



Minutes of an Ordinary Meeting of Alderholt Parish Council held remotely at 7.00pm on Monday 12th October 2020

Present: Cllr A Hibberd (Chairman)

Cllr S Butler (Vice Chairman)

Cllr A Butler

Cllr S Greenland

Cllr G Logan

Cllr M Smethers

Cllr D Tooke

Ms L Ellis, Parish Clerk

No members of the public

Due to the Covid-19 restrictions the meeting was held remotely via conference link. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, which came into force on 4th April 2020, gives Parish & Town Councils the power to do this until May 2021.

Min No	Title	Owner
126/20	<p>WELCOME FROM THE CHAIRMAN & APOLOGIES</p> <p>The Chairman, Cllr Hibberd, welcomed all in attendance to the remote meeting of Alderholt Parish Council.</p> <p>There were no apologies for absence.</p>	
127/20	<p>TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS</p> <p>There were no declarations of interest or dispensations.</p>	
128/20	<p>TO CONFIRM THAT THE MINUTES OF PARISH COUNCIL MEETING HELD ON 14th September 2020 ARE A CORRECT RECORD.</p> <p>It was proposed by Cllr S Butler and seconded by Cllr Tooke that the minutes of the meeting held on the 14th September 2020 were a correct record. ALL IN FAVOUR.</p>	
129/20	<p>CLERKS REPORT AND NOTICES</p> <p><u>Tree Surveys</u> The tree surveys had been undertaken and quotes were being obtained for the works to be carried out. A report to choose a preferred contractor would be included on the agenda for the November 2020 meeting.</p> <p><u>Website Accessibility</u> As of 23rd September 2020, the Alderholt Parish Council website did not comply with the WCAG 2.1AA (Web Content Accessibility Guidelines). As a result an Accessibility Statement has been added to the Council website, setting out the Alderholt Parish Council's current position. A report would be presented to the Council at its November, 2020 meeting</p>	



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	<p>with recommendations on how the Alderholt Parish Council can comply with the WCAG 2.1AA requirements.</p> <p><u>Email Addresses</u> At the time of writing the report Assist Business IT Ltd were setting up the Officer email addresses. There is an initial issue with the forwarding from the old email address, but it is hoped to be sorted shortly. Following this, the official Councillor email addresses would be distributed.</p> <p><u>Co - option for Council</u> At the time of publication of the October agenda one person had requested an application form for one of the co-option vacancies at Alderholt Parish Council. As of, 12th October 2020 the form had not been returned. The deadline for applications was 29th October 2020.</p> <p><u>Telephone Upgrade</u> Confirmed by BT that the upgrade from copper wire to Fibre-optic (BT Halo) would be completed by 14th October 2020. The new telephone would provide the facility to forward calls via the broadband, if the Council need to go into lockdown, bad weather, etc.</p> <p><u>Budget Setting Preparation</u> Work was about to start on the 2021/2022 Alderholt Parish Council budget/precept. The Parish Clerk would be undertaking a DAPTC course on this on 14th October 2020. It was also agreed that the date of the next meeting of the Finance Committee would be moved from 26th October 2020 to 23rd November 2020. The agenda would contain the budget reports, alongside grant applications. The budget reports would then be added to the Agenda for the Alderholt Parish Council meeting to be held on 14th December 2020. This would allow for any additional work to be undertaken and for then agreeing by Council at its January 2021, meeting if necessary.</p> <p><u>Scribe</u> The Clerk and Assistant Clerk now had access to Scribe and were in the process of being trained. An online training session, with Scribe, was undertaken on Thursday 8 October and a further training session would be held on 15th October 2020. It was envisaged that for the next meeting of Alderholt Parish Council that Scribe would be used to produce the financial reports for the agenda.</p>	
<p>130/20</p>	<p>TO RECEIVE A WRITTEN REPORT FROM DORSET COUNCILLOR DAVID TOOKE.</p> <p>Dorset Council Finances The Budget and Medium-Term Financial Plan approved in February 2020 identified a budget gap – including planned savings - of £31m from 21/22 through to 25/26 – of which £7.4m arose in 21/22.</p>	



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Covid had had a huge impact on this and the details are shown below.

	£k
Budget gap from 2020/21 MTFP	7,434
Reduction in tax base growth	1,924
Reduction in business rates	1,000
Change in inflation assumptions on pay, non-pay and income	1,324
Adults Services & Housing 20/21 continuing budget pressures	6,584
Children's Services 20/21 continuing budget pressures	625
Place Services 20/21 continuing budget pressures	2,208
Corporate Services 20/21 continuing budget pressures	294
Corporate Savings not achieved in 20/21	6,392
Adults Services & Housing new budget pressures	1,955
Children's Services new budget pressures	7,142
Place Services new budget pressures	2,730
Corporate Services new budget pressures	2,288
	41,899

The Council had identified £11.9m of Tactical Savings and a potential £8.2m of Transformational Savings, which would reduce the Budget Gap over the period

Initial Budget Gap	£41.9m
Less: tactical savings	-£11.9m
Less: transformation savings	-£8.2m
Revised Budget Gap	£21.8m

Tactical Savings derived from savings through convergence of IT systems, deleting vacant posts, reduction on staff travel, reduction on leasing office space, savings on contracts by renegotiating.

Transformation Savings derived from a large number of projects which would produce longer term savings, such as:

- Review ways of working for Office based staff
- Review the Asset Management Plan including office space
- Rationalising and integrating IT systems
- Develop BI to support further reviews

A review of the Capital Program would take place during the Autumn.

This budget gap could not be achieved through efficiency alone, service delivery would be impacted and priorities were going to important. Dorset Council needed to ensure that the protection of residents was covered.

Dorset Council continued to lobby Government but it must also grow its income and reduce ongoing costs.

Response to "Planning for the Future" White Paper from Dorset Council

1. That delays in house building nationally are not all due to the planning system – local planning authorities do not build houses - but to other



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	<p>factors including market absorption, the homogenous nature of large developments, and reliance on the private sector for infrastructure provision, as identified in the Letwin review. In the last decade, 2.5 million homes were granted planning permission but only 1.5 million were delivered; similarly in 2019, 371,000 homes were given permission but only 241,000 were delivered;</p> <ol style="list-style-type: none">2. That binding national housing targets and removal of the opportunity for people to comment at outline planning application stage on sites allocated for growth in plans will reduce the ability of communities to have input into proposals affecting their local areas, and reduce local democracy;3. That greater detail is required on how the national housing targets would be derived, including how environmental constraints will be taken into account, and that this must include an element of national planning strategy setting out the aims for how places will grow and the infrastructure needed to support them;4. That the proposed timescale for the adoption of new style plans is very ambitious bearing in mind the need for the introduction of new primary legislation, the proposed 'front loading' of community engagement and the greater level of technical work necessary if growth areas will receive automatic outline planning permission;5. That there is significant risk to the progress of currently emerging local plans due to the uncertainty around, and scale of, these changes;6. That if national policies are not to be repeated in local plans, they need to carry the same weight in decision making as development plan policies. Some local 'development management policies' will still be necessary to set out local mechanisms and approaches to addressing national policy issues – for example local solutions to addressing indirect effects of development on protected habitats;7. That there is no reference to what if any effect these changes are intended to have on minerals and waste local plans, how policies and site allocations for minerals and waste would be applied under the zoning system and how minerals safeguarding can be achieved;8. That while the support for good design and the publication of a national design code are welcomed, it is important that these focus not only on what places look like, but how they work for those living and working in them. Master planning also needs to consider infrastructure provision and mitigation of impacts on habitats, flood risk, heritage and landscape;9. That the replacement of the Community Infrastructure Levy and Section 106 planning agreements with a single levy is not likely to generate sufficient funding for the infrastructure and affordable housing that is needed, particularly bearing in mind the exemptions	
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	<p>proposed. We would support the ring fencing of funding for affordable housing to ensure that this is not reduced;</p> <p>10. That while an increased reliance on digital methods of engagement and involvement may well attract a wider audience to comment on planning proposals, it will potentially disadvantage older people and those in more deprived areas who may have less access to digital means of communication.</p>																																											
131/20	<p>PUBLIC FORUM EMAILS</p> <p><i>[As this a remote meeting the Public Forum consists of Councillors responding to emails sent to the Clerk before 10 am on the day of the meeting. The Public can only observe this meeting and cannot speak or take part].</i></p> <p>There were no emails received from the public.</p>																																											
132/20	<p style="text-align: center;">FINANCE</p> <p style="text-align: center;">ALDERHOLT PARISH COUNCIL ITEMS FOR SANCTION</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;">12th October 2020</th> <th style="text-align: right;">£ inc VAT</th> </tr> </thead> <tbody> <tr> <td colspan="2"><u>PAYMENTS FOR SANCTION</u></td> </tr> <tr> <td>ARA – Insurance Reimbursement 290-21</td> <td style="text-align: right;">616.91</td> </tr> <tr> <td>Assist IT Support 160920 and Microsoft Subscriptions</td> <td style="text-align: right;">715.20</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>TOTAL PAYMENTS FOR SANCTION</td> <td style="text-align: right;">1332.11</td> </tr> <tr> <td colspan="2"><u>Credits</u></td> </tr> <tr> <td>Precept 2nd Installment 2020-21</td> <td style="text-align: right;">47136.05</td> </tr> <tr> <td>20/21 Allotments – Payment 1 (Plots 1, 4, 15, 20)</td> <td style="text-align: right;">125.00</td> </tr> <tr> <td>20/21 Allotments – Payment 2 (Plot 23)</td> <td style="text-align: right;">25.00</td> </tr> <tr> <td>20/21 Allotments – Payments 3 (Plot 17)</td> <td style="text-align: right;">25.00</td> </tr> <tr> <td>20/21 Allotments – BACS 080920-300920 (see payment sheet)</td> <td style="text-align: right;">465.00</td> </tr> <tr> <td>Total of credits received to Co Op current account</td> <td style="text-align: right;">47776.05</td> </tr> <tr> <td>Other account credits received</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>TOTAL CREDIT RECEIVED</td> <td style="text-align: right;">47776.05</td> </tr> <tr> <td colspan="2"><u>DDR's</u></td> </tr> <tr> <td>Dorset Council – Tree Inspections</td> <td style="text-align: right;">462.00</td> </tr> <tr> <td>TOTAL DDR's</td> <td style="text-align: right;">462.00</td> </tr> <tr> <td colspan="2"><u>PAYMENTS MADE IN BETWEEN MEETINGS</u></td> </tr> <tr> <td>Viking – Office Ink/Paper</td> <td style="text-align: right;">98.87</td> </tr> <tr> <td>Came & Co – PC Insurance 011020-300921</td> <td style="text-align: right;">2364.30</td> </tr> </tbody> </table>	12 th October 2020	£ inc VAT	<u>PAYMENTS FOR SANCTION</u>		ARA – Insurance Reimbursement 290-21	616.91	Assist IT Support 160920 and Microsoft Subscriptions	715.20			TOTAL PAYMENTS FOR SANCTION	1332.11	<u>Credits</u>		Precept 2 nd Installment 2020-21	47136.05	20/21 Allotments – Payment 1 (Plots 1, 4, 15, 20)	125.00	20/21 Allotments – Payment 2 (Plot 23)	25.00	20/21 Allotments – Payments 3 (Plot 17)	25.00	20/21 Allotments – BACS 080920-300920 (see payment sheet)	465.00	Total of credits received to Co Op current account	47776.05	Other account credits received	0.00	TOTAL CREDIT RECEIVED	47776.05	<u>DDR's</u>		Dorset Council – Tree Inspections	462.00	TOTAL DDR's	462.00	<u>PAYMENTS MADE IN BETWEEN MEETINGS</u>		Viking – Office Ink/Paper	98.87	Came & Co – PC Insurance 011020-300921	2364.30	
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133/20	<p>REPORTS FROM COMMITTEES/EXTERNAL BODIES</p> <p>The following Minutes were noted:</p> <ul style="list-style-type: none"> • Planning Committee held on 21st September 2020 - noted • Neighbourhood Plan Committee held on 24th September 2020 – noted. Circulated separately and attached at Appendix 'B' to these Minutes was an updated report on the election of a Vice-Chairman and the future Forward Plan for the Neighbourhood Plan Committee. It was proposed by Cllr Tooke and seconded by Cllr Logan that:- <ol style="list-style-type: none"> a) Cllr A. Butler was elected Vice-Chairman of the Neighbourhood Plan Committee; and b) the revised Forward Plan was agreed. <p style="text-align: center;"><i>ALL IN FAVOUR</i></p> • Village Hall Committee. Attached at Appendix 'C' to these Minutes is Village Hall Committee Update. Members were informed of the potential rent increase for the Parish Office. The Clerk informed the Council that they were still waiting for confirmation of the increase. Members stated that there was already an agreement to alternate the provision of planting in the raised beds outside the Parish Office. It was proposed by Cllr Logan and seconded by Cllr S. Butler to:- <ol style="list-style-type: none"> a) discontinue the planting of winter flowers at the Alderholt signs and that part of the budget would be transferred to planting for the Office flower beds; and b) Cllr A. Butler and Cllr Hibberd contact Wolvercroft Garden Centre to discuss if they could either sponsor or provide discounted plants for the Office flowerbeds. <p style="text-align: center;"><i>ALL IN FAVOUR</i></p> 	CllrsAB/ AH																						



