



## Minutes of the Neighbourhood Plan Committee Meeting of Alderholt Parish Council held remotely at 7.00pm on 24th September 2020

### PRESENT:

Cllr D Tooke, Chairman, Cllr S Butler, Cllr A Butler, Cllr S Greenland, Cllr A Hibberd, Cllr G Logan and Cllr M Smethers, Stan Broomfield, Charlie McEwan, Robin Neave, Ros Sinkinson, Sam Tankard, Chris Walker and Simon Woodley.

Ms L Ellis, Parish Clerk

*Due to the Covid-19 restrictions the meeting was held remotely via conference link. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, which came into force on 4<sup>th</sup> April 2020, gives Parish & Town Councils the power to do this until May 2021.*

Min No	Title	Owner
19/20	<p><b>WELCOME FROM THE CHAIRMAN &amp; APOLOGIES</b></p> <p><i>The Chairman, Cllr Tooke welcomed all in attendance to the (remote) meeting of the Neighbourhood Plan Committee. He explained members of the public were welcome to attend meetings and would be able to speak at the meeting at the discretion of the Chairman. Instructions were provided on how the Committee should use the conversation and mute facilities.</i></p> <p>There were apologies from Sheenagh Bradford, Stuart Canning, Angela Connal and Norman Jones.</p>	
20/20	<p><b>TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS</b></p> <p>There were no declarations of interest.</p>	
21/20	<p><b>NAME CHECK FROM EACH OF THE PARTICIPANTS</b></p> <p>As this was a remote meeting, each participant provided a name check</p>	
22/20	<p><b>TO CONFIRM THE MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE</b></p> <p>It was agreed that the Minutes of the meeting held on 27<sup>th</sup> August 2020, were a correct record.</p>	
23/20	<p><b>UPDATED MEMORANDUM OF UNDERSTANDING</b></p> <p>The Committee received the updated Memorandum of Understanding from Dorset Council.</p> <p>Clarification was requested on Paragraph 12 - <i>APC commits to a 'no interference' undertaking in the plans for any strategic sites except through the normal dedicated pre-application consultation to be carried out buy the site promoters or DC.</i></p>	



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	<p>During discussion it was stated that if the democratic process was followed that it would not be an issue.</p> <p>The Clerk was requested to contact Dorset Council for clarification on the Paragraph 12 and circulate the response to the Committee.</p>	LE
<b>24/20</b>	<p><b>UPDATE FROM THE HOUSING WORKING PARTY</b></p> <p>An update was provided from the Housing Working Party.</p> <p>Cllr S Butler confirmed that he had recently met with Chris Walker to discuss the housing needs for Alderholt. It was confirmed that Alderholt Parish Council had already authorised Jo Witherden (Dorset Planning Consultant Ltd) to undertake a comprehensive report, as part of Alderholt and the East Dorset Local Plan Review. Nothing further could be added to Sections 5 and 6 of that report.</p>	
<b>25/20</b>	<p><b>UPDATE FROM THE FUNDING WORKING PARTY</b></p> <p>An update was provided from the Funding Working Party.</p> <p>Cllr Logan confirmed that for Alderholt Parish Council to obtain funding it would need to complete an Expression of Interest, containing basic information such as housing numbers. The form was on-line, so you wouldn't know the questions until the previous page was completed. Then once the on-line form was submitted the Parish Council would receive a tailored application form for funding. This would need to be completed, on-line, within 15 days. The form would require detailed information, for example on quota for services, housing numbers, selection of sites, affordable housing, how the Parish Council would engage with the public, etc.</p> <p>There was further discussion on whether:-</p> <ul style="list-style-type: none"> <li>• this was the right time to apply for funding;</li> <li>• whether the Committee should be waiting to see the Site Options Report;</li> <li>• the requirement for any consultation to be undertaken Parish-wide; and</li> <li>• any further work should be undertaken until the Site Options report was published.</li> </ul> <p>It was agreed that a vision for Alderholt needed to be established and to approach Jo Witherden (Dorset Planning Consultants Ltd) should be approached. Once those actions became knowledge then the final vision for Alderholt should be based on that. Dorset Council Cabinet would be meeting in December 2020 and there would then be consultation in early 2020 on the site options.</p>	



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<p><b>26/20</b></p>	<p><b>FORWARD PLAN FOR FUTURE MEETINGS</b></p> <p>Following on from Minutes 24/20 and 25/20 discussion centred on the Forward Plan for the Committee.</p> <p>The Committee discussed whether the Neighbourhood Plan Committee should be held in abeyance until the Site Options Report was published by Dorset Council or whether it should continue to meet.</p> <p>It was agreed that the Committee shouldn't meet until the Site Options Report was published but, in the meantime, other work could be undertaken, informally, by the Committee. The other work to be undertaken would include contacting Jo Witherden (Dorset Planning Consultants Ltd) to establish what work the Parish Council could be undertaking between now and the publication of the Site Options Report and the development of a vision for Alderholt.</p> <p>Concern was raised that the Committee should be looking at the dispersal of traffic from Verwood and Fordingbridge. The Clerk agreed to contact Dorset Council for the required data. In tandem, it was agreed that Alderholt Parish Council needed to work closely with its neighbouring Council's, particularly Fordingbridge, regarding traffic concerns covering both current and future issues. Discussion moved onto the vision for Alderholt and how the Committee should be working towards this, although concern was raised that you would need to undertake extensive consultation, and this wouldn't be feasible during Covid. However, some Members of the Committee could work together to draw out some common themes from the research already undertaken.</p> <p>It was proposed by Cllr S Butler and seconded by Cllr Hibberd that:-</p> <ul style="list-style-type: none"> <li>a) there would be no confirmed date for the next meeting of the Neighbourhood Plan Committee but that the Chairman and Clerk would be delegated to arrange the next meeting, dependent on the Site Options Report;</li> <li>b) the Clerk would contact Jo Witherden (Dorset Planning Consultant Ltd) to establish what work Alderholt Parish could be undertaking regarding the Vision for Alderholt/Neighbourhood Plan prior to the publication of the Site Options Report and what the additional cost of this could be;</li> <li>c) the Clerk to contact Dorset Council regarding traffic data for Alderholt;</li> </ul>	<p>Cllr DT/LE</p> <p>LE</p> <p>LE</p>



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	<p>d) a Working Party be established to work and consult with the neighbouring councils to Alderholt Parish Council regarding traffic. Cllr Hibberd and Stan Broomfield to approach neighbouring Councils; and</p> <p>e) a Working Party be established to pull together, from existing sources, the basis for a vision for Alderholt. Cllrs A Butler, Logan and Tooke to undertake this piece of work.</p> <p>Voting: Nem. Con (1 Abstention)</p> <p><i>At one point the Chairman's internet dropped out. After waiting a period of time to see if the Chairman was able to restore their connection, it was apparent they were having connection issues. Therefore, a temporary Chairman was elected. It was proposed, seconded and agreed that Cllr Hibberd would Chair the meeting. Shortly after this Councillor Tooke regained connection to the meeting and took over again as Chairman of the Neighbourhood Plan Committee.</i></p>	<p>Cllr AH/SB</p> <p>Cllrs AB/GL/DT</p>
<p><b>27/20</b></p>	<p><b>DATE OF NEXT MEETING</b></p> <p>Following discussion at Minute 26/20 the next meeting of the Neighbourhood Plan Committee was delegated the Chairman and Clerk to arrange the date of a future meeting.</p>	<p>Cllr DT/LE</p>

Meeting ended 8:39 pm

Minutes Approved:

Chairman's Signature:

Date: