



Minutes of an Ordinary Meeting of Alderholt Parish Council held remotely at 7.00pm on Monday 13th July 2020

Present: Cllr A Hibberd (Chairman)
 Cllr S Butler (Vice Chairman)
 Cllr A Butler
 Cllr S Greenland
 Cllr G Logan
 Cllr M Smethers
 Cllr D Tooke

Ms K Mason, Parish Clerk
 Mrs K Brooker, Assistant Clerk
 1 member of the public

Due to the Covid-19 restrictions the meeting was held remotely via conference link. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, which came into force on 4th April 2020, gives Parish & Town Councils the power to do this until May 2021.

Min No	Title	Owner
89/20	WELCOME FROM THE CHAIRMAN & APOLOGIES The Chairman, Cllr Hibberd, welcomed all in attendance to the remote meeting of Alderholt Parish Council. There were no apologies for absence.	
90/20	TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS There were no declarations of interest or dispensations.	
91/20	TO CONFIRM THAT THE MINUTES OF PARISH COUNCIL MEETING HELD ON 8th June 2020 ARE A CORRECT RECORD. It was proposed by Cllr Smethers and seconded by Cllr Tooke that the minutes of the meeting held on the 8th June 2020 were a correct record, ALL IN FAVOUR.	
92/20	TO NOTE THE RESIGNATION OF CLLR JANET WALKER AND SUBSEQUENT VACANCY FOR CO-OPTION No election has been called by parishioners during the statutory period. A notice has been placed on the noticeboard and website advertising the co-option with a closing date of 1 st September 2020.	
93/20	TO CONFIRM NEW PLANNING AND FINANCE COMMITTEE AND REPRESENTATIVE APPOINTMENTS The following vacancies were filled and representative appointments confirmed: Planning Committee – Cllr A Butler Finance Committee – Cllr S Butler and Cllr Smethers Village Hall Management Committee – Cllr A Butler Allotment s – Cllr S Butler Flowerbed upkeep – Cllr Smethers and Mrs Smethers Transport – Cllr S Butler	



Minutes of an Ordinary Meeting of Aldersholt Parish Council held remotely at 7.00pm on Monday 13th July 2020

	<p>7.15pm - Cllr Greenland joined the meeting, having had problems connecting.</p>	
94/20	<p>CLERKS REPORT AND NOTICES</p> <p><u>Children's Playground and Gym Equipment</u> Following updated Government guidance, the Children's Playground and Gym equipment were re-opened to the public on Saturday 4th July. Signage has been put up around the playground and gym equipment to advise that it is not being sanitised and to offer guidelines on how to minimise risk and to advise that residents use the equipment at their own risk.</p> <p><u>Payroll Services</u> The service level agreements (SLA) for payroll with Dorset Council for the period 1 April 2020 to 31 March 2021 has now been confirmed and agreement signed, we are currently awaiting the invoice.</p> <p><u>Allotments</u> Intruders were spotted at the allotments over the weekend of the 4/5th July. A petrol can and some loppers were taken from an unlocked shed. Aldersholt Allotment Association are now locking the gate overnight.</p> <p><u>Retractable Posts at entrance to Aldersholt Recreation Ground Car Park</u> Due to increased activity in the local area of unwanted visitors to private areas of land, Cllr Hibberd and the Acting Clerk have held discussions with the Aldersholt Recreation Association with regards to installing retractable posts at the entrance to the Aldersholt Recreation Ground Car Park. It was felt that it was necessary to implement this as soon as possible due to the risk of the Recreation Ground being left open.</p> <p>It was proposed by Cllr Smethers and seconded by Cllr Tooke that the bollards be purchased. ALL IN FAVOUR</p> <p><u>Dog Warden Patrols</u> The Dog Warden has advised that risk assessments are due to take place shortly and it is hoped the service will be able to resume soon after.</p> <p><u>Clerk Interviews</u> Cllr Tooke advised that interviews took place on Thursday 9th July and a candidate had been chosen who had previous Parish Clerk and other appropriate experience. Members agreed to 'meet remotely' the candidate on Tuesday 14th July.</p>	
95/20	<p>TO RECEIVE A WRITTEN REPORT FROM DORSET COUNCILLOR DAVE TOOKE.</p> <p>Cllr Tooke advised that the position he'd outlined at the meeting on the 18th May 2020 regarding the future financial position of Dorset Council</p>	



