlier agenda item on inspections)</li> <li>2. Sign off from 3 Project Managers is required as per the terms of reference for this project before the invoice is paid. (refer to earlier agenda item on inspections)</li> <li>3. Thank You card Received from Oren Anderson regarding installation of tennis table.</li> <li>4. Cllr Tooke to confirm details of publicity arranged (o/s)</li> <li>5. Notification from resident regarding youths misusing the gym equipment-Circulated to Cllrs for monitoring and email sent to local PCSO to request that he monitor the area which he has agreed to do.</li> </ol> <p><b>Noted</b></p>	<p>DT</p>
<p><b>106/18</b></p>	<p><b><u>TO CONSIDER CORRESPONDENCE RECEIVED- LETTER AND EMAIL FROM ARA REGARDING BUILDING PERMISSION AND LEASE EXTENSION.</u></b></p> <p>Discussion took place about whether the above 2 requests should be granted before the community steering group has been fully set up and</p>	



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	<p>evidence of need obtained. The clerk advised that there currently outstanding clauses on the lease that need clarifying.</p> <ol style="list-style-type: none"> <li><b>Cllrs unanimously agreed to formally give permission to the ARA to build the new buildings on the Recreation ground as per planning permission ref; 3/16/2370/FUL</b></li> <li><b>Cllrs agreed to extend the term of the current lease to the end date of 2060.</b></li> </ol> <p><b>Voting; 4 in favour, 2 against</b></p> <p><b>Clerk to advise ARA and arrange with solicitor</b></p>	MH
107/18	<p><b><u>TO CONSIDER CORRESPONDENCE RECEIVED- THE LGBC DORSET COUNCIL ELECTORAL REVIEW 2018 CONSULTATION</u></b></p> <p>Proposed new ward boundaries for the new unitary “Dorset Council” to be agreed in time for the first elections in May 2019. Closing date 27nd August 2018. <a href="http://www.consultation.lgbce.org.uk">www.consultation.lgbce.org.uk</a> and <a href="http://www.lgbce.org.uk">www.lgbce.org.uk</a></p> <p>Discussions took place regarding the new development plan and how this will affect future numbers and representation but overall it was considered that the response should be about the present situation.</p> <p><b>Cllrs agreed to support the proposals in The LGBC Dorset Council Electoral Review 2018 consultation in which Alderholt and Cranborne are combined with 1 Cllr representation.</b></p> <p><b>Voting; 4 in favour, 2 against</b></p>	MH
108/18	<p><b><u>TO CONSIDER CORRESPONDENCE RECEIVED- THE NEW FOREST DISTRICT (OUTSIDE THE NATIONAL PARK) LOCAL PLAN 2016-2036 PART 1 PLANNING STRATEGY – PROPOSED SUBMISSION DOCUMENT: PUBLICATION FOR REPRESENTATIONS (REGULATION 19 CONSULTATION): 29 JUNE – 12 AUGUST 2018 (AND SUPPLEMENTARY DOCUMENTS)</u></b></p> <p><a href="http://www.newforest.gov.uk/localplan2016">http://www.newforest.gov.uk/localplan2016</a></p> <p>This consultation had only been recently received and it was considered there were important items that affected Alderholt. <b>Cllrs therefore agreed that the Chairman to draft a response document for circulation by email to Cllrs. Following agreement by all the clerk would respond to the consultation</b></p>	GL/All Cllrs/MH
109/18	<p><b><u>TO CONSIDER CORRESPONDENCE RECEIVED- GENERAL INFORMATION</u></b></p> <p><b>Below correspondence items circulated and noted.</b></p> <ol style="list-style-type: none"> <li>Copy of Letter sent by Ellingham, Harbridge and Ibsley Parish Council to Hampshire County Council.</li> <li>Copy of Response to Simon Hoare from HCC re Somerley Road.</li> <li>Letter received from East Dorset District Council to confirm</li> </ol>	



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	<p>the registration of The Churchill Arms as an Asset of Community Value.</p> <ol style="list-style-type: none"><li>4. DAPTC Extraordinary Chief Executives Circular regarding the DAPTC Chairman making a statement to the new Shadow Dorset Council.</li><li>5. DAPTC E-Newsletter 10 - June 2018</li><li>6. Advance Notification from UK Cycling Events of New Forest 100 event taking place on 15<sup>th</sup> and 16<sup>th</sup> September 2018.</li><li>7. Dorset Highways Newsletter dated 26<sup>th</sup> June 2018.</li></ol>	
<b>110/18</b>	<b>ANY OTHER ITEMS FOR REPORT</b> Nothing to report	

Meeting ended 9.47pm

Minutes Approved;

Chairman's Signature;

Date;

Chairman's initials  
Date;



## **County Council Report**

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**Cllr Toni Coombs & Cllr Spencer Flower**

July 2018

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### **Reporting Potholes and Overgrown Hedges**

In the time it takes to notify the parish council or any of the councillors, residents can easily report issues directly to the county council via the dorsetforyou website.

<https://www.dorsetforyou.gov.uk/roads-highways-maintenance/roads-highways-and-maintenance.aspx?folderIds=5543,6301>

The benefit of using this system is that the job goes directly to the workforce and is added to their job sheets electronically. Residents therefore receive a faster response to their queries.

Each complaint receives a unique job number that can be tracked.

Councillors are however, still happy to receive requests from residents too.

### **Boundary Review for Dorset Council Warding**

The Local Government Boundary Commission has now published its consultation of the new warding for the proposed Dorset Council, which will run until 27<sup>th</sup> August 2018. Details can be found by accessing the link below:

<https://dorsetareacouncils.wordpress.com/publications/>

Implications for Alderholt, Woodlands and Horton:

The Joint Committee's scheme for this area proposed that two grouped parish councils should be split between wards. The area covered by Knowlton Parish Council (consisting of Chalbury, Horton, Wimborne St Giles and Woodlands parishes) was divided between Badbury & Allen Vale and Cranborne & Alderholt wards, and the area covered by Vale of Allen Parish Council (consisting of Crichel, Hinton, Gussage All Saints and Witchampton parishes) was divided between Badbury & Allen Vale and Cranborne Chase wards.

The LGBC view is that having grouped parishes in the same ward contributes to effective and convenient local government as, for example, it avoids small parishes having to deal with





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several different district councillors. Splitting grouped parishes between wards should therefore be avoided unless there is strong evidence that such a split would lead to a better balance of our three statutory criteria.

They have looked at different warding patterns for this area and concluded that it is not possible to create wards with acceptable electoral equality in this area without splitting both grouped parishes. Firstly, putting all of Knowlton Parish Council in Cranborne & Alderholt ward will lead to an electoral variance of 20%. Given Cranborne & Alderholt's location on the district boundary, it is not possible to remove parishes from it to ensure acceptable electoral equality. It also cannot be combined with the neighbouring three-councillor Verwood ward.

Alternatively, if Knowlton Parish Council was put in Badbury & Allen Vale ward and then Vale of Allen Parish Council in Cranborne Chase ward, there would be electoral variances of 21% in Badbury & Allen Vale, -13% in Cranborne & Alderholt and 13% in Cranborne Chase. They consider this level of electoral inequality to be so high that it is preferable that both groups of parishes be located in more than one ward.

The LGBC considered two other alternatives. The first would be to amend several other rural wards across the eastern part of Dorset. Given the Joint Committee provided some evidence to support its wards and no councillors objected to its proposed Badbury & Allen Vale, Cranborne Chase and Cranborne & Alderholt wards, they are unwilling at this stage to make major changes to the Joint Committee's proposals in what would be little more than a numerical exercise.

The final alternative, and one the LGBC considered, was to combine Badbury & Allen Vale, Cranborne & Alderholt and Cranborne Chase wards into a three-councillor ward. However, this would cover more than 110 square miles and consist of more than 20 parishes. On balance, they consider that such a large ward would be difficult to represent and therefore would not meet their criterion in relation to effective and convenient local government.

LGBC are making one small amendment to the Joint Committee's proposal. This is to put all of Horton parish in Badbury & Allen Vale ward. The Joint Committee included the Wedge Hill area in its Cranborne & Alderholt ward and if LGBC were to follow this proposal they would be required to create a parish ward which is projected to have only six electors in 2023. Subject to that change, they are adopting the Badbury & Allen Vale, Cranborne Chase and Cranborne & Alderholt wards as proposed by the Joint Committee.

### **Implications for Verwood:**

There was support for a three-councillor Verwood ward as it was wholly within Verwood parish and consisted of an area that is either part of or linked to the town. However, it was also suggested that the Potterne area should be included in Verwood ward as electors in this area associate more with Verwood than Three Legged Cross to their south.

Chairman's initials  
Date;



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The LGBC have carefully considered all the comments and propose to amend the Joint Committee's scheme by including the Potterne area in Verwood ward. This affects only 13 electors so has almost no effect on electoral equality and, based on the evidence they have received, also better reflects the community identity of those electors.