



## Minutes of the Neighbourhood Plan Committee Meeting of Alderholt Parish Council held remotely at 7.00pm on 22<sup>nd</sup> Jul 2020

### PRESENT:

Cllr D Tooke, Chairman, Cllr A Butler, Cllr S Butler, Cllr S Greenland, Cllr G Logan & Cllr M Smethers,

Sheenagh Bradford, Stan Broomfield, Charlie McEwan, Robin Neave, Ros Sinkinson, Mike Roberts, Chris Walker & Tanya Wynyard.

Ms K Mason, Parish Clerk & Mrs K Brooker, Assistant Clerk

No members of the public

*Due to the Covid-19 restrictions the meeting was held remotely via conference link. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, which came into force on 4<sup>th</sup> April 2020, gives Parish & Town Councils the power to do this until May 2021.*

Min No	Title	Owner
01/20	<b>WELCOME FROM THE CHAIRMAN &amp; APOLOGIES</b> The Chairman, Cllr Tooke welcomed all in attendance to the inaugural (remote) meeting of the Neighbourhood Plan Committee. He explained members of the public are welcome to attend meetings and will be able to speak at the meeting at the discretion of the Chairman.  There were apologies from Cllr Hibberd, Angela Connal, Norman Jones & Rev. Simon Woodley.	
02/20	<b>TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS</b> There were no declarations of interest.	
03/20	<b>NAME CHECK FROM EACH OF THE PARTICIPANTS</b> As this was a remote meeting, each participant gave a name check	
04/20	<b>EXPLANATION OF NEIGHBOURHOOD PLAN PROCESS:</b> <ul style="list-style-type: none"><li>• <b>NEIGHBOURHOOD PLANS ROADMAP</b></li><li>• <b>NEIGHBOURHOOD PLANS CONFORMITY WITH STRATEGIC LOCAL POLICY</b></li><li>• <b>STATEMENT OF COMMUNITY INVOLVEMENT</b></li></ul> The Chairman discussed the Neighbourhood Plan Guide which outlines what needs to be done to achieve a Neighbourhood Plan.  The procedure will take time and will require a number of steps before it can become part of the new Dorset Council Local Plan, due to be published in 2023. The Neighbourhood Plan will be a legal document which states strategy and policies for the future development of the parish.  There are legislation requirements and evidence necessary to form the plan so discussions will need to be made with parishioners, developers and Dorset Council planners during the process.	

Chairman

Date



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	<p>The following is required:</p> <ol style="list-style-type: none"> <li>1. A designated area – Alderholt Parish, already resolved by the Parish Council.</li> <li>2. Meeting the basic conditions</li> <li>3. Building an Evidence base – through community engagement; agreed aims and visions will formulate policy and site allocations which meet basic conditions.</li> <li>4. Preparing a Draft Plan for a pre-submission consultation by Dorset Council Planners and/or an independent examination (Regulation 14 of Neighbourhood Planning regulations).</li> <li>5. A public (Parish) referendum. More than 50% of those voting need to agree the plan.</li> <li>6. The Plan comes into force.</li> </ol> <p>Dorset Council has a legal duty to support the Neighbourhood Plan Committee in the execution of the plan.</p> <p>The Committee are able to raise money through grants and spend said monies on the development of the plan, eg. employing a planning consultant for some of the work.</p> <p>It was agreed that there should be a separate page on the website for the Neighbourhood Plan and, if possible, a separate email address.</p> <p>It was agreed to ask Ed Gerry, Planning Policy Team Leader at Dorset Council to speak at the next meeting.</p> <p>Although there is the current Local Plan (2002), this Neighbourhood Plan needs to be linked with the forthcoming Local Plan due in 2023 in order to formulate future policy.</p> <p>The National Planning Policy Framework (NPPF) is in favour of infilling which will need to be part of the plan.</p> <p>The Neighbourhood Plan can include provision for commercial development.</p> <p>There is also a need to focus on green belt and AONB (heathland etc.) as EDDC previously allocated 40% of their housing requirement in Alderholt because of the lack of greenbelt sites.</p> <p>Developers also need to be part of the discussion during evidence gathering.</p>	<p>KB</p> <p>DT</p>
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Chairman  
Date



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	<p>It was agreed to set up small working groups to focus on the different types of evidence needed, then each group bring back to Committee their findings.</p> <p>The Aldersholt Parish Plan will be an excellent starting point and is available to view on the Parish Council website.</p> <p>Although the Government are changing the rules concerning carbon neutral buildings, as both Aldersholt PC and Dorset Council have declared a climate emergency this is something that requires guidance from Dorset Council planners.</p> <p>The Local Plan Review report commissioned by the Parish Council and prepared by Jo Witherden in February 2020 is already an excellent piece of evidence and is available on the Parish Council website.</p> <p>The Committee needs to look holistically at the Village and determine what is the best option for development. Some Neighbourhood Plans accept a certain number of houses per year over the life of the Local Plan, others are site specific.</p> <p>Currently, there are approximately 160 houses already granted permission for development: Surplus Store site = 89, Gadman site = 45 and Nursery = 21.</p>	KB
05/20	<p><b>MEMORANDUM OF UNDERSTANDING WITH DORSET COUNCIL</b></p> <p>Paragraph 6 sets out how Dorset Council will meet it's statutory duty to Aldersholt Parish Council as the qualifying body.</p> <p>It was agreed to present this to Dorset Council</p>	DT
06/20	<p><b>FORWARD PLAN FOR FUTURE MEETINGS.</b></p> <p>It was agreed to:</p> <ul style="list-style-type: none"> <li>• Hold a meeting in August and invite Edward Gerry to speak. Establish what evidence is needed, what evidence currently exists and discuss working parties.</li> <li>• September meeting - present evidence gathered so far and plan further evidence needed</li> <li>• October meeting - review current position and determine next 3 month plan.</li> </ul> <p>Remote meetings are being recorded and it will be investigated if a link can be put on the website.</p>	KB



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<b>07/20</b>	<b>PUBLIC SESSION</b> No public were present	
<b>08/20</b>	<b>DATE OF NEXT MEETING</b> The next meeting will be held towards the end of August, date to be advised.	

Meeting ended 8.18 pm

Minutes Approved:

Chairman's Signature:

Date:

Chairman  
Date