Minutes of an Ordinary Meeting of Alderholt Parish Council held remotely at 7.00pm on Monday 13th July 2020

	<p>following the lockdown hadn't changed and the Council was facing a serious shortfall in funding.</p>																																																							
96/20	<p>PUBLIC FORUM EMAILS</p> <p><i>[As this a remote meeting the Public Forum consists of Councillors responding to emails sent to the Clerk before 10 am on the day of the meeting. The Public can only observe this meeting and cannot speak or take part].</i></p> <p>There were no emails received from the public.</p>																																																							
97/20	<p>FINANCE</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right; width: 20%;">£ Inc VAT</th> </tr> </thead> <tbody> <tr> <td colspan="2"><u>PAYMENTS FOR SANCTION</u></td> </tr> <tr> <td>DCT Invoice 2932 - Quarter 1 - Jan-Mar 2020</td> <td style="text-align: right;">1919.98</td> </tr> <tr> <td>Assist Business IT - 160620-150720</td> <td style="text-align: right;">139.20</td> </tr> <tr> <td>DAPTC Annual Subscription 2020/2021</td> <td style="text-align: right;">864.79</td> </tr> <tr> <td>A Hibberd expenses - Webex Upgrade</td> <td style="text-align: right;">162.00</td> </tr> <tr> <td>TW Lane - Replacement of Pathway Lighting</td> <td style="text-align: right;">5160.00</td> </tr> <tr> <td>Viking Direct - Office Ink Supplies</td> <td style="text-align: right;">102.01</td> </tr> <tr> <td>Peter Walker - Internal Audit for year ending 31 Mar 2020</td> <td style="text-align: right;">300.00</td> </tr> <tr> <td>DCT Invoice 2946 - Quarter 2 - Apr-Jun 2020</td> <td style="text-align: right;">1611.91</td> </tr> <tr> <td>TOTAL PAYMENTS FOR SANCTION</td> <td style="text-align: right;">10259.89</td> </tr> <tr> <td colspan="2"><u>CREDITS</u></td> </tr> <tr> <td>Knowlton Parish Council Q1 Contribution (Jan-Mar20)</td> <td style="text-align: right;">345.60</td> </tr> <tr> <td>Total of credits received to Co Op current account</td> <td style="text-align: right;">345.60</td> </tr> <tr> <td>Other account credits received</td> <td></td> </tr> <tr> <td>TOTAL CREDITS RECEIVED</td> <td style="text-align: right;">345.60</td> </tr> <tr> <td colspan="2"><u>DDR's</u></td> </tr> <tr> <td>TOTAL DDR'S</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td colspan="2"><u>PAYMENTS MADE IN BETWEEN MEETINGS</u></td> </tr> <tr> <td>Shelterstore Retractable Posts for Recreation Ground</td> <td style="text-align: right;">942.00</td> </tr> <tr> <td>M Humby - Audit Work</td> <td style="text-align: right;">950.00</td> </tr> <tr> <td>Morelock - SID Replacement Battery</td> <td style="text-align: right;">72.00</td> </tr> <tr> <td>Total of Payments made between meetings</td> <td style="text-align: right;">1964.00</td> </tr> <tr> <td colspan="2"><u>CASHPLUS DEBIT CARD</u></td> </tr> <tr> <td>Card Cancelled</td> <td></td> </tr> <tr> <td>Total expenditure on Debit Card</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td colspan="2"><u>PETTY CASH</u></td> </tr> </tbody> </table>		£ Inc VAT	<u>PAYMENTS FOR SANCTION</u>		DCT Invoice 2932 - Quarter 1 - Jan-Mar 2020	1919.98	Assist Business IT - 160620-150720	139.20	DAPTC Annual Subscription 2020/2021	864.79	A Hibberd expenses - Webex Upgrade	162.00	TW Lane - Replacement of Pathway Lighting	5160.00	Viking Direct - Office Ink Supplies	102.01	Peter Walker - Internal Audit for year ending 31 Mar 2020	300.00	DCT Invoice 2946 - Quarter 2 - Apr-Jun 2020	1611.91	TOTAL PAYMENTS FOR SANCTION	10259.89	<u>CREDITS</u>		Knowlton Parish Council Q1 Contribution (Jan-Mar20)	345.60	Total of credits received to Co Op current account	345.60	Other account credits received		TOTAL CREDITS RECEIVED	345.60	<u>DDR's</u>		TOTAL DDR'S	0.00	<u>PAYMENTS MADE IN BETWEEN MEETINGS</u>		Shelterstore Retractable Posts for Recreation Ground	942.00	M Humby - Audit Work	950.00	Morelock - SID Replacement Battery	72.00	Total of Payments made between meetings	1964.00	<u>CASHPLUS DEBIT CARD</u>		Card Cancelled		Total expenditure on Debit Card	0.00	<u>PETTY CASH</u>		
	£ Inc VAT																																																							
<u>PAYMENTS FOR SANCTION</u>																																																								
DCT Invoice 2932 - Quarter 1 - Jan-Mar 2020	1919.98																																																							
Assist Business IT - 160620-150720	139.20																																																							
DAPTC Annual Subscription 2020/2021	864.79																																																							
A Hibberd expenses - Webex Upgrade	162.00																																																							
TW Lane - Replacement of Pathway Lighting	5160.00																																																							
Viking Direct - Office Ink Supplies	102.01																																																							
Peter Walker - Internal Audit for year ending 31 Mar 2020	300.00																																																							
DCT Invoice 2946 - Quarter 2 - Apr-Jun 2020	1611.91																																																							
TOTAL PAYMENTS FOR SANCTION	10259.89																																																							
<u>CREDITS</u>																																																								
Knowlton Parish Council Q1 Contribution (Jan-Mar20)	345.60																																																							
Total of credits received to Co Op current account	345.60																																																							
Other account credits received																																																								
TOTAL CREDITS RECEIVED	345.60																																																							
<u>DDR's</u>																																																								
TOTAL DDR'S	0.00																																																							
<u>PAYMENTS MADE IN BETWEEN MEETINGS</u>																																																								
Shelterstore Retractable Posts for Recreation Ground	942.00																																																							
M Humby - Audit Work	950.00																																																							
Morelock - SID Replacement Battery	72.00																																																							
Total of Payments made between meetings	1964.00																																																							
<u>CASHPLUS DEBIT CARD</u>																																																								
Card Cancelled																																																								
Total expenditure on Debit Card	0.00																																																							
<u>PETTY CASH</u>																																																								



Minutes of an Ordinary Meeting of Alderholt Parish Council held remotely at 7.00pm on Monday 13th July 2020

	Balance	19.29	
	(No payments made) Councillors noted the payments and credits. Cllr Smethers is the authorised Councillor for online banking and checks.		
98/20	TO NOTE REPORTS FROM EXTERNAL BODIES The minutes from the Eastern Area DAPTC virtual meeting on 16 th June were noted.		
99/20	CORRESPONDENCE <ul style="list-style-type: none">• DAPTC requested motions to be considered - noted• DAPTC NALC Constitutional review – deferred to August meeting• NALC Member Code of Conduct changes – deferred to August meeting• NFDC Statement of Community Involvement – noted• Thank you letter from Simon Hoare MP – noted.		

Meeting ended 7.44pm

Minutes Approved:

Chairman's Signature:

Date: