



**Minutes of an Ordinary Meeting of Alderholt Parish Council,
The Committee Room, Alderholt Village Hall, Alderholt
7.00pm Monday 10th June 2019**

PRESENT; Cllr C English (Chairman)
Cllr S Godsall
Cllr A Hibberd
Cllr G Logan
Cllr H Morris
Cllr M Smethers
Cllr A Stockley
Cllr D Tooke
Cllr J Walker

Mrs M Humby (Clerk)
7 members of the public

Min No	Title	Owner
78/19	WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING AND APOLOGIES Cllr English advised of fire escape procedure and welcomed all in attendance to the meeting. There were no apologies.	
79/19	TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS In the interest of transparency, Cllr Smethers declared an interest in agenda item 14 as he is Chairman of 1 st Alderholt Scouts. This is not a pecuniary interest.	
80/19	TO CONFIRM THE MINUTES OF THE ANNUAL PARISH COUNCIL ANNUAL MEETING OF 13th MAY 2019 Cllrs unanimously resolved to agree the minutes of the Annual Parish Council meeting dated 13th May 2019 as a correct record of that meeting. They were signed by the Chairman.	
81/19	TO CONSIDER CLERK'S REPORT AND NOTICES <ul style="list-style-type: none"> • Letter received inviting APC to provide a flower arrangement or display for St James' Patronal Festival 20-21st July 2019 and dates of events. Cllr Logan agreed to organise the flowers. Assistant clerk forward details all Cllrs • DAPTC Training-Wed 3/7/19-Cllr English to attend Practical Charing Skills session at Dorchester 7-9pm • Thursday 25/7/19-Planning Training Horton and Chalbury 10-4pm-Cllrs to advise the assistant clerk if they wish to attend The assistant clerk will book places and send out details to those wishing to attend	GL KB CE Cllrs KB
82/19	TO RECEIVE A WRITTEN REPORT FROM DORSET COUNCILLOR, DAVE TOOKE Cllr Tooke gave a report as detailed in Appendix A.	

Chairman's initials
Date;



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	Congratulations were given to Cllr Tooke for his representation on Dorset Council Committees	
83/19	<p>PUBLIC OPEN FORUM</p> <p>There were 7 members of the public present.</p> <ol style="list-style-type: none"> 1. A representative from Action4Alderholt read out a dispensation advising of A4A's support for the proposal that this Council declare a Climate Emergency as per agenda item 15. This was noted by Cllrs. 2. An update was requested from Cllr Tooke regarding the Somerley Recycling proposed charges. Cllr Tooke advised he was still awaiting further information on this. 3. A question was raised about agenda item 17 and the access pathway. It was advised Cllrs would decide on this issue when it was later discussed. 	
84/19	Cllrs agreed that the agenda order be changed in order to discuss items raised in the open forum.	
85/19	<p>TO CONSIDER A MOTION TO DECLARE A CLIMATE EMERGENCY</p> <p>Cllrs considered a report submitted by Cllr Godsall with the following being agreed;</p> <ol style="list-style-type: none"> 1. Cllrs unanimously agreed that Alderholt Parish Council join the UK Government and Dorset Council in declaring a Climate Emergency. 2. Cllrs unanimously agreed that Alderholt Parish Council work with representatives of Dorset Council to develop a plan for the Parish to become carbon neutral by 2040. To implement this it was agreed that Cllrs Tooke and Godsall begin informal discussions with representatives of Dorset Council. 3. Cllrs unanimously agreed that Cllrs Godsall, English and Stockley make further investigations for report back to full council in order to that Cllrs may consider a proposal that Alderholt Parish Council launches a scheme to plant 1000 trees on public and private land within the Parish, to be funded by voluntary contributions and sponsorship. 	<p>DT/SG</p> <p>SG/CE/AS</p>
86/19	<p>TO CONSIDER CORRESPONDENCE RECEIVED</p> <ol style="list-style-type: none"> 1. <u>Tanner and Tilley Planning Consultants</u>-email received 15/5/19 and advised to Cllrs requesting information on public access on the land which the Parish Council owns between the AHRG and the footpath between Fern and Hazel Close. Cllr Logan referred Cllrs to the Highway officers report regarding a planning application in association with this request. The legal status of this pathway requires further clarification. Cllrs discussed that this Council did not intend to allow any further access points to the 	



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	<p>recreation ground, however, further legal clarity is required on this as well as the current access pathway. Cllrs agreed that the clerk should seek legal advice on the Parish Council's position before any formal response is given. If a meeting with the Council solicitor is required, Cllr Logan will attend with the clerk. The Chairman also requested that the clerk confirm by email to Tanner and Tilley planning consultants that discussions had not taken place with the planning consultant regarding development as was indicated in the email. There had been a misunderstanding over the purpose for a meeting requested by Tanner and Tilley and as soon as Cllrs Logan and Hibberd and the clerk became aware that it was to discuss a new development, it was advised that this Council's policy was to not partake in any pre application discussions and that they could therefore not enter into discussions or make any comment.</p> <p>2. <u>Bournemouth, Christchurch, Poole and Dorset Mineral Sites Plan - Modifications to the Pre-Submission Draft Plan Town and Country Planning (Local Planning) (England) Regulations 2012</u> (circulated to Cllrs 30/5/19). Cllrs agreed no comment to the modifications.</p> <p>3. <u>Extraordinary Chief Executive's Circular-May 2019.</u> Request for motions to be considered by DAPTC at the AGM on 9th November 2019. Submissions to be received by DAPTC on 6th August. Cllrs therefore to submit any motions for consideration to the clerk by 24th June to be added to the July agenda for consideration by Cllrs. For further information on this please refer to previous motions submitted or Cllr Hibberd</p>	<p>MH/GL</p> <p>MH</p> <p>Cllrs/MH</p>																		
<p>87/19</p>	<p>FINANCE</p> <p>1. Cllrs unanimously agreed to sanction the following payments;</p> <table border="0"> <tr> <td>Vision ICT -website costs</td> <td style="text-align: right;">126.00</td> </tr> <tr> <td>Assist Business IT - IT contract 16/5/19-15/6/19</td> <td style="text-align: right;">196.80</td> </tr> <tr> <td>War on Waste - Dog Bin emptying</td> <td style="text-align: right;">136.08</td> </tr> <tr> <td>P Walker Internal Audit fee</td> <td style="text-align: right;">100.00</td> </tr> <tr> <td>Alderholt Recreation Association Annual grant</td> <td style="text-align: right;">1200.00</td> </tr> <tr> <td>G Logan travel expenses</td> <td style="text-align: right;">6.66</td> </tr> <tr> <td>TOTAL PAYMENTS FOR SANCTION</td> <td style="text-align: right;">1765.54</td> </tr> </table> <p><u>CREDITS</u></p> <table border="0"> <tr> <td>Alotment rents x 2 payments</td> <td style="text-align: right;">50.00</td> </tr> <tr> <td>Total of credits received to Co Op current account</td> <td style="text-align: right;">50.00</td> </tr> </table>	Vision ICT -website costs	126.00	Assist Business IT - IT contract 16/5/19-15/6/19	196.80	War on Waste - Dog Bin emptying	136.08	P Walker Internal Audit fee	100.00	Alderholt Recreation Association Annual grant	1200.00	G Logan travel expenses	6.66	TOTAL PAYMENTS FOR SANCTION	1765.54	Alotment rents x 2 payments	50.00	Total of credits received to Co Op current account	50.00	
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	<p>2. Cllrs unanimously approved Section 1 of the Annual Governance Statement acknowledging their responsibility for ensuring that there is a sound system of internal control and that statements 1-9 in section 1 are answered as Yes,</p> <p>3. Cllrs unanimously acknowledged and approved Section 2 Accounting Statements.</p> <p>4. It was noted that Section 3 will be completed by PKF Littlejohn LLP and must be returned to us and then published on APC website by 30/9/19</p> <p>5. Cllrs unanimously agreed the Explanation of Variances in expenditure and receipts between 2017/18-2018/19</p> <p>6. Cllrs unanimously agreed and noted the dates for the Notice of Public Rights regarding the unaudited Annual Governance and Accountability Return 2018/19 which are 17th June-26th July 2018</p> <p>The clerk will now action all relevant requirements regards the AGAR</p>	MH
89/19	<p>TO CONSIDER ANY BUDGET SAVINGS FROM 2018/19 FINANCIAL YEAR AND REALLOCATION OF FUNDS</p> <p>Budget summary for end of year 2018/19 report circulated by the clerk.</p> <p>As per the clerks recommendation, Cllrs unanimously agreed to transfer the 2018/19 budget savings of £4850 to the Contingency Reserve Fund</p>	MH
90/19	<p>TO CONSIDER PROPOSALS FOLLOWING A MEETING WITH ALDERHOLT RECREATION ASSOCIATION</p> <p>Cllrs unanimously agreed the following points as reported by the clerk following a meeting with ARA committee members, the clerk and Cllrs Hibberd and Stockley</p> <ol style="list-style-type: none"> 1. Reference payment and delegation of ARA insurance paid by APC; Confirm Trustee wording; <i>The Trustee insurance will give indemnity cover for the Recreation Association Trustees</i> 2. Timings of receiving Quotes Ian Cole to send Insurance letter as per previous agreements If all criteria is met as listed, clerk to authorise reimbursement and report back to council at next meeting. If any criteria is not met or costs increase considerably, clerk will need formal authorisation from full council before reimbursement of costs can be confirmed. 3. Annual Grant- there is some discrepancy still (despite what was agreed last year) in the way that the accounts are completed in terms of the showing annual running costs of the recreation ground so that the grant paid by APC can be calculated. 	



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The following points must be included in the accounts

- **Volunteer time can be included in the SLA but not for audited accounts and calculation of the annual grant**
- **Expenditure on the AHRG should be shown as a separate subheading on the audited accounts**
- **Reserves monies must be set aside for machinery replacement and deposited in a separate account to be used only for capital replacement of machinery. The calculation for this should be transparent.**
- **The funds set aside are part of annual running costs and can be included in the calculation for the annual grant but only if the monies are put into the deposit account**
- **Future purchases for machinery, to come out of this fund rather than running costs.**
- **The grant calculation will be calculated on annual running expenses minus reimbursements paid by other 3rd parties, including APC (refer to spreadsheet)**
- **The date of the RPI figure is detailed as June in the lease. This isn't available in time for the payment to be calculated and paid in June. Therefore the RPI figure will be that publicised for **March of the year the grant is being reviewed i.e Grant payment 2019 =RPI March 2019****

4. Funds set aside for machinery depreciation still to be clarified. In the meantime, this council will pay ARA the sum of £1200 for the annual grant. When the ARA come back to the clerk regarding machinery replacement calculations, this will be reviewed again to include this figure, subject to agreement by council. Refer to excel spreadsheet for calculation of annual grant payment.

5. The following points should also be noted by Cllrs;

- **Income from users is very low and main income comes from APC**
- **There is no income coming from Sports and Social Club (except reimbursements e.g. water usage contribution)**
- **In 2018, expenditure was higher than income by approx £200 although this could be offset as purchase of machinery could have been taken from reserves rather than annual running costs.**
- **There is very little money set aside for maintenance**



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	<p>and ARA/APC need to ensure that Health and Safety (and insurance policy) is not put at risk. (This was being addressed by the rebuild project but this is now on hold)</p> <p>Cllrs raised concerns about the poor state of repair of the Pavilion, owned and insured by APC and requested that in the first instance Cllr reps, Hibberd and Stockley discuss these concerns at the ARA meeting on 11th June 2019</p>	AH/AS
91/19	<p>TO NOTE THE MINUTES OF PARISH COUNCIL COMMITTEES</p> <p>1. Planning Committee Minutes 20th May 2019 Noted</p>	
92/19	<p>TO CONSIDER REPORTS FROM COUNCIL REPRESENTATIVES AND EXTERNAL BODIES</p> <ul style="list-style-type: none"> • Minutes of the Annual General Meeting of the Rae Straton Luncheon Club/Day Care held on Wednesday May 15th 2019 • Minutes of the A.G.M. held on Wednesday May 15th 2019 Fordingbridge & District Day Centre for the Frail and Housebound <p>Noted</p>	
93/19	<p>TO CONSIDER A REPORT RECOMMENDING A CHANGE OF CONTRACTOR FOR THE REMOVAL OF DOG WASTE</p> <p>Following a large price increase in costs from the current contractor for dog waste bin collections, Cllrs unanimously agreed that a new contractor, Dorset Waste Partnership should take over the contract as soon as possible. All bins to remain in the same location.</p>	MH
94/19	<p>TO CONSIDER A PLANNING APPLICATION FOR ALDERHOLT 1ST SCOUTS GROUP ON PARISH COUNCIL OWNED LAND</p> <ul style="list-style-type: none"> • Application No: 3/19/0827/FUL • Location: Alderholt Rifle Club Hillbury Road Alderholt SP6 3BH • Proposal: Proposal for single storey Scout Group HQ building <p>Cllrs unanimously agreed;</p> <ol style="list-style-type: none"> 1. That APC, as landowner, give permission to the scouts for the building to be sited on Parish Council owned land 2. That APC, as planning consultee respond to the LPA supporting the application. 	MH MH/KB
95/19	<p>TO CONSIDER A CONSULTATION ON VEHICLE OPERATING LICENSING SYSTEM</p> <p>Cllr Stockley reported on the above consultation received from NALC in which the answers to questions 1 and 3 were requested.</p> <p>Question 1 Do you agree with changing PSV operator licence procedures so that applicants can have operational approval at the earliest opportunity (subject to normal safeguards)?</p>	



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	<p>Question 3 Do you agree that introducing formal tribunal rules will be beneficial to the Traffic Commissioner's tribunal functions? Cllrs agreed that the answer to both questions be yes Assistant clerk to respond by email to chris.borg@nalc.gov.uk by 17.00 on Tuesday 11 June, 2019.</p>	KB
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Appendix A

190610 Cranborne & Alderholt Ward Dorset Council Report for Alderholt Parish Council

My previous report was prior to the first Full Council meeting of the new Dorset Council, as you will probably know by now, at that meeting the Council elected Cllr Spencer Flower as Leader, and Cllr Pauline Batstone as Chairman.

The Leader appointed the following members to Cabinet

- Councillor Spencer Flower Chairman
- Councillor Peter Wharf Vice-Chairman
- Councillor Graham Carr-Jones Housing
- Councillor Anthony Alford Customer, Community and Regulatory Services
- Councillor Ray Bryan Highways, Travel and Environment
- Councillor Tony Ferrari Finance, Commercial and Assets
- Councillor Laura Miller Adult Social Care and Health
- Councillor Andrew Parry Children, Education and Social Help
- Councillor Gary Suttle Economic Growth and Skills
- Councillor David Walsh Planning

The first resolution passed, at that meeting, following a motion from the Liberal Democrat Leader, Nick Ireland was to declare a Climate Emergency, which was passed by an overwhelming majority – only two Councillors voting against – Cllrs R Cook and L O’Leary, and six abstentions, Cllrs C Brooks, G Carr-Jones, T Coombs, C Lugg, A Parry and B Trite. Over the past couple of weeks Officers have been working with Cllr Ray Bryan and a Climate Emergency Panel will be set up with Cross party support. I’m delighted to be able to announce that I learned today I will be sitting on this panel. Current work is focused on three areas:

Direct Action – Reducing the Council’s own greenhouse Gas emissions

Indirect Action – Influence and leadership through our wider services

Partnership Working – with BCP in a strategy for Renewable Energy, and Energy Efficiency.

I can also Confirm that I will be on the following Committees / Outside bodies

Eastern Area Planning Committee

Strategic Planning Committee

Dorset Waste and Minerals Policy

Chairman’s initials

Date;



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Strategic Planning Forum

I will be having a meeting with our Highways team on Wednesday 12th June at the Ferndown Depot. If anyone has any points they would like me to raise then please drop me a line as soon as possible.

Members may also be interested to know that Dorset Local Enterprise Panel has ambitions to double the size of the County's economy, and create 80,000 new jobs. They feel that key areas are Aquaculture (fish farming) along with Hi-Tech and creative industries, and agricultural technology. The intention is to improve Dorset's "Brand" as a "Coastal City Region".

Meeting ended 8.47pm

Minutes Approved;

Chairman's Signature;

Date;

Chairman's initials
Date;