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<p>134/20</p>	<p>PLANNING WHITE PAPER – PLANNING FOR THE FUTURE</p> <p>A report was submitted and attached as Appendix ‘D’ to these Minutes.</p> <p>Cllr Logan had drawn together a response to the consultation document for Planning For The Future. Cllr Tooke had also submitted a proposed response to the document.</p> <p>Members discussed the proposals and it was proposed by Cllr Logan and seconded by Cllr Tooke that:-</p> <ol style="list-style-type: none"> a) Cllr Logan and Cllr Tooke draft a response from Alderholt Parish Council; b) the response then be circulated to Members for comment; and c) when the response was completed that the Clerk submit the consultation response to the Department of Housing, Communities and Local Government. <p><i>ALL IN FAVOUR</i></p>	<p>CllrsGL/ DT</p> <p>LE</p>
<p>135/20</p>	<p>AMENDMENT TO THE ALLOTMENT TERMS AND CONDITIONS</p> <p>A report was submitted, a copy of which appears as Appendix ‘E’ to these Minutes.</p> <p>Members were requested to consider amending the terms and conditions to allow bees to be kept on the allotments.</p> <p>Following discussion and consideration, it was felt that the keeping of bees would be likely to mean that the allotment plot itself could not be worked, as per its intended purpose. Whilst the Council fully recognised the need for bees as pollinators, the keeping of bees on the allotment gardens was not permitted as it would not allow the allotment to be worked as per its intended purpose. Tenants were however, encouraged to plant bee friendly plants.</p> <p>It was proposed by Cllr S. Butler and seconded by Cllr Hibberd not to amend the terms and conditions to allow bees to be kept at the Alderholt allotments. <i>ALL IN FAVOUR</i></p>	
<p>136/20</p>	<p>CORRESPONDENCE</p> <p><u>Items for Action</u></p> <p>Dorset Council Leisure Development Small Grants – Members supported the application from the Village Hall to install audio visual equipment. The Clerk would contact Dorset Council to confirm the support of Alderholt Parish Council. <i>ALL IN FAVOUR</i></p> <p>Reforming Local Government Exit Pay Consultation - Noted</p> <p>Draft East Dorset Forest Plan Consultation – Cllr Hibberd reported that he had recently received updated information and requested that this</p>	<p>LE</p> <p>Cllr AH</p>



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	<p>item by delegated to the Chairman and that they would circulate updated information to the rest of the Council.</p> <p><u>Resident Emails</u></p> <p>Drone Flying. A request was submitted, a copy of which appears at Appendix 'F' to these Minutes.</p> <p>Members discussed the request and were concerned that if the flying of drones was allowed then this could lead to an influx of drone flyers at the Recreation Ground and associated issues with this. It was agreed not to allow permission to fly a drone at the Recreation Ground. <i>ALL IN FAVOUR</i></p> <p>Cycle Access at Rifle Range. A request was submitted, a copy of which appears at Appendix 'F' to these Minutes.</p> <p>Members confirmed that Alderholt Parish Council only owned a third of the land through to Whitefield Bottom Drove. The remaining two thirds was owned privately. Therefore, the Parish Council wasn't able to provide public access through to Whitefield Bottom Drove. It was agreed that the Parish Council could not support the request. <i>ALL IN FAVOUR</i></p> <p>Parking at Ringwood Road/Charing Cross. A request was submitted, a copy of which appears at Appendix 'F' to these Minutes.</p> <p>Discussion was undertaken on the issue and it was confirmed that Alderholt Parish Council could not fine drivers for parking on the pavement. Previously the possibility of double yellow lines had been discussed but following investigation this had not been possible. Members requested that an item be placed in the Parish News reminding the drivers not to park on the pavements and that the Clerk contact Synergy Housing to remind tenants to use the parking allocated to them at the back of the properties and not to park on the pavement at the front. <i>ALL IN FAVOUR</i></p> <p>Hedges, Pavements and Speeding. A request was submitted, a copy of which appears at Appendix 'F' to these Minutes.</p> <p>Hedges and Pavements. Due the sensitivity of one of the parties involved in the request, it was delegated to the Clerk to try to find a solution to the issue raised. <i>ALL IN FAVOUR</i></p> <p>Speeding. It was agreed that an article be placed in the Parish News for volunteers to come forward to operate the Speed Watch Scheme. <i>ALL IN FAVOUR</i></p> <p><u>Meetings</u></p> <p>Noted - Pensions Liaison Officer Group virtual meeting 9th October 2020</p> <p><u>Items circulated for information</u></p>	<p>LE</p> <p>LE</p> <p>LE</p>
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	Noted - News Release: Climate and Ecological Emergency Action Plan https://news.dorsetcouncil.gov.uk/2020/09/28/dorset-council-publishes-climate-and-ecological-emergency-action-plan-ahead-of-cabinet-meeting/	
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Meeting ended 8.38pm

Minutes Approved:

Chairman's Signature:

Date: