



**Minutes of an ordinary Meeting of Alderholt Parish Council,
The Committee Room, Alderholt Village Hall, Alderholt
7.00pm Monday 8th October 2018**

PRESENT; Cllr G Logan (Chairman)
Cllr S Archer
Cllr S Greenland
Cllr A Hibberd
Cllr H Morris
Cllr Smethers
Cllr D Tooke
Cllr J Walker
Mrs M Humby (Clerk)
Also present; 11 members of the public

Min No	Title	Owner
152/18	<p>WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING AND APOLOGIES</p> <p>The Chairman welcomed all in attendance to the meeting and advised of fire escape procedure. Unfortunately, numbers exceeded 20 (by 1) and the meeting could not relocate to the main hall as bingo was taking place. Therefore one gentleman kindly agreed to leave the meeting. The following apologies were received and accepted; Cllr K Murton, and Dorset County Cllrs Spencer Flower and Toni Coombs</p>	
153/18	<p>TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS</p> <p>Cllr S Greenland declared a pecuniary interest in agenda item 15 relating to the Local Plan Review Consultation.</p>	
154/18	<p>TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING</p> <p>Cllrs unanimously resolved to agree the minutes of the Ordinary Parish Council meeting dated 10th September 2018 as a correct record of that meeting. They were signed by the Chairman</p>	
155/18	<p>CLERKS REPORT AND NOTICES</p> <p><u>New items for report</u></p> <ul style="list-style-type: none"> • DAPTC Clerks Seminar 18th September 2018 <ul style="list-style-type: none"> ❖ 2019 Elections- need to concentrate on this from Jan 2019-promotion to village and internal training book in place as well as up to date policies. T & PC's will be charged for election costs ❖ Large turnover of Parish Clerks and low numbers taking up the Cilca qualification. Pressures of workload and lack of understanding of role by Cllrs and members of public. Code of conduct insufficient to protect officers (and other Cllrs) and this is being investigated by SLCC ❖ In open forum, I asked for advice regarding large 	MH/KB

Chairman's initials
Date;



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	<p>numbers of public attending public meetings where the overall feeling was that the doors must be closed when numbers are exceeded.</p> <ul style="list-style-type: none"> • DAPTC Chief Executive circular 5/8/18 re AGM and motions This was received on the day of the meeting but the motions raised need to be agreed upon by Cllrs before the next parish council meeting so that our reps may having a voting mandate (please note; representatives may be required to make a decision after an informed debate and possible amendment at the meeting) Cllrs considered the 6 motions below; <ul style="list-style-type: none"> ❖ Motion 1 (from Beaminster Town Council) Beaminster Town Council propose that DAPTC urge NALC to lobby the Government to restore funding to Local Authorities to enable them to support (subsidise) bus services and other forms of public transport in rural areas. Support ❖ Motion 2 (from Bryanston Parish Council) For consideration of planning applications, can we propose that parish (and town) councils should be supported in being actively involved in all consultations between developers and planners, and directly involved in the resulting decision-making. Undecided-Motion unclear-Reps to make informed decision after discussion at DAPTC AGM ❖ Motion 3 (from Chideock Parish Council) Chideock Parish Council asks NALC to urgently lobby central government to completely overhaul how adult and child social care services are funded. Support ❖ Motion 4 (from Lyme Regis Town Council) Lyme Regis Town Council would like NALC to continue to pursue the means for Town and Parish Councils to receive a percentage (e.g.5%) of Business Rates paid by businesses, within their town and parished areas. Support ❖ Motion 5 (from Silton Parish Meeting) Chairmen of Parish Meetings to be provided with their own copies of their Parish Electoral Registers. Abstain-n/a to Alderholt so Cllrs do not consider they are qualified to vote on this ❖ Motion 6 (from Studland Parish Council) Studland Parish Council request that NALC lobby for legislation to require applicants for tree felling in Conservation Areas to supply reasons for such work in their applications. 	<p>AH/GL</p>
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	<p style="text-align: center;">Undecided-Motion unclear-Reps to make informed decision after discussion at DAPTC AGM</p> <ul style="list-style-type: none"> <p>Alderholt Rave and PCSO response The office received several complaints regarding noise from the 'rave' held in a field off Fordingbridge Road on Saturday 22nd September. PCSO Neil Mansell advised that Police were in attendance several times throughout and were advised that it was a private party. During the night, Environmental Health also attended alongside the Police and took noise readings throughout the village but it wasn't loud enough for them to invoke their powers. He has suggested that we contact Planning to see if any Change of use has been applied for-pending response. Noted</p> <p>DCC Public Notice of Road Closure - Ringwood Road, Alderholt -29th October for 5 days although work anticipated to be completed at end of 30th October. Noted</p> <p><u>Updates from last meeting-all noted</u></p> <ul style="list-style-type: none"> <p><u>New signage at play area</u> - new graphics overlaying existing signs ordered as this is a cheaper option than 2 new signs which are not actually necessary- installation now complete.</p> <p><u>Fingerpost refurbishment</u> at Bonfire Hill now complete. Clerk to meet with resident to update on next stage and finances.</p> <p><u>Update APC Insurance Renewal</u> -policy has been renewed as per the recommendation from the brokers to continue with Inspire Insurers. A one year agreement has been taken out. ARA advised of a break in in August at the tractor shed-our insurers have been advised for information only as no claim was made. The clerk recommends that the Council reviews its Asset register values over the coming year</p> <p><u>Refurbishment of Recreation Equipment</u>-this has now been completed and all equipment is available to use as from today. Unfortunately the play area had to be closed as equipment had continued to be used before the paint was `cured. Even with signage and bolted gates advising the play area was closed this was ignored and residents (including parents) continued to use the equipment. This has resulted in scuff marks over the new paint. Heras fencing has been considered but having weighed up the cost of this and the additional time required to redo all the painting this has been decided against with the contractor. The MUGA has been cleaned only and this will now not be painted Heras fencing has been used to close the youth shelter. Generally, the cleaning the of equipment has made a great improvement and overall the equipment is looking refreshed.</p> 	<p>KB</p> <p>MH</p> <p>MH/Cllrs</p> <p>MH/KB</p>
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	<ul style="list-style-type: none"> • <u>Hillbury Rd Speed checks (1106245)</u> -Cllr Logan originally requested and then supported by APC. DCC Community officer response received 8/10/18- the required risk assessment requiring a score of over 100 has come out at only 90 (This includes for example the number of recorded RTC's in the last five years, which for Hillbury Road have been none). As there is already a significant backlog of previous requests which far exceed this score they regretfully cannot proceed with request to the Traffic Regulation Team • <u>Sandleheath Road Traffic Monitoring Petition</u> – Resident invited to attend Council meeting in Dorchester-awaiting further feedback • <u>Best Kept Village 2018</u> – No award for Alderholt this year • <u>Congestion at Charing Cross/ Co Op</u>-Meeting with Southern Co Op arranged on 23/10/18 -Cllrs GL and MS <p>Chairman's Engagements</p> <ul style="list-style-type: none"> • Induction and Installation of the Revd Simon Woodley at St James Church on Monday 5th November at 7.30pm • East Dorset District Council Chairman's Christmas Reception at Moors Valley Visitor Centre on Friday 7th December at 7pm. <p>Outstanding items</p> <ul style="list-style-type: none"> • Oiling of Parish Council Noticeboard-tasks to Cllr SG who has been given Oil-SG to update when completed • Repairs arising from annual report (low risk) to be carried out by AVA later in September rather than at time of Qtly inspection (on 01/09/18 -awaiting report) due to refurbishment taking place (provisional date of 12/9/18) (i.e relaying surfaces and grass seed should be done after refurbishment) • Grit bins- ordered, delivered to Cllr Hibberd. Cllr Hibberd has advised that all the village grit bins have now been filled for the winter season. • Alderholt 1st Scouts- All now completed but deeds require name change-(Aldershot not Alderholt)-scouts informed and organising <ol style="list-style-type: none"> 1. Update on Gym Project publicity including acknowledgement of Oren Anderson and Solar Fund has not yet taken place- Cllr DT to update 2. GDPR- Contact Lists updated. GDPR permission forms still to be sent out to appropriate parties- KB (office time overtaken with Local Plan Review) 3. Policies still outstanding- (agreed at last meeting to c/f) <ul style="list-style-type: none"> • Health & Safety(MS& MH)- there doesn't have to be a written policy if less than 5 employees but useful to 	<p>KB</p> <p>GL/MS</p> <p>GL</p> <p>GL</p> <p>SG</p> <p>KB</p> <p>AH</p> <p>MH</p> <p>DT</p> <p>KB/MH</p> <p>MS/MH</p>
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	<p>have to tie in with fire procedures/lone worker and winter maintenance so some points still required)</p> <ul style="list-style-type: none"> • Winter Maintenance (SG) -some points still require clarifying re insurance and H & S • Clerks Appraisal (SG & MH) -agreed at September Meeting SG and MH would discuss workload issues • New emergency planning (DT) • New Accounting systems (DT)- awaiting outcome of ARA project so on hold • Internal Handbook and Cllrs Training- items in handbook completed but still to be collated into 1 document. Can be printed up individually with simple index for each Cllr and training date to be agreed. Should be incorporated with review of standing orders and some other policy issues. Ideally to be completed this year but at least before the elections 	<p>SG/MH</p> <p>SG/MH</p> <p>DT</p> <p>MH</p>
156/18	<p>TO RECEIVE THE COUNTY COUNCILLORS' REPORT</p> <p>County Cllrs were not present at this meeting but their report had been circulated. Refer to Appendix A. It is also available under County Cllrs report page on the APC website.</p> <p>The clerk was requested to advise County Cllrs over concerns about the report not having any direct information about Alderholt and being more applicable to Verwood.</p> <p>Cllr Hibberd requested a thank you be passed onto DCC re the quality of the grass cutting this year</p>	<p>MH</p> <p>KB</p>
157/18	<p>TO RECEIVE THE DISTRICT COUNCILLOR REPORT</p> <p>Cllr Logan reported that the main topics at the moment are:</p> <ul style="list-style-type: none"> • The Council is focusing on the Local Govt Reorganisation – Dorset Council whilst maintaining services. • I've received a notification from The Leonardo Trust a Dorset Charity which provides grant funding to unpaid carers. Their details are: T: 01202 698325 e-mail: info@leonardotrust.org website: www.leonardotrust.org • Lastly, a reminder that as your Ward Councillor I'm allocated a Ward Budget to spend by the end of March 2019 which is now only five months way, and there are still funds available (capital or revenue costs) for use on local projects, events, initiatives and groups that benefit the community. Please can local organisations and groups either contact me directly on 01425 656839 or by e-mail cllr.glogan@eastdorsetdc.gov.uk to make a request or for further 	



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158/18	<p>PUBLIC OPEN FORUM</p> <p>There were 11 members of the public present in which the following items were raised;</p> <ol style="list-style-type: none"> 1. A concern over social care as discussed in motion 3 for the DAPTC AGM. Noted 2. Request that other venues be considered for meetings with a large attendance so that all can be accommodated . Agreed this would be considered, but venues are limited in Alderholt 	MH/KB																																																								
159/18	<p>FINANCE</p> <p>1. Cllrs unanimously agreed to sanction the following payments;</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right;">£ Inc</th> </tr> <tr> <th style="text-align: right;">8th October 2018</th> <th style="text-align: right;">VAT</th> </tr> </thead> <tbody> <tr> <td colspan="2"><u>PAYMENTS FOR SANCTION</u></td> </tr> <tr> <td>Bournemouth water -allotments</td> <td style="text-align: right;">215.07</td> </tr> <tr> <td>War on Waste Ltd-dog bin emptying</td> <td style="text-align: right;">99.84</td> </tr> <tr> <td>Vision ICT-Webhosting support Dec 18- Nov 20</td> <td style="text-align: right;">240.00</td> </tr> <tr> <td>Vision ICT-biennial fee .gov.uk domain renewal -Nov 20</td> <td style="text-align: right;">66.00</td> </tr> <tr> <td>M Humby -travel expenses clerks seminar</td> <td style="text-align: right;">31.50</td> </tr> <tr> <td>DAPTC training fees-clerks seminar</td> <td style="text-align: right;">70.00</td> </tr> <tr> <td>TOTAL PAYMENTS FOR SANCTION</td> <td style="text-align: right;">722.41</td> </tr> <tr> <td colspan="2"><u>CREDITS</u></td> </tr> <tr> <td>Transfer from Co Op savings account</td> <td style="text-align: right;">10000.00</td> </tr> <tr> <td>Knowlton PC 97 bus 2nd Qtr pymt</td> <td style="text-align: right;">716.82</td> </tr> <tr> <td>Cranborne PC 97 bus 2nd Qtr pymt</td> <td style="text-align: right;">673.53</td> </tr> <tr> <td>Allotment rents</td> <td style="text-align: right;">325.00</td> </tr> <tr> <td>Total of credits pd to current account</td> <td style="text-align: right;">11715.35</td> </tr> <tr> <td>Other bank credits received</td> <td style="text-align: right;">4.36</td> </tr> <tr> <td>TOTAL CREDITS RECEIVED</td> <td style="text-align: right;">11719.71</td> </tr> <tr> <td colspan="2"><u>DDR's</u></td> </tr> <tr> <td>TOTAL DDR'S</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td colspan="2"><u>PAYMENTS MADE IN BETWEEN MEETINGS</u></td> </tr> <tr> <td>Cashplus account top up</td> <td style="text-align: right;">500.00</td> </tr> <tr> <td>PKF Littlejohn -auditor</td> <td style="text-align: right;">360.00</td> </tr> <tr> <td>Came and Co Insurers</td> <td style="text-align: right;">2252.66</td> </tr> <tr> <td>ARA-Insurance</td> <td style="text-align: right;">579.38</td> </tr> <tr> <td>Signtrek-play area signage</td> <td style="text-align: right;">84.00</td> </tr> <tr> <td>Assist Business IT</td> <td style="text-align: right;">139.20</td> </tr> <tr> <td>M Humby-allotment vouchers reimbursement</td> <td style="text-align: right;">60.00</td> </tr> </tbody> </table>		£ Inc	8th October 2018	VAT	<u>PAYMENTS FOR SANCTION</u>		Bournemouth water -allotments	215.07	War on Waste Ltd-dog bin emptying	99.84	Vision ICT-Webhosting support Dec 18- Nov 20	240.00	Vision ICT-biennial fee .gov.uk domain renewal -Nov 20	66.00	M Humby -travel expenses clerks seminar	31.50	DAPTC training fees-clerks seminar	70.00	TOTAL PAYMENTS FOR SANCTION	722.41	<u>CREDITS</u>		Transfer from Co Op savings account	10000.00	Knowlton PC 97 bus 2nd Qtr pymt	716.82	Cranborne PC 97 bus 2nd Qtr pymt	673.53	Allotment rents	325.00	Total of credits pd to current account	11715.35	Other bank credits received	4.36	TOTAL CREDITS RECEIVED	11719.71	<u>DDR's</u>		TOTAL DDR'S	0.00	<u>PAYMENTS MADE IN BETWEEN MEETINGS</u>		Cashplus account top up	500.00	PKF Littlejohn -auditor	360.00	Came and Co Insurers	2252.66	ARA-Insurance	579.38	Signtrek-play area signage	84.00	Assist Business IT	139.20	M Humby-allotment vouchers reimbursement	60.00	
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	<p>Total of Payments made between meetings 3975.24</p> <hr/> <p><u>CASHPLUS DEBIT CARD</u> petty cash top up 50.00</p> <hr/> <p>Total expenditure on Debit Card 50.00</p> <hr/> <p><u>PETTY CASH</u> Balance 5.51 monies in -cash to up 50.00 Miscellaneous receipted expenditure 1.50</p> <hr/> <p>Balance 54.01</p> <hr/> <p><u>GARDEN VOUCHERS</u> Balance 75.00</p> <hr/> <p>2. Total cash book funds for the Council is £125182.45cr Noted 3. Cllr Smethers to carry out next month's financial control checks</p>	MS
160/18	<p>TO NOTE THE MINUTES OF PARISH COUNCIL COMMITTEES 1. Planning Committee Meeting 1st October 2018 Noted</p>	
161/18	<p>TO CONSIDER REPORTS FROM EXTERNAL BODIES AND REPRESENTATIVES-ALLOTMENT REPORT Items circulated and noted;</p> <ul style="list-style-type: none"> • Alderholt Allotment Association AGM 8th September 2018 Minutes • Alderholt Parish Council Annual Tenants Meeting 17th September 2018 Report <p>Proposal of amendment to minute 102/18; Plot 24 has had problems with horsetail but a new tenant, willing to deal with this took over the plot in February and subsequently sprayed the plot with Glyphosate. Unfortunately, he had to give up the plot due to ill health at the end of July and the plot has since been vacant. It has been offered to and declined by 3 people on the waiting list, even as half plots. In July, management of vacant plots was delegated to the clerk but this is only to be actioned when there is no waiting list. Cllrs are therefore requested to amend the agreement made at the July meeting regarding delegation to the clerk of vacant plots to the following wording; <i>If a plot becomes vacant, that is unable to be rented out, the clerk is delegated authority to instruct a local contractor to take appropriate measures specific to each plot so that it is managed during its vacancy (i.e. covering with geomembrane or plastic/strimming/ clearing structures – depending on the state of plot</i></p>	

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	<p><i>and time of year).</i></p> <p>Cllrs unanimously agreed to amend minute 102/18 as per the wording above.</p> <p>Cllrs also agreed that once the plot has been dealt with it can be reoffered to the tenants on the waiting list.</p>	<p>KB/MH</p> <p>MH/KB</p>
162/18	<p>TO CONSIDER THE CONCLUSION OF AUDIT</p> <ul style="list-style-type: none"> • Section 3 The Annual Governance Return has been completed by the external auditor and should be considered by members-no matters arising • The Notice of Conclusion of Audit along with the certified AGAR (Sections 1, 2 & 3) have been published on the Parish Council website <p>Cllrs unanimously acknowledged the conclusion of audit and that all relevant notifications have been published.</p> <p>Thanks were given to the clerk on completing the audit with no items for report.</p>	
163/18	<p>TO CONSIDER COUNCIL POLICIES</p> <ol style="list-style-type: none"> 1. <u>APC Social Media Policy</u> <ul style="list-style-type: none"> • Cllrs unanimously agreed to an amendment to their policy to insert the words” <i>The postings from Councillors will be from an Alderholt Parish Council closed Facebook account, and not their personal Facebook accounts</i>” Refer to Appendix B. • Cllr Archer agreed to set up the closed Facebook account and advise the clerk of the details. • Cllrs Archer and Greenland are the nominated Cllrs to post via this Facebook account and in accordance with the above policy. 2. <u>APC Recording, Photography and Use of Social Media at Meetings Policy</u>-this policy was deferred to the next meeting in order to clarify the correct wording for proposed amendments 	<p>MH</p> <p>SA/MH</p> <p>SA/SG</p> <p>MH</p>
164/18	<p>TO CONSIDER A PROPOSAL FOR THE APC RESPONSE REGARDING GOVERNMENT SHALE GAS CONSULTATIONS</p> <p>Cllr Logan advised and made the following proposals;</p> <p>We are informed that the Government has expressed the intention (link 1 below) to make exploratory shale gas well pads a Permitted Development Right (typically used hitherto for minor home extensions and temporary small construction) thus obviating the requirement for planning permission and (link 2 below) to bring shale gas production</p>	



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into the National Strategic Infrastructure Project regime, so removing planning applications from local control at county level to a central government departmental inspectorate, leading to the compulsory acquisition of land. The deadline for responses is 25 October 2018.

<https://www.gov.uk/government/news/ministers-seek-views-on-shale-planning-reforms>

and

<https://www.gov.uk/government/consultations/inclusion-of-shale-gas-production-projects-in-the-nationally-significant-infrastructure-project-nsip-regime>

Proposal 1

Permitted development for shale gas exploration

Consultation

To object to allowing exploration to become allowable under Permitted Development (as per the responses in the consultation response document)

Voting; Unanimous

Motion passed

Proposal 2

Initial consultation on the timings and criteria for including major shale gas production projects in the Nationally Significant Infrastructure Project

We have no evidence to give but should still respond as follows;

Q1; Do you agree with the proposal to include major shale gas production projects in the Nationally Significant Infrastructure Project regime? **No**

2. Please provide any relevant evidence to support your response to Question 1. **Instead of developing fossil fuels we as a country/economy should be focusing on renewable energy sources - wind, water, solar, thermal heating & cooling as a priority especially in the light of climate change and the impact fossil fuel usage is having on this, and the general problem of pollution that ensues.**

The UK doesn't unlike the USA have large tracts of land that are uninhabited etc, the geology of the UK is complex and extraction costs are likely to be very high especially if unintended consequences arise that adversely impact our very precious aquifers.



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	<p>Q3-6 N/a</p> <p>Voting; Unanimous Motion passed</p> <p>The clerk to respond to the consultations</p>	MH
165/18	<p>TO CONSIDER CORRESPONDENCE RECEIVED-</p> <ol style="list-style-type: none"> Request from a resident for a focal point (planter) on the green at Blackwater Grove. APC are not the landowners and at this moment in time are unable to apply for funds from the Alderholt Community Fund. Cllrs agreed in principal to support the idea of the resident organising a planter on the Blackwater green. The resident would need to apply directly for funding and seek permission from the landowner. APC would support this where possible. Invitation for all members of the Parish Council from St James' Church to the Remembrance Day Service at St James' Church on Sunday 11th November. Noted-members to advise the office if they are able to attend this civic duty. Cllrs also agreed to the road notice request as the police are unable to be present to direct traffic. 	<p>MH/KB</p> <p>All Cllrs</p>
166/18	<p>TO CONSIDER A REPORT UPDATING ON THE EDDC LOCAL PLAN OPTIONS REVIEW 2018 CONSULTATION INCLUDING A PROPOSALS FOR A NEW COUNCIL COMMITTEE TO TAKE THIS FORWARD</p> <p>Items circulated;</p> <ol style="list-style-type: none"> Clerks Update Report -see below Cllr Tooke Proposal-Terms of Reference for a New APC Local Plan Review Liaison Committee <p><u>Local Plan Review Update</u></p> <p>The following updates/actions have been carried out by APC relate to the LPR;</p> <ol style="list-style-type: none"> APC Response forwarded and acknowledged to LPA (Objection to development options for Alderholt) Meeting between APC members and CCG-(reported last month-increased development unlikely to result in a new surgery or pharmacy for Alderholt) Meeting between APC members MP Simon Hoare (Members of public attended). He will be attending a meeting with Planning officers and will discuss APC's and resident's concerns Meeting between APC members and St James School Head; the school is currently low on numbers and would support some 	



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- additional development to boost numbers provided it comes with improved infrastructure and provides affordable family homes
5. Planning Consultant-the clerk has obtained 2 planning consultants from other clerks all who deal with T & P Councils and are involved with neighbourhood planning. Unable to proceed further until members have determined how they wish to proceed with this (see below)
 6. Updated timetable for consultation from S Trueick- nothing to report as yet-they are busy collating responses and will be discussing the overall scale of these and issues raised with lead member steering groups over the next couple of weeks.
 7. Following concerns raised at The EPM meeting and recently on Social media, **Cllr Logan made the following statement;**
*Following the extraordinary parish meeting last month and the Parish Council's decision to object to the draft policy for a minimum of 1000 houses for Alderholt I wish to confirm that as a member of the Parish Council I fully support this decision. On a personal level I believe there is an opportunity for Alderholt to develop further, **but** only with the provision of the vital infrastructure as outlined at the 3rd September 2018 meeting. For clarity, the Local Plan process is not passed through the LPA Planning Committee on which I sit, but through EDDC Full Council as it is a strategic matter and therefore a policy matter. As a resident of Alderholt I have no greater or lesser interest in the outcome of the Local Plan than any other resident, regardless of me being your EDDC Ward member.*

In the report, the clerk recommended that Cllrs need to consider and agree;

1. How they want to move forward and timescales
2. Planning consultant;
 - What they want to achieve from the planning consultant (including a brief for the tendering process)
 - At what stage during this process the consultant should be employed
3. Budgets;
 - Funding allocation for employment of consultant- amount and from which budget
 - Staffing time and budgets, especially if a new committee set up
4. How best to work with Action4alderhot and any other local groups regarding this issue



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5. Any other points raised at the meeting

Cllr Tooke had provided the following written proposal to move this project forward;

Proposal 1; To Set up a New Parish Council adhoc Local Plan Liaison Committee as per terms of reference below

LOCAL PLAN LIAISON COMMITTEE-Terms of Reference

STANDING ORDERS; *As per full Council with the exception of;
The composition, time, date and place of meetings of a committee are determined by the council or the committee itself. No statutory annual or similar meetings are required
This committee will normally meet publicly as deemed necessary by the Committee Chairman or clerk.*

QUORUM; *3 Members*

MEMBERS; *4 Councillors*

POWERS; *Under section 101 (1) of the Local Government Act 1972, Alderholt Parish Council has delegated its statutory powers and functions to this committee for the municipal year 2018/19 to make decisions regarding:*

1. To liaise between the Parish Council, East Dorset District Council, and other interested parties such as (but not limited to) Action for Alderholt and other residents, with a view to support the Parish Council's previously minuted objection to EDDC Local Plan proposals to build in excess of 1,000 houses in the Parish.

2. To employ a Planning Consultant who will provide written advice regarding EDDC Local Plan proposals for Alderholt and the best ways to make our objection to this plan carry weight.

3. The Budget and Costs for such a Planning Consultant to be devolved to this committee up to a maximum of £8,000

4. The Committee will be empowered to set up ad hoc working parties as required to investigate issues and report back to the Committee. Such Working Parties may include non-Councillors. Such Working Parties may not make any decisions that bind the Committee or the Full Council

5. The Full Council will determine the membership of the Committee.

6. The Committee will elect a Chair at its first meeting.

Amendment to the Proposal 1

Membership of the Committee to be all 9 Cllrs



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Proposed; Cllr Hibberd
Seconded; Cllr Smethers
Voting;
In favour-Cllrs Hibberd, Smethers, Archer and Logan
Against; Cllrs Tooke, Walker and Morris
Amendment passed

Voting on the Substantive Motion (proposal 1 with the amendment) as below;

Cllr Archer abstain
All other Cllrs in favour
Motion passed

To Set up a New Parish Council adhoc Local Plan Liaison Committee as per terms of reference below

LOCAL PLAN LIAISON COMMITTEE-Terms of Reference

STANDING ORDERS; As per full Council with the exception of;
The composition, time, date and place of meetings of a committee are determined by the council or the committee itself. No statutory annual or similar meetings are required
This committee will normally meet publicly as deemed necessary by the Committee Chairman or clerk.

QUORUM; 3 Members

MEMBERS; 9-All Parish Councillors

POWERS; Under section 101 (1) of the Local Government Act 1972, Alderholt Parish Council has delegated its statutory powers and functions to this committee for the municipal year 2018/19 to make decisions regarding:

1. To liaise between the Parish Council, East Dorset District Council, and other interested parties such as (but not limited to) Action for Alderholt and other residents, with a view to support the Parish Council's previously minuted objection to EDDC Local Plan proposals to build in excess of 1,000 houses in the Parish.
2. To employ a Planning Consultant who will provide written advice regarding EDDC Local Plan proposals for Alderholt and the best ways to make our objection to this plan carry weight.
3. The Budget and Costs for such a Planning Consultant to be devolved to this committee up to a maximum of £8,000
4. The Committee will be empowered to set up ad hoc working parties as



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	<p>required to investigate issues and report back to the Committee. Such Working Parties may include non-Councillors. Such Working Parties may not make any decisions that bind the Committee or the Full Council</p> <p>5. The Full Council will determine the membership of the Committee.</p> <p>6. The Committee will elect a Chair at its first meeting.</p> <p>Proposal 2; That the sum of money allocated to expenditure of the Planning Consultant be taken from the Parish Council Contingency Reserve Account Proposed; Cllr Tooke Seconded; Cllr Smethers Voting unanimous Motion passed</p> <p>It was agreed the inaugural meeting of this Committee take place on Monday 15th October at 7.00pm. The clerk to organise the agenda.</p>	MH
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Appendix A

**Verwood County Council Report –October 2018
Cllrs. Toni Coombs and Spencer Flower**

New Shadow Dorset Council – At the Full Council on Thursday 27 September the appointment of Matt Prosser as Chief Executive Designate was overwhelmingly approved by those members present. This followed a rigorous recruitment process involving external applicants.

Matt was heavily involved in the original LGR submission to the MHCLG Secretary of State so is well aware of the challenge we face in achieving the stated objectives of the new Dorset Unitary Council

New Shadow Dorset Council – The new Dorset Council Wards are expected to be announced by the Local Government Boundary Commission during the third week in October. MHCLG will then prepare an Order to be laid before Parliament at the end of October and become law following the expiry of a statutory 40 days.

The new warding arrangements will be used on Thursday 2 May 2019 for the first all-out elections to the 82 seats of the new Dorset Unitary Council. Assuming there are no further changes this will mean Verwood having a three member ward serving the whole town [excluding Three Legged Cross].

Budget Task and Finish Group – the Shadow Council has set up a member led group to help with the drafting of the first budget for the new Dorset Council, which will be presented for Member approval at Full Shadow Council in February 2019.

Chairman's initials
Date;



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The two key pieces of work being undertaken is identifying the savings that can be harvested from Convergence [bring all existing council structures into one] and Transformation [redesigning services and gaining the economies of scale]

Cycleway Verwood-Ringwood – Cyclists in Verwood have lobbied, via the Local Action Group, for a cycleway between the towns, as close to the B3081 as possible. Cllr. Spencer Flower has agreed to take up the issues with Dorset County officers and establish a dialogue with his counterpart in Hampshire.

A meeting with an officer at County Hall has taken place regarding possible routes discussing how the project could be funded and permission sought from the landowner. Early days yet, but some opportunities may be available, subject to a number of key aspects involved in such projects. Further update will hopefully be available by the end of the month. Arrangements are also being made to have a conversation with the local Hampshire County Councillor. This is because the majority of the route is in Hampshire, with just the two ends in Dorset.

Campaigning for Road Maintenance – Following complaints from local resident's action has been requested to deal with a number of poor surfaces in residential roads in the Town. Site visits with Highways Officers have taken place and following the intervention of local members many of these roads have been placed on the schedule of works for 2018/19

SGF/TBC October 2018

Appendix B

Alderholt Parish Council Social Media policy

Policy Statement

The aim of this policy is to set out a code of practice to provide guidance to parish councillors and council staff in the use of online communications, collectively referred to as social media.

Use of Social Media

The use of Social Media will not replace existing forms of communication. The use of social media will be used:

- To enhance communication.
- To communicate with more people, including more young people.
- To provide information for people who can't get to the Council offices
- To promote and provide positive publicity for Alderholt
- To receive residents' views and issues.
- To provide an alternative way for residents to communicate their views, issues and questions, bearing in mind that some are more comfortable communicating online
- To promote two-way communication and consultation.
- To share information from other councils, community groups and charities.

The Policy

Chairman's initials
Date;



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The Council will only partake in social media in the following mediums;

- The Parish Council Website
- The DAPTC Facebook closed group for Parish and Town clerks
- Alderholt Facebook page
- Press releases

The Council will appoint;

- the Clerk and the Assistant to the Clerk as administrators for the Parish Council website. They will be responsible for posting and monitoring the content ensuring it complies with the social media policy.
- the Clerk and the Assistant to the Clerk as administrator for the DAPTC Facebook closed group to exchange ideas and information. They will be responsible for posting and monitoring the content ensuring it complies with the social media policy. The postings will be from an Alderholt Parish Council Clerk closed Facebook account.
- 2 nominated Cllrs as administrators responsible for posting **factual** comments on the Alderholt Facebook page to advise residents of Council Policy and to provide simple directions to correct information. This will generally be via a link to the Parish Council website page where the relevant information is posted. Responses should remain corporate and professional at all times. The postings from Councillors will be from an Alderholt Parish Council closed Facebook account, and not their personal Facebook accounts
- Press releases should be written by the Chairman of the Parish Council, in liaison with the clerk and submitted to the relevant press office via the Parish Office. They should reflect Council policy and decisions and not personal opinion.

Messages/posts via social media sites will not be considered as contacting the council for official purposes and we will not be obliged to monitor or respond to requests for information through these channels.

Information that is published should be factual, fair, thorough and transparent.

Responsibilities of Councillors

When participating in social media councillors must be mindful of the Code of Conduct and its principles based on selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

Councillors

- Must not present personal opinions as that of the Parish Council
- Must not present themselves in a way that might cause embarrassment to the parish council
- Will not post controversial or potentially inflammatory comments
- Will not engage in personal attacks

Chairman's initials
Date;



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Meeting ended 9.01pm

Minutes Approved;

Chairman's Signature;

Date;

Chairman's initials
Date;