



**Minutes of an Ordinary Meeting of Alderholt Parish Council,
The Committee Room, Alderholt Village Hall, Alderholt
7.00pm Monday 11th February 2019**

PRESENT; Cllr G Logan (Chairman)
Cllr A Hibberd (Vice Chairman)
Cllr S Archer
Cllr S Greenland
Cllr M Smethers
Cllr D Tooke
Mrs M Humby (Clerk)
1 member of the public

Min No	Title	Owner
18/19	<p>WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING AND APOLOGIES</p> <p>Cllr Logan welcomed all in attendance to the meeting and advised of fire escape procedure.</p> <p>The following apologies were received and accepted; Cllr Hywel Morris, Cllr Janet Walker Cllr K Murton</p> <p>Also Dorset County Cllrs Spencer Flower and Toni Coombs.</p>	
19/19	<p>TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS</p> <p>Cllr Hibberd declared a personal interest in agenda item correspondence relating to the Sunbeams consultation.</p>	
20/19	<p>TO CONFIRM THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING</p> <p>Cllrs unanimously resolved to agree the minutes of the Ordinary Parish Council meeting dated 21st January 2019 as a correct record of that meeting. They were signed by the Chairman</p>	
21/19	<p>CLERK'S REPORT AND NOTICES</p> <ol style="list-style-type: none"> 1. <u>Dog Warden Provision</u> It has been confirmed that the Dog warden service will be continuing under Dorset Council for a further year at an increased cost of £19 per hour. Cllrs unanimously agreed to continue with the same number of hours, 30 per annum. The additional cost of £120 will come from the Contingency fund. 2. <u>Renewal of IT Contract</u> Assist Business IT have confirmed the contract from March 2019 will be the same as this year (no changes or price increase). Cllrs unanimously agreed to continue the contract for a further year 3. <u>Replacement of a Filing Cabinet</u> One of the filing cabinets has broken and is no longer in use. Cllrs unanimously agreed to the clerk purchasing a replacement at a cost of £259.00 VAT from the asset 	<p>MH</p> <p>MH</p> <p>MH</p>

Chairman's initials
Date;



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	<p>reserve fund.</p> <p>4. <u>DAPTC 2019 Nominations for Royal Garden Party</u> Unfortunately Alderholt's nomination for the Royal Garden Party was unsuccessful. The successful councils who will be sending along representatives from Dorset's town and parish sector this year are Melbury Abbas and Cann Parish Council and Buckhorn Weston & Kington Magna Parish Council. Noted</p> <p>5. <u>War Memorial</u> A site visit has been arranged with the War Memorial Restoration company for Thursday 14th February. Noted</p> <p>6. <u>St James' School</u> Email received 11/2/19 from St James' school advising that they are doing a topic at school that involves a study of Alderholt, past and present and then planning ways it could be improved. Requested a Cllr(s) attend so that children can present their findings to key people. Agreed that some Cllrs will attend -clerk to request details of date and times when they are confirmed.</p> <p>7. <u>MP Simon Hoare Round table meeting Friday 1/3/19 3.00pm-5.00pm</u> Letter requesting attendance of clerk and Chairman-both will attend</p> <p>8. <u>Office Closure</u> A reminder that the office will be closed on 21st February for staff training (planning) as advised at the January council meeting. Noted</p>	<p>KB</p> <p>MH/Cllrs</p> <p>MH/GL</p> <p>MH/KB AH/DT/ HM</p>
22/19	<p>TO RECEIVE THE COUNTY COUNCILLORS' REPORT</p> <p>County Cllrs were not present at this meeting and had advised that resources are now mostly committed to the LGR with the 31st March only a few weeks away. News about progress of this is reported on a regular basis by central communications.</p>	
23/19	<p>TO RECEIVE THE DISTRICT COUNCILLOR REPORT</p> <p>East Dorset District Cllr Gina Logan advised that EDDC are also focusing on the changeover to the new Dorset Council.</p>	
24/19	<p>PUBLIC OPEN FORUM</p> <p>There was 1 member of the public present. The following questions were dealt with;</p> <ol style="list-style-type: none"> 1. There were 5 members of the public at the LPLC meeting not 4 as was reported-this will be amended in the draft minutes. 2. Confirmation of the budget to pay the planning consultant which is detailed in previous minutes. Her final report will be published. 	<p>MH</p>
25/19	<p>FINANCE</p>	



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	<p>1. Cllrs unanimously agreed to sanction the following payments;</p> <table border="0"> <tr> <td>War on Waste - dog bin emptying</td> <td style="text-align: right;">99.84</td> </tr> <tr> <td>Gina Logan Travel Expenses LGPS Meeting</td> <td style="text-align: right;">24.75</td> </tr> <tr> <td>TOTAL PAYMENTS FOR SANCTION</td> <td style="text-align: right;">124.59</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td colspan="2">CREDITS</td> </tr> <tr> <td>Cranborne PC 4th Qtr 97 bus</td> <td style="text-align: right;">638.99</td> </tr> <tr> <td>Knowlton PC 4th Qtr 97 bus</td> <td style="text-align: right;">680.06</td> </tr> <tr> <td>Co Op current account bank account interest</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Total of credits received to Co Op current account</td> <td style="text-align: right;">1319.05</td> </tr> <tr> <td>Other account credits received</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>TOTAL CREDITS RECEIVED</td> <td style="text-align: right;">1319.05</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td colspan="2">DDR's</td> </tr> <tr> <td>TOTAL DDR'S</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td colspan="2">PAYMENTS MADE IN BETWEEN MEETINGS</td> </tr> <tr> <td>Total of Payments made between meetings</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td colspan="2">CASHPLUS DEBIT CARD</td> </tr> <tr> <td>Balance</td> <td style="text-align: right;">737.41</td> </tr> <tr> <td>Credits</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Payments</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Total expenditure on Debit Card</td> <td style="text-align: right;">737.41</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td colspan="2">PETTY CASH</td> </tr> <tr> <td>Balance</td> <td style="text-align: right;">32.36</td> </tr> <tr> <td>Credits</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Miscellaneous receipted expenditure</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Balance</td> <td style="text-align: right;">32.36</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td colspan="2">GARDEN VOUCHERS</td> </tr> <tr> <td>Balance</td> <td style="text-align: right;">65.00</td> </tr> <tr> <td>Vouchers spent</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Balance</td> <td style="text-align: right;">65.00</td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td colspan="2"> <p>2. Total cash book funds for the Council is £132944.38cr Noted</p> <p>3. Cllr Smethers to carry out next month's financial control checks</p> </td> </tr> </table>	War on Waste - dog bin emptying	99.84	Gina Logan Travel Expenses LGPS Meeting	24.75	TOTAL PAYMENTS FOR SANCTION	124.59	<hr/>		CREDITS		Cranborne PC 4th Qtr 97 bus	638.99	Knowlton PC 4th Qtr 97 bus	680.06	Co Op current account bank account interest	0.00	Total of credits received to Co Op current account	1319.05	Other account credits received	0.00	TOTAL CREDITS RECEIVED	1319.05	<hr/>		DDR's		TOTAL DDR'S	0.00	<hr/>		PAYMENTS MADE IN BETWEEN MEETINGS		Total of Payments made between meetings	0.00	<hr/>		CASHPLUS DEBIT CARD		Balance	737.41	Credits	0.00	Payments	0.00	Total expenditure on Debit Card	737.41	<hr/>		PETTY CASH		Balance	32.36	Credits	0.00	Miscellaneous receipted expenditure	0.00	Balance	32.36	<hr/>		GARDEN VOUCHERS		Balance	65.00	Vouchers spent	0.00	Balance	65.00	<hr/>		<p>2. Total cash book funds for the Council is £132944.38cr Noted</p> <p>3. Cllr Smethers to carry out next month's financial control checks</p>		MS
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26/19	<p>TO NOTE THE MINUTES OF PARISH COUNCIL COMMITTEES</p> <p>1. Local Plan Liaison Committee Meeting Minutes 28th January 2019 Noted</p>																																																																									



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<p>27/19</p>	<p>TO CONSIDER REPORTS FROM EXTERNAL BODIES AND REPRESENTATIVES</p> <p>1. <u>97 Bus Project</u></p> <p>Cllrs noted the report from JWP meeting 28th January 2019 and unanimously agreed to the 97 Bus Proposals as follows;</p> <ul style="list-style-type: none"> • Alderholt Parish Council agrees the final Joint Council’s Community Bus Project – 97 Bus One Year Agreement January – December 2019 as per the circulated document • Alderholt Parish Council agrees to the surplus from the 2019 97 Bus budget (£4,000 less £3,791.45) £208.55 is put towards the funding of the 97 Bus in 2020. • Alderholt Parish Council agrees to contribute up to £4,000 to support the 97 Bus during 2020 (as per the monies budgeted in the 2019/20 devolved services budget) <p>2. <u>Update on SID meeting 30th January 2019</u></p> <p>Meeting MH/MS, Rob Camp and Joe Allen Parish Office Wednesday 30th January 2019 11.00am</p> <p>Meeting arranged following new Section 72 Licence (refer to January APC Meeting)</p> <ol style="list-style-type: none"> 1. Martin Smethers signed volunteer induction paper agreeing to carrying out actions as per risk assessment and licence. Copy held on APC file 2. Discussed risk assessment regards insurance- confirmed DCC provide public liability insurance and that some low risk assessment items e.g. shoes don’t have to be toe capped but should be very sturdy i.e. not flip flops (common sense approach) 3. Hillbury Road site to be looked at but they would consider de-commissioning- better to concentrate on 2 sites. Confirmed 31/1/19 that they de- commissioned location 4. Location Risk assessment for Station Road near Park Lane to be sent through-received 31/1/19 5. All up to date relevant documentation now held in the Parish Office see below and emailed to Martin as project leader on 31/1/19; <ul style="list-style-type: none"> • MS Signed induction document • DCC risk assessment for volunteers • DCC Induction SID deployment method statement • DCC Manual Handling Policy • APC RA3 document (as per above minute) • Copy of signed s.72 licence between APC and DCC 	<p>MH</p> <p>MH</p> <p>MH</p>
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	<ul style="list-style-type: none"> • Risk assessments for 2 x site locations <p>6. Upgrading of SID discussed. Quotes and further information to be sent through. MS will look through and if considered appropriate for Alderholt, he will make a proposal to Cllrs for consideration at a future APC meeting.</p> <p>All Noted</p> <p>Cllr Archer had to leave the meeting at this point, 7.40pm.</p>	
28/19	<p>TO CONSIDER A PROPOSAL REGARDING DESIGNATION OF ALDERHOLT AS A NEIGHBOURHOOD PLAN AREA, AS RECOMMENDED BY THE PLANNING CONSULTANT</p> <p>During this discussion, the member of public left the meeting. This had been raised by the Planning consultant as a possibility for Alderholt and Cllr Tooke had been tasked with looking into it. A draft application and Neighbourhood Planning Roadmap had been circulated to Cllrs.</p> <p>Cllr Tooke confirmed to Cllrs that designating Alderholt as a neighbourhood plan area does not commit the council to any further course of action.</p> <p>Cllrs unanimously agreed to make an application (as per the draft circulated) to East Dorset District Council, at the earliest opportunity, for Alderholt to be designated as a Neighbourhood Area, with the potential to then create a Neighbourhood Plan. Cllrs also unanimously agreed that this is purely an application to designate the area of Alderholt and no further action or discussion will take place until after the Parish Council elections (2/5/19) as it would be unfair to commit a future council to a Neighbourhood Plan</p>	MH
29/19	<p>TO CONSIDER CORRESPONDENCE RECEIVED</p> <p><u>Information for consideration:</u></p> <ol style="list-style-type: none"> 1. Consultation on the proposed merger of Alderholt Sunbeams and Supertots with St James' CE First School. Cllrs unanimously agreed to support this merger. 2. Consultation on the proposed amendments to the Local Government Pension Scheme that are intended to implement the New Fair Deal Policy protecting the pensions position of local government workers who are compulsorily transferred as part of an outsourcing arrangement. Cllrs unanimously agreed that they had nothing to add to this consultation-they are in favour of dealing fairly with all employees. <p><u>Invitations/Meetings:</u></p> <ol style="list-style-type: none"> 3. Invitation from Cllr Toni Coombs to Charity Gala Dinner on 	MH MH



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	<p>2nd March 2019.</p> <p><u>General Correspondence</u></p> <ol style="list-style-type: none">4. DAPTC Newsletter 14th January 20195. Shaping Dorset Council Town and Parish Newsletter 28th January 20196. LGPS Bulletin 180 - Commentary for LGPS administering authorities on the LGPS (Miscellaneous Amendment) Regulations 2018 <p>All noted</p>	
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Meeting ended 8.25 pm

Minutes Approved;

Chairman's Signature;

Date;

Chairman's initials
Date;