



**Minutes of an Ordinary Meeting of Alderholt Parish Council,  
The Committee Room, Alderholt Village Hall, Alderholt at  
7.00pm on Monday 11<sup>th</sup> November 2019**

**PRESENT;** Cllr C English (Chairman)  
Cllr S Godsall  
Cllr A Hibberd  
Cllr Gina Logan  
Cllr M Smethers  
Cllr A Stockley  
Cllr D Tooke  
Cllr J Walker  
Mrs K Brooker (Assistant Clerk)  
Also present; 8 members of the public

| <b>Min No</b> | <b>Title</b>  | <b>Owner</b> |
|---------------|---|--------------|
| 144/19        | <p><b>WELCOME FROM THE CHAIRMAN INCLUDING HOUSEKEEPING AND APOLOGIES</b></p> <p>The Chairman, Cllr English welcomed all in attendance to the meeting and advised of fire escape procedure. Apologies were received and accepted from Cllr H Morris</p>  |              |
| 145/19        | <p><b>TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS</b></p> <p>Cllr Tooke made the following statement.</p> <p>I am looking at these applications and voting based on the information before me at this time. If this application is referred to Dorset Council Planning Committee there will be much more background information available, and information flowing from their debate, and I may well alter my view at that time. On this basis <u>Dorset Council's Monitoring Officer</u> has advised that it <b>is appropriate</b> for me to take part both at this meeting and at Dorset Council's Eastern Area Planning Committee.</p>   |              |
| 146/19        | <p><b>TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING OF 14<sup>TH</sup> OCTOBER 2019 AND THE MINUTES OF THE EXTRAORDINARY MEETING HELD ON 24<sup>TH</sup> OCTOBER 2019</b></p> <p><b>Cllrs unanimously resolved to agree the minutes of the Parish Council meeting dated 14<sup>th</sup> October 2019 and the minutes of the extraordinary meeting held on 24<sup>th</sup> October 2019 as a correct record of those meetings.</b> They were signed by the Chairman.</p> <p>Cllr Logan requested it be noted that she believed that the action of the Council under item 12 of the agenda and minute 135/19 did not follow our Standing Orders as per 9b and 4e, as a result items 15 and 16 are on tonight's agenda.</p> |              |
| 147/19        | <p><b>CLERKS REPORT AND NOTICES</b></p> <p>1. <u>CIL Payment</u></p> <p>The CIL and Planning Obligations Officer advised that they have now calculated the CIL contributions that have been collected in the Parish of Alderholt. They have credited our account with the sum of</p>  |              |

Chairman's initials  
Date;



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|   |  |   |       |                        |       |                                     |        |                                    |               |                        |          |                              |          |                                   |       |                                   |       |   |                 |  |
|---|--|---|-------|------------------------|-------|-------------------------------------|--------|------------------------------------|---------------|------------------------|----------|------------------------------|----------|-----------------------------------|-------|-----------------------------------|-------|---|-----------------|--|
|   | <p>£28334.75, this is for 15% of what CIL contributions that have been collected in our Parish.</p> <p>2. <u>Annual Playground Inspection</u><br/>The Annual Playground Inspection was carried out on 3<sup>rd</sup> October 2019.<br/>All items are very low or low risk, therefore according to our policy no action is required at this time. This will be monitored via monthly inspections by our own recreation ground reps (Cllrs Hibberd and Stockley) and via the quarterly operational inspections carried out by Ava Inspections.</p> <p>3. <u>Tractor Shed – Alderholt Recreation Ground</u><br/>The office were advised by Alderholt Recreation Association of a break in that occurred at the tractor shed on Monday 21<sup>st</sup> October. It is hoped repairs will be completed by Thursday 24<sup>th</sup> October.</p>   |   |       |                        |       |                                     |        |                                    |               |                        |          |                              |          |                                   |       |                                   |       |   |                 |  |
| <b>148/19</b>   | <p><b>TO RECEIVE A WRITTEN REPORT FROM DORSET COUNCILLOR, DAVE TOOKE</b></p> <p>Cllr Tooke gave a report as detailed in Appendix A.</p>  |   |       |                        |       |                                     |        |                                    |               |                        |          |                              |          |                                   |       |                                   |       |   |                 |  |
| <b>149/19</b>   | <p><b>PUBLIC OPEN FORUM</b></p> <p>There were 8 members of the public present.</p> <ul style="list-style-type: none"> <li>• 2 members of the public spoke regarding the Reserved Matters application 3/19/2077/RM</li> <li>• 2 members of the public spoke regarding the Hamer Warren Consultation.</li> <li>• 1 member of the public spoke in favour of the motion to commence work on a Neighbourhood Plan</li> <li>• 1 member of the public asked Cllr Tooke to update on Somerley Household Recycling Centre (HRC). <b>Cllr Tooke updated that residents will be able to use the HRC for the next 2 years without additional cost. Refer to Cllr Tooke’s report (Appendix A) for further detail.</b></li> </ul>  |   |       |                        |       |                                     |        |                                    |               |                        |          |                              |          |                                   |       |                                   |       |   |                 |  |
| <b>150/19</b>   | <p><b>FINANCE</b></p> <p>1. <b>Cllrs unanimously agreed to sanction the following payments;</b></p> <p><b>11th November 2019</b> <span style="float: right;">£ Inc VAT</span></p> <p><u>PAYMENTS FOR SANCTION</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Royal British Legion - Remembrance Wreath</td> <td style="text-align: right;">22.00</td> </tr> <tr> <td>Viking Office Supplies</td> <td style="text-align: right;">95.16</td> </tr> <tr> <td>Assist IT Support - 161019-15/11/19</td> <td style="text-align: right;">139.20</td> </tr> <tr> <td><b>TOTAL PAYMENTS FOR SANCTION</b></td> <td style="text-align: right;"><b>256.36</b></td> </tr> </table> <hr/> <p><u>CREDITS</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Dorset Council Precept</td> <td style="text-align: right;">46621.50</td> </tr> <tr> <td>Dorset Council APC CIL Share</td> <td style="text-align: right;">28334.75</td> </tr> <tr> <td>Allotment Rents 2019/20 Payment 5</td> <td style="text-align: right;">70.00</td> </tr> <tr> <td>Allotment Rents 2019/20 Payment 6</td> <td style="text-align: right;">50.00</td> </tr> <tr> <td><b>Total of credits received to Co Op current account</b></td> <td style="text-align: right;"><b>75076.25</b></td> </tr> </table> | Royal British Legion - Remembrance Wreath | 22.00 | Viking Office Supplies | 95.16 | Assist IT Support - 161019-15/11/19 | 139.20 | <b>TOTAL PAYMENTS FOR SANCTION</b> | <b>256.36</b> | Dorset Council Precept | 46621.50 | Dorset Council APC CIL Share | 28334.75 | Allotment Rents 2019/20 Payment 5 | 70.00 | Allotment Rents 2019/20 Payment 6 | 50.00 | <b>Total of credits received to Co Op current account</b> | <b>75076.25</b> |  |
| Royal British Legion - Remembrance Wreath                 | 22.00  |   |       |                        |       |                                     |        |                                    |               |                        |          |                              |          |                                   |       |                                   |       |   |                 |  |
| Viking Office Supplies                                    | 95.16  |   |       |                        |       |                                     |        |                                    |               |                        |          |                              |          |                                   |       |                                   |       |   |                 |  |
| Assist IT Support - 161019-15/11/19                       | 139.20   |   |       |                        |       |                                     |        |                                    |               |                        |          |                              |          |                                   |       |                                   |       |   |                 |  |
| <b>TOTAL PAYMENTS FOR SANCTION</b>                        | <b>256.36</b>  |   |       |                        |       |                                     |        |                                    |               |                        |          |                              |          |                                   |       |                                   |       |   |                 |  |
| Dorset Council Precept                                    | 46621.50   |   |       |                        |       |                                     |        |                                    |               |                        |          |                              |          |                                   |       |                                   |       |   |                 |  |
| Dorset Council APC CIL Share                              | 28334.75   |   |       |                        |       |                                     |        |                                    |               |                        |          |                              |          |                                   |       |                                   |       |   |                 |  |
| Allotment Rents 2019/20 Payment 5                         | 70.00  |   |       |                        |       |                                     |        |                                    |               |                        |          |                              |          |                                   |       |                                   |       |   |                 |  |
| Allotment Rents 2019/20 Payment 6                         | 50.00  |   |       |                        |       |                                     |        |                                    |               |                        |          |                              |          |                                   |       |                                   |       |   |                 |  |
| <b>Total of credits received to Co Op current account</b> | <b>75076.25</b>  |   |       |                        |       |                                     |        |                                    |               |                        |          |                              |          |                                   |       |                                   |       |   |                 |  |

Chairman’s initials  
Date;



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|--|---|--|------|-------------------------------|-----------------|-------|--|--------------|--|--------------------|-------------|-------|--|--|--|--|-------------|-------|--|----------------------------|--|---------|--------|--|---------------|-------|--|-------------------|--|---------|-------|---------|------|-------------------------------------|------|----------------|--------------|-------|--|----|
|  | <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Subtotal of other account credits received</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td><b>TOTAL CREDITS RECEIVED</b></td> <td style="text-align: right;"><b>75076.25</b></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td><u>DDR's</u></td> <td></td> </tr> <tr> <td><b>TOTAL DDR'S</b></td> <td style="text-align: right;"><b>0.00</b></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td><u>PAYMENTS MADE IN BETWEEN MEETINGS</u></td> <td></td> </tr> <tr> <td><b>Total of Payments made between meetings</b></td> <td style="text-align: right;"><b>0.00</b></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td><u>CASHPLUS DEBIT CARD</u></td> <td></td> </tr> <tr> <td>Balance</td> <td style="text-align: right;">378.44</td> </tr> <tr> <td><b>Total expenditure on Debit Card</b></td> <td style="text-align: right;"><b>378.44</b></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> <tr> <td><u>PETTY CASH</u></td> <td></td> </tr> <tr> <td>Balance</td> <td style="text-align: right;">43.26</td> </tr> <tr> <td>Credits</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Miscellaneous receipted expenditure</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td><b>Balance</b></td> <td style="text-align: right;"><b>43.26</b></td> </tr> <tr> <td colspan="2"><hr/></td> </tr> </table> <p>2. In the absence of the clerk, total cash book funds and reconciliation for November will be noted at the December meeting <b>Noted</b></p> <p>3. <b>Agreed that Cllr Smethers will carry out next month's financial control checks and banking</b></p> | Subtotal of other account credits received | 0.00 | <b>TOTAL CREDITS RECEIVED</b> | <b>75076.25</b> | <hr/> |  | <u>DDR's</u> |  | <b>TOTAL DDR'S</b> | <b>0.00</b> | <hr/> |  | <u>PAYMENTS MADE IN BETWEEN MEETINGS</u> |  | <b>Total of Payments made between meetings</b> | <b>0.00</b> | <hr/> |  | <u>CASHPLUS DEBIT CARD</u> |  | Balance | 378.44 | <b>Total expenditure on Debit Card</b> | <b>378.44</b> | <hr/> |  | <u>PETTY CASH</u> |  | Balance | 43.26 | Credits | 0.00 | Miscellaneous receipted expenditure | 0.00 | <b>Balance</b> | <b>43.26</b> | <hr/> |  | MS |
| Subtotal of other account credits received     | 0.00  |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <b>TOTAL CREDITS RECEIVED</b>                  | <b>75076.25</b>   |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <hr/>  |   |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <u>DDR's</u>                                   |   |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <b>TOTAL DDR'S</b>                             | <b>0.00</b>   |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <hr/>  |   |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <u>PAYMENTS MADE IN BETWEEN MEETINGS</u>       |   |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <b>Total of Payments made between meetings</b> | <b>0.00</b>   |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <hr/>  |   |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <u>CASHPLUS DEBIT CARD</u>                     |   |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| Balance  | 378.44  |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <b>Total expenditure on Debit Card</b>         | <b>378.44</b>   |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <hr/>  |   |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <u>PETTY CASH</u>                              |   |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| Balance  | 43.26   |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| Credits  | 0.00  |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| Miscellaneous receipted expenditure            | 0.00  |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <b>Balance</b>                                 | <b>43.26</b>  |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <hr/>  |   |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <b>151/19</b>                                  | <p><b>TO NOTE THE MINUTES OF PARISH COUNCIL COMMITTEES</b></p> <ul style="list-style-type: none"> <li>• Planning Committee 21<sup>st</sup> October 2019 <b>Noted</b></li> </ul>   |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <b>152/19</b>                                  | <p><b>TO CONSIDER REPORTS FROM COUNCIL REPRESENTATIVES AND EXTERNAL BODIES</b></p> <ul style="list-style-type: none"> <li>• Alderholt Allotment Association AGM 14<sup>th</sup> September 2019 - Minutes Circulated.</li> <li>• Currently all plots are allocated.</li> <li>• Plot 21, 22 and 28 terminated their plots and plot 8 requested to reduce to half a plot. These 3 plots and the front half of plot 8 (8a) have been offered to new tenants and been accepted.</li> <li>• Waiting List – one person for a half plot who also would wish to keep bees. Waiting list amendments and bee policy to be discussed with allotment representatives and put forward at December meeting. <b>Noted</b></li> </ul>  |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |
| <b>153/19</b>                                  | <p><b>TO CONSIDER A NEW PLANNING APPLICATION 3/19/2077/RM RELATING TO RESERVED MATTERS APPLICATION PURSUANT TO OUTLINE PLANNING PERMISSION (ALLOWED AT APPEAL UNDER APPLICATION 3/16/1446/OUT) FOR THE APPROVAL OF THE "APPEARANCE", "LANDSCAPING", "LAYOUT" (INCLUDING INTERNAL ACCESS ROAD, PARKING AND TURNING AREAS)</b></p>  |  |      |                               |                 |       |  |              |  |                    |             |       |  |  |  |  |             |       |  |                            |  |         |        |  |               |       |  |                   |  |         |       |         |      |                                     |      |                |              |       |  |    |

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|                      |   |  |
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|                      | <p><b>AND "SCALE" FOR THE DEVELOPMENT OF LAND NORTH OF RINGWOOD ROAD FOR 45 HOMES, LANDSCAPING AND ASSOCIATED ANCILLARY WORKS AT LAND NORTH OF RINGWOOD ROAD, ALDERHOLT, SP6 3HZ</b></p> <p><b>Cllr Logan gave her report and confirmed that additional concerns raised in the public forum would be added before Parish Council comments are sent to the LPA. The submitted report is detailed at Appendix B.</b></p>  |  |
| <p><b>154/19</b></p> | <p><b>TO CONSIDER A PLANNING APPLICATION RECEIVED FROM HAMPSHIRE COUNTY COUNCIL</b></p> <p>1. Regarding Planning permission for an extension of mineral working at Hamer Warren Quarry, to extract some 600,000 tonnes of sand and gravel from Bleak Hill III, including works to create an extended haul road and back filling with inert material and progressive restoration to agriculture with increased nature conservation and biodiversity enhancements until 31 December 2025 (EIA)<br/> <a href="https://planning.hants.gov.uk/ApplicationDetails.aspx?RecNo=20535">https://planning.hants.gov.uk/ApplicationDetails.aspx?RecNo=20535</a></p> <p>2. Variation of Condition 1 of Planning Permission 19/10014 to allow an extension of time for the working of minerals and the tipping of materials at Bleak Hill I and II until 31 December 2025<br/> <a href="https://planning.hants.gov.uk/ApplicationDetails.aspx?RecNo=20526">https://planning.hants.gov.uk/ApplicationDetails.aspx?RecNo=20526</a></p> <p>3. Variation of Condition 1 of Planning Permission 19/10015 to allow an extension of time for an aggregate recycling plant and operations at Bleak Hill I until 31 December 2025<br/> <a href="https://planning.hants.gov.uk/ApplicationDetails.aspx?RecNo=20527">https://planning.hants.gov.uk/ApplicationDetails.aspx?RecNo=20527</a><br/> at Bleak Hill III, II &amp; I - Hamer Warren Quarry, Harbridge Drive, Nr Ringwood BH24 3PX</p> <p><b>Members debated all the issues including those raised in the public forum and agreed the following;</b></p> <ul style="list-style-type: none"> <li>• <b>It was noted that the noise assessment is flawed and failed to identify the appropriate noise limits for the area. Please see report detailed at Appendix C.</b></li> <li>• <b>Members have a safety concern regarding the size of the goods vehicles and damage caused to the Somerley Road. We would request that all HGV's, both loaded and unloaded should arrive at the site from the South.</b></li> <li>• <b>The issue of dust does not appear to be addressed (see report detailed at Appendix C). Vehicles have been noted as leaving the site unsheeted.</b></li> </ul> <p>4 members of the public left the meeting at this point at 814pm.</p> |  |



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|----------------------|--|--|
| <p><b>155/19</b></p> | <p><b>TO CONSIDER ALLOWING ALDERHOLT RECREATION ASSOCIATION (ARA) TO ASSIGN A DEFINED AREA OF THE RECREATION GROUND FOR THE INSTALLATION OF CHARITY RECYCLING BANKS PROVIDING THAT ARA DECIDE IN FAVOUR OF THE USE OF THE SITE FOR THIS PURPOSE,</b></p> <p>Members discussed Cllr English’s report and agreed that in principle they would be in favour but agreed that this item should be deferred until the December meeting for more detail to be provided and a risk assessment carried out to establish who is responsible for the monitoring and insurance of any bins. The Co-op Car Park was suggested as an alternative site to accommodate a bin and Cllr English agreed to pursue this.</p>   |  |
| <p><b>156/19</b></p> | <p><b>TO CONSIDER WHETHER THE COUNCIL AGREES TO DEVELOP A NEIGHBOURHOOD PLAN FOR WHOLE OF THE PARISH AREA IN ACCORDANCE WITH RECOMMENDATIONS SET OUT IN THE REPORT PREPARED BY COUNCILLORS ENGLISH AND GODSALL (Appendix D).</b></p> <p>An amendment was proposed by Cllr Smethers that the final implementation be deferred for a month to allow the Clerk to have input and provide clarification. Cllr Hibberd requested that a recorded vote was taken.</p> <p><b>Proposer: Cllr M Smethers<br/>Seconder; Cllr G Logan<br/>Cllrs Smethers, Logan and Hibberd voted for in favour of this amendment<br/>Cllrs English, Godsall and Walker voted against this amendment<br/>Cllrs Tooke and Stockley abstained.<br/>The Chairman has the casting vote and the amendment fell.</b></p> <p><b>The submitted report was debated fully and a recorded vote was taken.</b></p> <p><b>Proposer; Cllr S Godsall<br/>Seconder; Cllr C English<br/>Cllrs Godsall, English, Stockley and Walker voted in favour of this proposal.<br/>Cllrs Smethers, Logan, Hibberd and Tooke voted against this proposal.<br/>The Chairman has the casting vote and the motion was carried.</b></p> <p><b>Cllr Smethers left the meeting at 8.46pm.<br/>3 members of the public left the meeting at 8.48pm.</b></p> <p><b>4 councillors volunteered to be members of the Steering Group, a vote was taken and the 3 appointed councillors are;</b></p> |  |



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|---------------|---|-------|
|               | <b>Cllr C English, Cllr S Godsall and Cllr J Walker.</b>  |       |
| <b>157/19</b> | <p><b>TO CONSIDER A PROPOSAL THAT THAT THE COUNCIL ADOPT A PERMANENT AGENDA ITEM TO RECORD, TRACK AND MANAGE TASKS THAT COUNCILLORS HAVE VOLUNTEERED TO COMPLETE.</b></p> <p><b>Cllrs unanimously agreed this proposal and to review it in 6 months time.</b></p>   | DT/CE |
| <b>158/19</b> | <p><b>TO CONSIDER DISSOLVING THE WORKING PARTY CREATED AT MINUTE 135/19</b></p> <p><b>Cllrs voted to dissolve the working party created at minute 135/19.</b></p> <p><b>Proposer; Cllr C English</b></p> <p><b>Seconder; Cllr S Godsall</b></p> <p><b>6 in favour, 1 abstention. Therefore the motion was carried.</b></p> <p><b>Councillors resolved to suspend standing order 2.x in order for the meeting to continue beyond 2 hours to conclude the remaining business on the agenda.</b></p>   |       |
| <b>159/19</b> | <p><b>TO CONSIDER THIS COUNCIL CREATING A NEIGHBOURHOOD PLAN ASSESSMENT WORKING PARTY, SUBJECT TO STANDING ORDERS 4.E</b></p> <p><b>Councillor Tooke withdrew his proposal following the decision taken at minute 156/19</b></p>  |       |
| <b>160/19</b> | <p><b>TO CONSIDER CORRESPONDENCE RECEIVED</b></p> <p><b><u>Items for Consideration</u></b></p> <ol style="list-style-type: none"> <li><b>1. Request received from Village Hall to allow hall users to connect to WIFI via our telephone line - See separate report. Cllrs unanimously agreed to deny this request due to security concerns. Office to advise Village Hall.</b></li> </ol> <p><b><u>Other correspondence circulated for information; (all noted)</u></b></p> <ol style="list-style-type: none"> <li><b>2. Invitation received for the Chairman to attend the East Dorset District Scout Council Presentation Evening at Ferndown Middle School at 630pm on Thursday 21<sup>st</sup> November. Cllr Smethers to represent APC in Chairman's absence</b></li> <li><b>3. Town and Parish Council Climate Change Emergency Seminar to be held at South Walks House, Dorchester from 6pm to 915pm on Tuesday 19<sup>th</sup> November. Cllrs English and Stockley to attend. Cllr Tooke attending in his capacity as Dorset Cllr.</b></li> <li><b>4. Additional Workshop added to the Dorset Council Parish and Town Council workshops across the County.</b><br/> <b>Workshop 4 – 7pm on Thursday 7th November at Horton and Chalbury Parish Hall, <a href="#">Horton, Wimborne BH21 7JA</a> Cllrs Tooke and Logan to attend.</b></li> </ol> | KB    |





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|  |   |                  |
|--|---|------------------|
|  | <ol style="list-style-type: none"> <li>5. Invitation to Planning Peer Review - Town and Parish Council Focus Group. on Wednesday 15 January 2020 from 14.00 - 15.30pm in the Corn Exchange, Dorchester, DT1 1HF. <b>Awaiting Cllr Responses by 15<sup>th</sup> November 2019.</b></li> <li>6. Letter received from Metis Homes advising of their response to Dorset Councils 'Call for Sites' in relation to Land at Pugs Plantation.</li> <li>7. Email received advising Cranborne Chase AONB is the first Area of Outstanding Natural Beauty to be formally designated as an International Dark Sky Reserve.</li> <li>8. Dorset Council update on Brexit for elected members</li> <li>9. News release received regarding Dorset Council's recent Climate Change workshop and Executive Advisory Panel meeting. <a href="https://news.dorsetforyou.gov.uk/2019/10/21/dorset-council-members-and-officers-assemble-at-climate-emergency-workshop-and-panel/">https://news.dorsetforyou.gov.uk/2019/10/21/dorset-council-members-and-officers-assemble-at-climate-emergency-workshop-and-panel/</a></li> <li>10. LGPC Bulletin 190 - October 2019</li> <li>11. News release received regarding Somerley report to Dorset Council Cabinet<br/><a href="https://news.dorsetforyou.gov.uk/2019/10/25/cabinet-report-proposes-continued-free-access-to-somerley-recycling-centre-for-dorset-residents/">https://news.dorsetforyou.gov.uk/2019/10/25/cabinet-report-proposes-continued-free-access-to-somerley-recycling-centre-for-dorset-residents/</a></li> <li>12. News release regarding recent coverage of Dorset Council in the local press<br/><a href="https://news.dorsetforyou.gov.uk/2019/10/31/recent-coverage-of-dorset-council-in-the-local-press/">https://news.dorsetforyou.gov.uk/2019/10/31/recent-coverage-of-dorset-council-in-the-local-press/</a></li> <li>13. NALC Chief Executives Bulletin – 8<sup>th</sup> November 2019</li> <li>14. Dorset Council News For Town and Parish Councils – 8<sup>th</sup> November 2019</li> </ol> | <p>All Cllrs</p> |
|--|---|------------------|

**Appendix A**

**191111 Cranborne & Alderholt Ward Dorset Councillor Report for Alderholt Parish Council**

Somerley Tip

Following the earlier rejection by the Place Scrutiny Committee of the Officers' recommendation that we take no action to fund the use of this HRC by Dorset residents, Cabinet has agreed a plan with Hampshire County Council that we will joint fund this facility pending the construction of a local facility in the east of the Dorset Council area to replace the aging and inadequate facility in Wimborne.

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Dorset Council Financial Position

The Council has forecast increasing pressure on Adult and Children’s services in particular will cause it to go beyond its budgeted costs. The likely annual over budget expenditure has risen from around £7.1 million overspend forecast in Q1 to £8.1m in the Q2 forecasts presented to Cabinet. Currently the plan is to meet these deficits from Reserves which are healthy. However the situation does need careful monitoring.

The Cabinet heard from Cabinet Member Cllr Tony Alford that cuts of up to 10% to Charitable and voluntary organisations could be required, though no decision has yet been taken. Many such groups pointed out that they were only able to attract additional funding from other sources because they got Dorset Council grants. Cutting these would reduce the total income much more than by the simple amount missing from the Council. It was argued that many of these organisations provided great value for money and that for example the Council’s support for Dorset Community Action to the tune of £92k brought in an additional £1.5m in external funding. Cabinet agreed to extend the 6 week Consultation period to 8 weeks.

Better news on this front is that the Council has cut its borrowing by £35m in 6 Months. This reduces the amount of interest that the Council pays, although it has also reduced the amount the Council has available for investment. The Council has no major capital plans in the foreseeable future which would require further borrowing.

Digital Champions

The Council has been instrumental in creating a network of around 75 volunteers across the area running free one-to-one computer help sessions in Libraries and other venues, helping with all aspects of IT – from turning the thing on, to using the internet safely, emails, and video calls. One learner in her 80s starting from scratch can now even use her doctors website to order medications.

Appendix B

|   |
|---|
| <b>APPLICATION No:</b> 3/19/2077/RM   |
| <b>Address;</b> Land North of Ringwood Road, Alderholt, SP6 3HZ   |
| <b>Councillor Name;</b> Gina Logan  |
| <b>Brief summary of application location, type, proposal</b><br>Reserved matters application pursuant to Outline Planning permission (Allowed at Appeal under application 3/16/1446/OUT) for the approval of the "appearance", "landscaping", "layout" (including internal access road, parking and turning areas) and "scale" for the development of Land North of Ringwood Road for 45 homes, landscaping and associated ancillary works<br>This reserved matters application follows on from the appeal decisions granted for the outline planning application 3/16/1446 on this site. Within that approval 20 conditions were listed. |
| <b>Discuss with Case Officer (if considered necessary)</b> Diane Mezzogori-Curran 5.11.19<br>NOTE:- This application only deals with Condition 1 of those listed at the appeal APP/U1240/W/17/3169111. The other conditions all have to be discharged either individually or grouped, by the LPA before building can commence.  |





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**APC Comments**

The Appeal noted a net gain of 44 properties, this layout shows a total of 45 (44 new plus a replacement for the original Hawthorns building) but also includes the property 29a accessing Broomfield Drive in the plan, making the total properties within the site 46. Is this correct?

Development plots 39 – 45 = 7 Affordable units (5 flats 2beds & 2 flats 1bed)

32 to 38 = 7 affordable units - 3 bed semis

22 to 29 = 8 affordable units – 2 bed semis Total affordable units is 22.

Juliette balconies of flats overlook the balancing pond.

The remaining properties, bungalows towards rear of site, and 1.5 & 2 storey houses, are all private units and number 23.

Variety of styles and sizes and a mixed palette of building materials are welcomed to give the development interest.

Suggest Permitted Development Rights be removed to discourage any loft conversions and extensions that will be detrimental to the overall openness of the site, and cause the properties fronting to Ringwood Road to have an even greater future impact on the street scene.

Note location of the LEAP (locally equipped area of play) (condition 10) next to Amanda Harris Recreation Ground which is in accordance with the planning requirements for sites of this size. Consider it odd to have the LEAP located amongst the bungalows (not generally family homes) rather than the affordable dwellings. Consider relocating it to a more central position easy to access for all residents.

The LEAP is currently located next to an existing pond (which we believe was installed as part of the Fern close/Hazel close drainage system) which is currently deep, muddy and unsafe due to a lack of fencing. Fencing to this pond must be provided on safety grounds.

Regarding access to the AHRG in para 79 of the Design Access Statement, this can only be achieved with permission of ALDERHOLT Parish Council. In view of the lack of permission for a footpath linking the site to the AHRG, we suggest that this or any proposed footpath extending towards this boundary is not constructed.

Car parking meets the standards required, but in achieving this, a large amount of tandem car parking is shown on the site. This will result in the 14 visitor spaces undoubtedly being used by the residents where convenient.

Condition 20 of the appeal states that “No development shall take place until a scheme for providing pedestrian access to the site from Broomfield Drive has been submitted to and approved in writing by the Local Planning Authority. The scheme shall include measures to ensure that motorised vehicles are precluded from gaining access to the site from Broomfield Drive. The scheme shall be implemented as approved prior to the occupation of the development



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and shall thereafter be permanently retained as such.” Where is this document?

Condition 9 requires that a construction method statement is provided to the LPA. Residents are very anxious that during the construction of the site all vehicles and materials are retained on site at all times to prevent hazards in Ringwood Road and Broomfield Drive. It will also be necessary to ensure Ringwood Road is kept clear of mud and dust during the construction period. Also the hours of working need to be controlled to prevent an unnecessary impact of noise and pollution on adjoining neighbours. Where is this documentation?

With the current Climate Emergency, the buildings must be built to the highest standards regarding energy conservation, insulation etc in line with Condition 11 of the planning appeal APP/U1240/W/17/3169111. On looking at the Energy report, solar panels are mentioned, but these are not shown on the elevations, and will have an effect on the amenity value.

With reference to waste collection, it is not clear that the road and turning spaces are adequate for the bin collection vehicles.

Are the cycle stores of adequate dimensions and design to permit accessible storage of bicycles?

We are concerned that the Traffic Assessment not only uses the flawed information from the Gladman application 3/16/1446, but doesn't reflect the current situation in Alderholt on a range of issues including:

Sandleheath Road is 30mph not a national speed limit

Bonfire Hill is not public open space – there is a fenced footpath

The 97 Bus limited service is not viable for commuters and cannot be considered a sustainable option for transport.

Para 3.5.10 infers that there are buses linking Alderholt directly to Salisbury which is not the case.

Please note that there is a stable to the south of the site and account should be taken of equestrian traffic and pedestrians using Ringwood Road.

We request the Travel Assessment and Travel Plan are considered carefully.

With regard to the site access this was agreed at the appeal APP/U1240/W/17/3169111 in accordance with plan P16012-00D.

We fully support the report submitted by the EDEP in response to this application with regard to the landscaping and biodiversity observations and requests.

## **Appendix C**

### **Hamer Warren – Noise & Dust**

#### **Introduction**

Noise and dust are the two main pollutants that affect residents living close to minerals workings. Generally, if acceptable levels of noise can be achieved at dwellings nearest to the site then

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acceptable levels of noise will be achieved at more distant properties. Dust can have a more widespread impact, particularly of properties downwind of the workings. In this case the village of Alderholt is downwind of the proposed workings under the prevailing wind direction and the proposed workings are planned to move closer to the village.

Cemex UK Operations Ltd has submitted a planning application and a Planning Statement dated July 2019. Volume 1A at paragraph 5.4 refers to an Environmental Statement and also notes that Volume 2-1 presents a noise assessment has been included amongst other topics. A document titled Hamer Warren (Bleak Hill I & II) Quarry – Site Environmental Management Scheme is also included in the application supporting documents.

It is disturbing to note that while dust is discussed in the Management Scheme document there is no dust assessment listed amongst the topics assessed in the Environmental Statement.

### **Noise**

#### ***Policy, Guidance and Legislation***

The guidance on and regulation of noise is complex. The introduction of the NPPF replaced a substantial amount of the previous government guidance (MPS 1 and most other MPSs and MPGs). However, in addition to these government guidance documents reference should be made to British Standard 5228-1: 2009+A1:2014, *Code of practice for noise and vibration control on construction and open sites*, Part1: Noise. This standard was adopted as an approved code of practice under the Public Health Act in Statutory Instrument 2015No 227 and therefore has weight in law.

The Walker Beak Mason report makes no reference to the requirement to follow the noise control advice in BS 5228, despite having made reference to its calculation methodology.

WBM reproduced paragraphs 21 and 22 of Planning Practice Guidance for Minerals (2014) but failed to mention that at paragraph 19 it is stated:

*Proposals for the control or mitigation of noise emissions should:*

- *consider the main characteristics of the production process and its environs, including the location of noise-sensitive properties and sensitive environmental sites;*
- *assess the existing acoustic environment around the site of the proposed operations, including background noise levels at nearby noise-sensitive properties;*
- *estimate the likely future noise from the development and its impact on the neighbourhood of the proposed operations;*
  
- *identify proposals to minimise, mitigate or remove noise emissions at source;*
- *monitor the resulting noise to check compliance with any proposed or imposed conditions.*

From this it may be seen that government policy is for operators to not just implement some noise control measures but to minimise noise from sites. This is consistent with NPPF where at paragraph 180 it states:

*Policies and decisions should also ensure that new development is appropriate for its location taking into account the likely effects (including cumulative effects) of pollution on health, living conditions and the natural environment.....*

*(a) mitigate and reduce to a minimum potential adverse impacts resulting from noise from the new development...*

In keeping with the PPG Minerals and the NPPF, the emphasis in BS 5228 is on the minimisation of noise, for example paragraph 7.3 states:

*All available techniques should be used to minimise, as far as is appropriate, the level of noise to which operators and others in the neighbourhood of the site operations will be exposed.*

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The early edition of the standard did set upper limits on noise, but it was found that operators just worked up to these limits and did not adequately protect the community from noise. From the 1984 edition the emphasis has been for operators to employ best practicable means to control and reduce noise.

### ***Walker Beak Mason Noise Report***

Chapter 8 of the Environmental Statement addresses noise. The chapter is prepared by Walker Beak Mason and Appendix 5 provides further information on their noise assessment.

Noise limits have been proposed for the workings which restrict the noise to not more than 10 dB(A) higher than background noise. It is therefore critical that the background noise is properly identified at the nearest affected properties. The baseline noise survey was carried out at 3 community locations and is described in Appendices 5.2 to 5.5. The purpose of a background noise survey is to establish the typically occurring LA90 noise level in the absence of the proposed noise. The survey was carried out at a time when the existing site was operating and if its noise were to be included in the background noise for the new application it would lead to a “creeping ambient” situation which planning authorities have been warned against since the early 1970s. It also does not acknowledge current advice on avoiding cumulative impacts of locations affected by noise from multiple sites.

The site selected for Location 1 is unrepresentative of the two houses at its location. The rear (west facing) facades of Breamoor and The Lindens and their amenity gardens are exposed directly to noise from the proposed site, but are screened from traffic on Harbridge Drive. The location used is to the south of the houses and with a clear line of sight to the traffic on the road, whereas the noise of traffic at the rear of the properties would be some 15 dB(A) lower due to the screening provided by the buildings. It is noted that major building work was being carried out on three houses on the opposite side of the road. It is unclear from the brief notes in Appendix 5.5 which of these extraneous and temporary noise sources contributed to the background noise levels, but inspection of the detailed results at Appendix 5.5 shows that the noise levels increased at the start of working hours and fell immediately at the end of the working periods for the site. Inspection of the recordings for Saturday afternoon show that the background noise fell to 31 to 35 dB LA90 for much of the afternoon and this must be a representative indication of the background noise levels that would obtain in the absence of the workings. It is noted that Locations 2 and 3 are also close to the road and would therefore be subject to higher levels of road traffic than the houses that the locations are supposed to represent.

At Appendix 5.7 and also at paragraph 8.6.6 of the ES an explanation is given of the calculation procedure used to calculate plant noise at these houses. It is stated that the calculations are for a reasonable worst case, but this is not the case. For these calculations the plant has been assumed to be operating at the “closest practical position” to each house. This would be acceptable if there were no screening due to the boundary bund, but is not the case where screening is present. Working close to the bund, in the shadow zone, the plant noise may be reduced by as much as 15 dB(A), but much of this screening benefit would be lost as the plant moves away from the shadow zone. The additional attenuation due to the increased separation distance will not offset the loss of screening (increasing the separation by 50% would increase the attenuation by 3.5 dB(A)).

### ***Planning Statement***

Noise control is discussed in the Planning Statement at paragraph 8.41 and it is stated that noise from temporary activities will be within the NPPF limits of 70 dB LAeq, 1hr and extraction and restoration operations will not exceed 55 dB LAeq, 1hr. This is of concern for several reasons, not least the fact that NPPF does not present noise limits for minerals working; however, it is assumed that this is in fact a reference to guidance in MPS 2 Annex 2.

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The Planning Statement at paragraph 11.34 quotes the NPPF guidance on noise and of particular interest is the statement that planning decisions should “*mitigate and reduce to a minimum potential adverse impacts resulting from noise from new development*”. At paragraph 11.34 the noise limits for the existing quarry are listed and the sites noise limit is given as 50 dB LAeq,1hr, not 55 dB as stated earlier in the document. It is therefore essential that the proposed limit is clarified.

The applicant also submitted at, Appendix 8, a Site Environmental Management Scheme. I note that this document is dated February 2005. At paragraph 8 it states that the temporary works will comply with guidance given in MPG 11. It is unclear what status this document (Site Environmental Management Scheme) has in the application, but I note that MPG 11 was superseded by MPS 2 in March 2005 and consider that no weight should be given to this document in the current application.

It is of concern that the tone of the application is that absolute noise limits will not be exceeded, but the advice in NPPF is that noise should be minimised. The application does not demonstrate any commitment to minimising noise in line with government policy.

It is also worth noting that no mention is made of British Standard 5228-1: 2009+A1:2014, *Code of practice for noise and vibration control on construction and open sites, Part1: Noise*. At paragraph 8.3.3 the following advice is given on bund construction in order to minimise the noise impact:

The operator should be required to construct bunds in this manner to minimise noise impacts. The noise survey has been poorly designed, using inappropriate locations and failed to identify truly representative background noise levels at the nearest affected houses. Errors were also made in the calculation of plant noise at these houses. The first problem has resulted in proposed noise limits which are too high to adequately protect residents of the nearby houses. The errors in calculation of plant noise do not allow compliance to be demonstrated with either the proposed noise limits or more appropriate lower limits that would be derived from more realistic survey results.

At Table 8.6 of the ES it shows that the plant noise at the properties at Braemoor, Lindens and Bleak Hill Farm (a development of three dwellings) just meets the proposed noise limit. The operational noise at Warren farm Cottages also equals the proposed noise limit. Given the concerns regarding the survey and plant noise calculations, it is considered very unlikely that noise the residents of these properties will be given adequate protection from noise when judged against current standards and policy.

### **Recommendations on Noise**

Inspection of the survey results indicates that the noise limits should be at least 5 dB(A) lower than proposed by the applicant. The MPA should impose lower noise limits or require a more adequate noise survey be undertaken to allow realistic background noise levels to be established and set limits accordingly. Alternatively noise limits at least 5 dB(A) lower could be imposed and the operator be required to demonstrate a scheme of working and noise mitigation that would show compliance with these limits.

### **Dust**

Dust control is mentioned in the Planning Statement and also in the Site Environmental Management Scheme, but this also predates current advice which is contained in MPS 2 alongside the noise advice. Dust control was not addressed in the Environmental Statement and the technical appendices.. The MPA should require the applicant to provide an assessment of dust. If no technical assessment has been made the application should be refused as the proposed workings are moving towards the village and the village is downwind of the prevailing wind.

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This report has been prepared on behalf of Alderholt Parish Council by:

Cllr Colin English BSc CEng HonFIOA

His relevant expertise is:

45 years working as an environmental noise consultant, including working in minerals and construction sites.

Member of BSi committee for BS 5228

Member of BSi committee for BS EN 14389 *Road traffic noise reducing devices*.

Past President of The Institute of Acoustics

Past Chairman of the IoA Engineering Division

Past Vice President of the European Acoustics Association

Co-author of the book: *Environmental Noise Barriers - A Guide to their Acoustic and Visual Design*, (2009) E & FN Spon, London

## **Appendix D**

### **Proposal for a Neighbourhood Plan**

#### **1 Purpose of report**

To allow the Parish Council to consider proceeding with a Neighbourhood Plan.

#### **2 Recommendations**

It is recommended that;

1. Alderholt Parish Council (APC) agrees to develop a Neighbourhood Plan covering the whole area of the Parish.
2. A budget of £5,000 be allocated for work in the current financial year, as detailed in paragraph 7.5, then budget provision be reviewed for next financial year.
3. A Neighbourhood Plan Steering Group be formed, constituted as a Working Party of the Parish Council under standing order 4e, with terms of reference as set out in 7.1.
4. Volunteers for the Steering Group and a local Citizen's Panel (details in 7.2) be recruited by open invitation through the Parish Magazine, local organisations and local media.
5. 2-3 members of APC be appointed to the Steering Group.
6. That APC appoint a part-time Neighbourhood Plan Coordinator (NPC) as set out in Section 7.3.
7. Steering group meetings to be arranged and minuted by a volunteer from within the group pending the appointment of the co-ordinator.
8. The Parish Clerk or their deputy be given delegated authority to take all necessary action to progress work on the plan within agreed budgets and time scales.
9. A consultant be appointed to advise the Council and the Steering Group in accordance with paragraph 7.6, with final selection of consultant to be made by a special meeting of APC.
10. The Steering Group's first task be to recommend a project plan and scope for the NP, based on the outline in paragraph 7.4, to include
  - Regular reports to be submitted to the Parish Council.
  - The group to run open consultation sessions and focus groups during Winter 2019.
  - The process should generate NP options for consultation in parallel with work by Dorset Council on the Local Plan, ie by Autumn 2020 at the latest.

#### **3 Summary**

3.1 A Neighbourhood Plan (NP) offers the opportunity to shape development in Alderholt and involve local people in the process. Once adopted the plan would be a statutory

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document with significant influence over planning decisions. However changes to national planning policy over the past 5 years have reduced the influence of neighbourhood plans, meaning that they are often over-ridden by the “presumption in favour of sustainable development”.

3.2. The process of preparing a plan and getting it approved is likely to take around 3 years and cost around £40,000, plus a lot of time from Parish Council members, local volunteers and staff. Up to £27,000 of these costs can be offset by grants from “Locality”, a government funded organisation.

3.3 The Dorset Local Plan will emerge over the next 12 to 18 months and the NP is required to take account of this.

3.4 Nevertheless the process offers the best way available for public involvement to shape the locations, design and phasing of local development, and a structured way to work with Dorset Council (DC)

3.5 To have significant impact this needs to be synchronised with work by DC, which implies a relatively fast timescale so that “options” for the NP are produced by August 2020.

3.6 There is a lot of administrative work in developing an NP and the Parish Council (APC) has limited staff resources. It is therefore proposed that a Steering Group is set up involving volunteers and APC members, and reporting to APC, and that this group do much of the work developing the plan.

3.7 Although much work can be done by volunteers it is important to have expert input from a planning consultant to ensure the plan complies with government requirements and is drafted in the most effective way.

3.8 To ensure that administrative work is supported and minimise the work pressure on the Parish Council's existing staff it is recommended that a part time Coordinator be employed.

## 4 Options

Options available to the Parish Council are;

### **1 Proceed with a Neighbourhood Plan now.**

Advantages:

- Chance to influence DC before options published next Autumn
- Chance to synchronise work with DC which would optimise influence of NP process
- Could avoid duplication of effort with DC, eg on masterplanning
- Involve local community at early stage before views become entrenched
- Harnesses enthusiasm within the village to work with the PC.

Disadvantages;

- Possible abortive work and costs.

### **2 Do nothing at this stage and review options when the proposals of Dorset Council are clearer.**

Advantages:

- May avoid abortive work and cost
- Process may be simpler when Dorset proposals are known
- Less disappointment if NP work is done and proves ineffective in shaping development.

Disadvantages:

- Misses the prime opportunity to influence DC and shape development in the village.

## 5 Background

5.1 Dorset Council took over as planning authority in April 2019 and has resolved to prepare a Dorset wide local plan. An initial options consultation for this plan is scheduled for Autumn 2020 with completion of the plan in 2023.

5.2 This process will reconsider options put forward for the East Dorset plan but there may be changes in approach. For instance Dorset Council has declared a “climate emergency” and

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this should mean less emphasis on development in locations without sustainable transport to employment or services.

## 6 Neighbourhood Plans

6.1 The power for local Councils to prepare a NP was introduced in the Localism Act of 2011. In summary;

- The timescale to produce a NP varies from 2 to 7 years.
- The average costs are estimated by the Department of Communities and Local Government (DCLG) at £20,000 to £86,000 per plan. Given the possible scale of development in Alderholt the figure is likely to be in the middle of this range. Government funding is available through an organisation called Locality; £9000 for initial work on the plan and an additional £8000 if new housing is allocated within the plan, and possibly £10,000 more if sites brought forward offer affordable housing for sale. Further funding will therefore need to come from APC. It is almost certain that some housing development will need to be included in the Neighbourhood Plan, and that a reasonable fraction of that will be specified as Affordable.
- A lot of voluntary effort is required, in many cases involving full time work for one or more individuals.
- The NP cannot over-ride proposals in the Local Plan
- However the Planning Authority has a duty to work with local Councils preparing NPs. They should tell us what they are considering as strategic policies in their plan under development. They are also required to share information with us on site/infrastructure evaluation. Subject to GDPR clearance they could also share details of sites put forward, so we can meet NP requirement to liaise with landowners. APC may also need to do a separate "call for sites" if we want to consider things like employment land.

6.2 The influence of a NP has reduced in recent years due to changes in government policy; to quote the National Association of Local Councils(NALC) " a growing number of communities that have invested the time, effort and commitment necessary to get through the arduous neighbourhood plan process are being left deflated and incredulous when their plans are declared 'out of date' or dismissed for other reasons, following developer appeals."

## 7 Proposals

### 7.1 Steering Group

Other Parishes have found it effective to appoint a steering group bringing together volunteers and 2-3 Parish Councillors. This will act as a Working Party of APC who are willing to put significant work into the project and offer a range of relevant expertise. It is recommended in Locality guidance that it brings together representatives of local organisations as well as people who express an interest in contributing to the process. This group reports to APC on a regular basis and the terms of reference suggested are:

- To lead preparation of the Neighbourhood Plan in consultation with the PC and a local Citizen's Panel
- To liaise with the consultant to ensure the requirements for a NP are met
- To liaise with local organisations and landowners
- To liaise with DC.
- To harness voluntary effort to produce information, illustrative material and draft the NP for consideration by APC.
- To advise the PC on any additional work required
- To produce and monitor a project plan
- The Council representatives on the SG will recruit up to 18 additional members, including inviting representatives of churches, ARA, Action for Alderholt, local businesses and public services such as the police and the school.

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## 7.2 Citizens' Panel

It is suggested that the Citizens' Panel be formed to facilitate consultation. This consists of all interested people in the Parish who volunteer to be consulted on a regular basis while the NP is being developed. Liaison with this group is in a structured way, mainly through online questionnaires. There can be workshops where dialogue would help. The advantages of this approach are that the panel becomes familiar with the issues and can be contacted efficiently by email. Members also give details of their age and location which allows the sample to be "weighted" so that views of different parts of the Parish and age ranges can be taken into account.

## 7.3 Managing workload and appointment of Neighbourhood Plan coordinator

To minimise extra work falling on the Council's staff a Neighbourhood Plan Coordinator will be appointed. The experience of other Parish Councils indicates that this can allow the involvement of the Parish Clerk to consist mainly of advising on APC decisions and authorising expenditure. It is also important that Councillors and other members of the Steering Committee do the bulk of work related to public consultation, preparing the NP, liaison with Dorset Council and liaison with Planning Consultants.

It is proposed that the NPC report to the Parish Clerk and is employed on salary: Scale LC 1 (23) Dependent upon skills/experience (7 hours per week including some evenings and weekends plus additional hours as required). Recruitment to be by open advertisement as soon as possible and the appointment being made by the Parish Clerk in consultation with the Chairman and Vice-Chairman.

Duties will include;

- Taking minutes of Steering Group meeting, maintaining a library of documents relating to the NP and maintaining website information (the Steering Group should investigate the most cost effective way of managing information, including inclusion within APC website and "cloud" based, eg Dropbox is free.)
- Administrative work related to the NP including communications, preparing reports and managing the budget for the Neighbourhood Plan project, including passing invoices to the Parish Clerk for authorisation.
- Assisting with other Parish Council work if time allows.

The allocation of 7 hours per week is in line with experience of other local Councils but should be kept under review.

## 7.4 Project Plan

The need to synchronise work with DC requires careful project planning which the SG will consider. Although the process within DC is not known there will certainly be informal discussion of options at political level prior to August; there is also likely to be review of green belt policy in conjunction with Bournemouth Christchurch and Poole at an earlier date which could influence pressures on Alderholt. In outline the likely timescale for the early stages is;

November/December 2019; Form SG and recruit volunteers to join that and the Citizens Panel. Invite tenders from consultants.

January 2020; SG report to APC recommending scope of NP and project plan, with more detailed estimate of budget for 2020/21

February; first round of informal consultation to identify issues and themes. "Call for sites" if necessary.

March; draft initial NP policies and options

April; initial dialogue with DC to help evaluate which options are realistic.

May; second stage of local informal consultation

June; further evaluation of options such as sites, village layout, phasing, services and

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infrastructure. Commissioning of further research if required, eg Environmental Impact Assessment.  
July; more detailed dialogue with DC.

## 7.5 Likely costs and sources of funding

Costs of preparing the plan can vary widely depending on factors such as the amount of volunteers effort and expertise available, whether work can be shared (eg masterplanning and call for sites shared with DC), whether local meeting facilities carry a cost and the amount of consultancy advice needed. From discussions with other Dorset Parishes it seems likely that the total cost of consultancy will be in the region of £15,000, staff resources a similar amount and expenses (printing, travel, etc) around £5,000. A contingency is also advisable in case further evidence is required, for example on environmental impact. Grants are available from “Locality” as set out in 6.1. This money cannot be used for the Council's normal staff costs but Locality can also provide expert support.

Given that only 4 months work can be done in the current financial year it will be sufficient to allocate a budget of £5000. This budget is based on 3 days' time for a planning consultant (£2.5k) which is time estimate provided by 2 planning consultants, and a day per week for a part time employee (£2.5k including oncosts and expenses)). and review the budget for next financial year when more information is available.

## 7.6 Appointment of consultants

Expert advice is required from a Planning Consultant to ensure the NP complies with all planning guidance. The amount of work required will vary depending on the scope of the plan and the availability of existing information. Alderholt is in a relatively good position having employed Dorset Planning Consultant to look at many local plan issues, including advising on the recent village survey which asked several questions to inform NP work. The existing Parish Plan is also a good starting point.

It is proposed that tenders for consultancy work be invited in accordance with the Council's Financial Regulations with a brief to be prepared by the SG. Submissions will be reported to the next available meeting of APC so Members can decide whether an interview process is required.

## 8 Further background information

**8.1** A summary of responses from other Dorset Council's sharing their experience of the process is in Appendix 1

### 8.2 Sources of information online

Government guidance on the process can be found at;  
<https://www.gov.uk/guidance/neighbourhood-planning--2>

The NALC report on current problems with NP is at

<https://www.nalc.gov.uk/library/publications/2755-where-next-forneighbourhoodplanning-2018/file>

A useful guide to the process;

<https://www.planninghelp.cpre.org.uk/improve-where-youlive/shape-your-localarea/neighbourhood-plans>

There is a Government funded organisation to support NP work called “Locality”; their guide to the process can be found at

[https://neighbourhoodplanning.org/wp-content/uploads/NP\\_Roadmap\\_online\\_full.pdf](https://neighbourhoodplanning.org/wp-content/uploads/NP_Roadmap_online_full.pdf)

An idea of the sort of topics and work involved in preparing a NP can be seen from this document prepared by Bere Regis Council;

<https://www.bereregisparishcouncil.co.uk/berepc/files/FAQs-December-2017.pdf>

Their NP has just been adopted by Dorset Council after 7 years in preparation.

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## 8.3 Stages in the NP process

Step 1: Getting started

Build a team; engage your community; prepare and plan.

Step 2: Identifying the issues to address in your Neighbourhood Plan

What changes would improve your community way of life?

Step 3: Develop a vision and objectives

Clarify what your Neighbourhood Plan is aiming to achieve.

Step 4: Generating options for your draft Neighbourhood Plan

What different types of development or ways of using land would benefit your community?

Step 5: Preparing your draft Neighbourhood Plan

Deciding on the detail and bringing your plan together.

Step 6: Consultation and submission

Consulting the public and responding appropriately.

Step 7: Independent examination

An independent examiner will evaluate your plan to ensure it meets all statutory obligations.

Step 8: Referendum and adoption

Your finished plan must be accepted by a majority of votes in your area before it can be adopted.

## 8.4 Issues identified by NALC (extracts from the 2018 report "Where next for neighbourhood planning?")

"Neighbourhood planning was introduced to give communities more control over the ways in which their neighbourhoods developed. It was intended to transfer power from the hands of officials and insiders and give it to communities who, for too long, had felt excluded and marginalised from the planning process.

The early years of neighbourhood planning showed indications of achieving this.

Developers challenged many early neighbourhood plans in the courts, but these challenges were largely defeated.

However, over time the picture has become more complicated. Many applications that have conflicted with neighbourhood plans have been granted at appeal. Increasingly, communities are seeing years of work wiped out by appeal decisions that over-ride their plans, not through any fault of their plans but due to wider policy considerations.

Firstly, there is the requirement that a principal authority must be able to demonstrate a five year supply of housing land (or, since December 2016, a three-year supply if there is an adopted neighbourhood plan which identifies specific sites for development). If it cannot, policies for the supply of housing.....are considered out of date. This means that the 'presumption in favour of sustainable development' is triggered. Local planning authorities have struggled to demonstrate a five year housing land supply, in the face of dozens of different methods for calculating it. Making the legitimacy of neighbourhood plans contingent on the performance of housebuilders across a wider area seems to be somewhat at odds with the principles of localism.

Secondly, research has shown most neighbourhood plans taking two to three years to produce, with five not being unusual, as against the 12-18 months originally envisaged.

Meanwhile, speculative development can come forward in order to 'beat the clock', leaving communities understandably resentful if, after months or years of work, permissions are granted that entirely compromise their vision.

Furthermore, it is hard to envisage many localities being able to generate and sustain the levels of community commitment and investment that would be required to substantially review neighbourhood plans whenever a local plan is changed.

There are a range of measures in the revised NPPF published in July 2018 that will cause the situation to deteriorate further by introducing more specific stipulations on neighbourhood plan groups and yet more circumstances in which neighbourhood plans can be afforded less

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weight or overturned. For instance from 2020 the presumption in favour of sustainable development will apply where delivery is below 75%.

There does appear to be a fundamental undermining of neighbourhood planning, set against a background of constantly shifting national policies which favour the delivery of development per se, rather than development that meets the expressed needs and desires of local communities. Significant changes are needed if neighbourhood planning is to retain public trust and confidence.”

### **Conclusions**

The documents referred to above suggest that there are significant advantages and disadvantages for producing an NP;

Advantages

- Provides a structured way of working with Dorset Council while they develop their Local Plan, maximising our influence on this work.

- Helps involve the local community in local planning; this will help ensure that APC is able to represent local opinion in a balanced and convincing way.

- Can harness local voluntary effort to support the responsibilities of APC.

Disadvantages

- Need to be realistic and aware that NP policies can be over-ridden by Dorset Council and/or planning inspectors.

- Significant cost and effort involved, possibly for limited results.

- Uncertainty about the outcome until the Dorset Local Plan is adopted in around 4 years time.

If influencing the Dorset Local Plan is a priority for APC it is recommended that we proceed with urgency to synchronise with Dorset's work then review the situation in 12 month's time.

**Report prepared by Colin English and Stephen Godsall**

Meeting ended 9.05pm

Minutes Approved;

Chairman's Signature;

Date;

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Date;