



Minutes of a Meeting of Alderholt Parish Council Local Plan Liaison Committee held in the Committee Room, Alderholt Village Hall, Alderholt at 6.25pm (following Planning Committee meeting) on 15th April 2019

PRESENT; Cllr A Hibberd (Chairman)

Cllr G Logan

Cllr M Smethers

Cllr D Tooke

Cllr J Walker

Mrs M Humby (Clerk)

Also present; 3 members of the public including Alan Stockley and Colin English, A4A representatives

Min No	Title	Owner
11/19	<p>WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING AND APOLOGIES</p> <p>The Chairman welcomed all in attendance to the meeting and advised of fire escape procedure. The following apologies were received and accepted; Cllr H Morris and Cllr K Murton Also Cllr Greenland who is unable to attend the meeting due to declaring a pecuniary interest in the Local Plan Review Options Consultation.</p>	
12/19	<p>TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS</p> <p>None.</p>	
13/19	<p>TO CONFIRM THE MINUTES OF THE PREVIOUS LPLC MEETING</p> <p>Cllrs unanimously resolved to agree the minutes of the LPLC meeting dated 28th January 2019 as a correct record of that meeting. They were signed by the Chairman.</p>	
14/19	<p>PUBLIC SESSION</p> <p>No representations had been made by members of the public to speak during this session.</p>	
15/19	<p>TO CONSIDER NOTES FROM MEETINGS WITH APC PLANNING CONSULTANT AND SUBSEQUENT PROPOSALS</p> <p>Background papers circulated to Cllrs;</p> <ul style="list-style-type: none"> • Notes from initial meeting on 12/02/19 (options locations site visit and A4A attending second part of meeting • Notes from meeting 18/3/19 to discuss interim draft report. <p>1. JW, Planning consultant, had compiled a local business list and requested Cllrs update with local knowledge. No responses had been received to date so Cllr Hibberd agreed to organise this- all Cllrs to submit recommendations of deletions or add-ons including any descriptions to Cllr Hibberd. He will collate the information and then send to the</p>	Cllrs/AH MH

Chairman's initials
Date;



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	<p>office for forwarding to JW.</p> <p>2. Cllrs agreed to the suggestion by JW that APC organise a village survey. JW will compile the questions and APC will pay for associated costs, organise delivery and input the data. The clerk to confirm to JW so that she can make a start on the questions. At the APC AGM, (when new Cllrs have taken office) a working party will be agreed to organise the survey. The clerk to organise simple terms of reference.</p> <p>3. Cllrs agreed to postpone the next meeting with JW (scheduled for 25/4/19 at 12.30 in parish office) until after APC AGM on 13th May (when new Cllrs have taken office). The clerk to advise JW and organise a new date</p>	<p>MH</p> <p>MH</p>
<p>16/19</p>	<p>EDDC TRANSPORT STUDY FOR ALDERHOLT UPDATE</p> <p>EDDC had commissioned Dorset Highways to carry out a Transport Study for Alderholt. Following a request from APC, EDDC had agreed initially to send the scope of the study to APC and then a Draft of the initial study to APC for comment (EDDC advised, that the draft copy was a restricted document for only APC but would be published when finalised).</p> <p>A working party of Cllrs commented on the transport study and a meeting was requested to discuss the comments. Unfortunately, this was in the last few weeks of March and with EDDC combining into the new unitary, Dorset Council on 31st March and key officer, Simon Trueick leaving the Council, there was a breakdown in communication and the request for a meeting was not passed on to the new Dorset Council officers.</p> <p>The clerk contacted officers in April and it was confirmed that some of APC's comments had been taken on board but not all of them and that the study was soon to be published. The clerk advised of her disappointment that a meeting had not taken place to discuss the APC comments. Trevor Warwick, the new Dorset Council officer dealing with this, apologised and agreed to a meeting with Cllrs to discuss the local plan and other matters although he confirmed the transport study was about to be published.</p> <p>The clerk has now received details from Phil Channer of the response to APC's comments which were read out to Cllrs. A copy of this and a link to the published transport study, forwarded by Trevor Warwick will be circulated to Cllrs.</p> <p>Cllrs were not happy that their comments on the transport study had not been discussed before being published and therefore requested the clerk to organise a meeting with Trever Warwick,</p>	<p>MH</p> <p>MH</p>



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	<p>Hilary Jordan and additionally Phil Channer so that the Transport study can be discussed as well as other matters. This meeting to take place after APC AGM on 13th May.</p>	
17/19	<p>NEIGHBOURHOOD PLANNING AREA DESIGNATION APC Planning Consultant had suggested APC apply to designate Alderholt as a Neighbourhood Plan Area, which was required if Cllrs wanted to proceed with a Neighbourhood Plan for Alderholt and also as this would mean the new Dorset Council was obliged to work more closely with the Parish Council on Planning matters. This was agreed at a previous APC meeting. EDDC agreed at a Council meeting at the end of March that Alderholt is now designated as a Neighbourhood Plan Area. This will be discussed further by APC after the May AGM, as previously agreed. Noted</p>	
18/19	<p>WORKING WITH THE COMMUNITY</p> <ol style="list-style-type: none"> 1. <u>Local Neighbouring Councils</u> Responses had been received from local neighbouring Councils in response to an email from the clerk inviting responses and suggesting a joint meeting (separate document sent out to Cllrs detailing responses) Cllrs agreed that when the Council has more information including how Dorset Council wish to proceed, they will organise a joint council meeting. The clerk to advise the councils. 2. <u>Residents Comments</u> A4A leaflet drop 21/2/19- subsequent correspondence from residents to parish office objecting to proposals (separate document sent out to Cllrs). Cllr Tooke agreed to collate this information to determine if there are any new comments and report back to the Council. 3. <u>Future working with A4A</u> This was considered including the role of Cllrs in view of the notice of uncontested election for Alderholt which details from May 6th, APC having 6 Parish Cllrs who will also be members of A4A. Colin English and Alan Stockley were present at this meeting so the meeting was adjourned between 7.30pm and 8.00pm to informally discuss this item with them. The following points were discussed; <ol style="list-style-type: none"> 4. New Cllrs to the Council will bring new skills and resources which will help with the Local Plan issues. 5. Individual Cllrs will need to ensure there is no conflict of interest when acting on behalf of A4A and APC 6. The Parish Council, as a corporate body, will need to 	<p>MH</p> <p>DT</p>



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	<p>ensure that council procedure is not being bypassed by using A4A to act outside of procedures and policy</p> <ol style="list-style-type: none"> 7. Cllrs must ensure confidential items for APC are not shared with A4A until they are cleared as a public document. 8. Duplication of meetings and workload need to be reduced. 9. Meetings with Dorset Council officers and the planning consultant should be through the Parish Council. 10. There should be one point of contact for A4A who then circulates information. It should be clear who the representative is. 11. A representative from A4A, attending parish council meetings should not be a Parish Councillor 12. A4A members can help with Council workload such as delivering surveys (as long as there is an audit trail) 13. A4A members with specific knowledge can be part of a working party as long as they are named and it's detailed why they are helping. They must also follow council procedures and policies. 14. A4A must provide written reports within the specified timescale for meetings (refer to standing orders) for an item to be discussed at a meeting 15. This Committee was not set up to liaise with A4A but as a Committee to deal with the Local Plan so that it could be dealt with separate to the main Council meetings to give it the full time it required. Liaison is with all interested parties such as Council officers and members, planning consultant, other councils, other experts and the community-the latter being residents both for and against this development, including A4A 16. APC may also work with other residents and interested parties who support this development. 	
<p>19/19</p>	<p>ACTION4ALDERHOLT (A4A) Alan Stockley, representative from A4A had requested to attend this meeting to request to Cllrs that an A4A representative meets with the Council's planning consultant to discuss the following (documents circulated to Cllrs);</p> <ul style="list-style-type: none"> • Alternative local sites-Cllrs agreed that this document would be forwarded to the Planning consultant for consideration by her. • Summary update from A4A meeting with Dorset Council 	<p>MH</p>



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	officers on 2 nd May 2019 -Noted by Cllrs	
20/19	DATE OF NEXT LPLC MEETING TBC	

Meeting ended 8.18pm

Minutes Approved;

Chairman's Signature;

Date;

Chairman's initials
Date;