



## Minutes of an Ordinary Meeting of Alderholt Parish Council held remotely at 7.00pm on Monday 8<sup>th</sup> March 2021

**Present:** Cllr A Hibberd (Chairman)

Cllr S Butler (Vice Chairman)

Cllr A Butler

Cllr S Greenland

Cllr G Logan

Cllr K Mason

Cllr M Smethers

Cllr D Tooke

Ms L Ellis, Parish Clerk

Mrs K Brooker, Assistant Parish Clerk

*Due to the Covid-19 restrictions the meeting was held remotely via conference link. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, which came into force on 4<sup>th</sup> April 2020, gives Parish & Town Councils the power to do this until May 2021.*

Min No	Title	Owner
30/21	<b>WELCOME FROM THE CHAIRMAN &amp; APOLOGIES</b> The Chairman, Cllr Hibberd, welcomed all in attendance to the remote meeting of Alderholt Parish Council.  There were no apologies for absence.	
31/21	<b>TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS</b> There were no declarations of interest or dispensations.	
32/21	<b>TO CONFIRM THAT THE MINUTES OF PARISH COUNCIL MEETING HELD ON 8<sup>th</sup> FEBRUARY, 2021 ARE A CORRECT RECORD.</b> It was proposed by Cllr Martin and seconded by Cllr Logan that the Minutes of the meeting held on the 8 <sup>th</sup> FEBRUARY, 2021 were a correct record. ALL IN FAVOUR.	
33/21	<b>CLERKS REPORT</b> 1. <u>Covid - Office Hours</u>  The lifting of lockdown commences on the 8 <sup>th</sup> March 2021 <a href="#">COVID-19 Response - Spring 2021 (Summary) - GOV.UK (www.gov.uk)</a> . Alderholt Parish Council Office would remain closed to the public for the foreseeable future until we have further clarification from Central Government. Both the Clerk and Assistant Clerk would continue to work remotely, popping in occasionally to the Alderholt office, to check for mail, etc. Both the Clerk and Assistant Clerk would be available on the normal telephone number/s and via email for the public and Members. The gym equipment and table tennis table should be re-opened on the 29 <sup>th</sup> March 2021.	



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	<p>2. <u>Play Equipment - Recreation Ground</u></p> <p>Recently circulated to Members was the latest inspection from AVA Recreation. The Activity Trailway had been identified as a 'moderate risk', in particular <i>'There is excessive wear in both shackles and links - Replace shackles and links'</i> Officers would look to obtain quotes for the works required.</p> <p>3. <u>No 97 Bus</u></p> <p>We're pleased to report that Alderholt Parish Council has received a grant of £500 from Verwood Town Council, towards the No 97 Bus.</p> <p>4. <u>Census 2021</u></p> <p>A reminder that the 2021 Census would be taking place on the evening of 21<sup>st</sup> March 2021 <a href="#">Census 2021</a>.</p> <p>The 2021 Census was designated as "Digital First" and the ONS had a target for 75% of returns to be made digitally. The hardest to count 10% of addresses (based upon the return rate in 2011) would automatically receive a paper census through the post.</p> <p>The Census Engagement Manager for Dorset is Philip Eades and could be contacted at <a href="mailto:philip.eades98@field.census.gov.uk">philip.eades98@field.census.gov.uk</a> or on 07452 948119.</p> <p>5. <u>And Finally....</u></p> <p>As some of you would already be aware, the Clerk had recently completed their six-month probation period. The Clerk thanked Members and Officers for their welcome and support.</p> <p>The report was noted</p>	
<p><b>34/21</b></p>	<p><b>WRITTEN REPORT FROM DORSET COUNCILLOR DAVID TOOKE.</b></p> <p>A report was circulated separately by Councillor Tooke.</p> <p><u>Dorset Heathlands Air Quality</u></p> <p>A report which sets out a strategy to address the adverse effects of airborne nitrogen on Dorset Heathlands has been accepted by Dorset Council Cabinet, and is part of a combined strategic approach with BCP.</p> <p>This report sets out an interim approach, a Phase 2 of continuing work, following Phase 1 measures already in place and is designed to deliver benefits ahead of the formal Local Plan due in 2023. It will be followed by Phase 3, from 2025 onwards, which will identify projects aligned to the new Local Plan.</p>	



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Two categories are being set out, the first to improve the resilience of Heathland within 200m of roads, the second aims to address the air pollution across the entire heathland – i.e. beyond 200m from a road.

By taking a holistic approach in which category 1 measures are delivered in parallel with other category 2 mitigation measures and initiatives, this strategy will drive an improving trend in air quality which is targeted to the sources which make the greatest contribution to current exceedances. This improving trend might then be taken into account by the Councils when considering whether to grant planning permissions.

Measures will include:

- Work with the landowners of heathland sites (including Council owned sites) to implement new and additional management practices within 200 metres of roads;
- Actively encourage modal shift by improving public transport, cycling and walking and through positive communications strategy with public awareness campaigns;
- Ensuring that opportunities to facilitate zero emission vehicles e.g. through national government grants are taken;
- Actively incentivise the switch to zero emission vehicles through the delivery of a vehicle scrappage scheme that provides financial grants to households living within a defined distance of the Dorset Heathlands; and
- Require all new houses to install electric vehicle charging points through the Bournemouth, Christchurch and Poole Parking Standards Supplementary Planning Document (2021).

Work with landowners and the farming community to change the management of agricultural land around heathlands to non-agricultural or low nitrate use.

Phase 3 - Local plan approach from 2025 onwards will be developed and formalised as policy in the BCP Council Local Plan and the Dorset Council Local Plan to ensure that new development does not have an adverse effect upon heathland.

The Local Plans will be subject to a rigorous Habitats Regulations Assessment to ensure the development proposals have no significant adverse effect from new development upon the Dorset Heathlands. The Local Plans could include policies to address:

- The siting of new development by focussing growth in the urban area where there is better access to facilities and services and thereby minimising the need for additional car trips past heathland sites;



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	<ul style="list-style-type: none"> <li>• The siting and design of new agricultural buildings that create pollutants, e.g. stocking sheds, slurry pits, etc.;</li> <li>• The change of use of agricultural land near heathland to lower nitrogen inputs;</li> <li>• Ensuring that any major development proposals in the countryside near heathland include measures to reduce impacts elsewhere in the wider land ownership;</li> <li>• Look to identify multiple use benefits in the siting of Heathland Infrastructure Projects (HIPs), Poole Harbour Infrastructure Projects (PHIPs) and nitrogen offsetting projects on sites adjacent to heathland; and</li> <li>• Help implement the outcomes of the government’s Nitrogen Futures project.</li> </ul> <p>The report was noted.</p>	
<p><b>35/21</b></p>	<p><b>PUBLIC FORUM EMAILS</b></p> <p><i>[As this a remote meeting the Public Forum consists of Councillors responding to emails sent to the Clerk before 10 am on the day of the meeting. The Public can only observe this meeting and cannot speak or take part].</i></p> <p>There were no emails received from the public.</p>	
<p><b>36/21</b></p>	<p><b>FINANCE</b> <b>Items For Sanction</b></p> <p>Attached at Appendix ‘1’ was the Payments List.</p> <p>It was confirmed that Councillor Hibberd would be the authorised Councilor for on-line banking and cheques for February 2021.</p> <p>The report was noted.</p>	<p>KB/Cllr AH</p>
<p><b>37/21</b></p>	<p><b>REPORTS FROM COMMITTEES/EXTERNAL BODIES</b></p> <p>The following Minutes were noted:</p> <ul style="list-style-type: none"> <li>• Neighbourhood Plan Committee held on 4<sup>th</sup> February, 2021</li> <li>• Planning Committee held on 15<sup>th</sup> February, 2021</li> <li>• Finance Committee held on 22<sup>nd</sup> February 2021</li> <li>• Update from the Alderholt Recreation Association</li> </ul> <p>The reports were noted</p>	



**Minutes of an Ordinary Meeting of Alderholt Parish Council  
held remotely at 7.00pm on Monday 8<sup>th</sup> March 2021**

<p><b>38/21</b></p>	<p><b>DEPOSIT AND CURRENT ACCOUNTS AT ALDERHOLT PARISH COUNCIL</b> A report was submitted, a copy of which is attached as Appendix '2' to these Minutes.</p> <p>It was proposed by Cllr Tooke and seconded by Cllr Logan that:-</p> <p><b>a) the Co-Operative Bank Current Account be closed and a new current account be opened with the Unity Trust Bank Ltd;</b> <b>b) the Co-Operative Bank Deposit Account be closed and a new Business 100 Deposit Account be opened with the Bath Building Society;</b> <b>c) the Nationwide Business 95 Day Saver Issue 5 Account be retained but some of the funds be transferred to another deposit account to keep it under the £85,000.00 FCFS limit; and</b> <b>d) a Council Saver Account be opened with the Cambridge Building Society with an opening deposit of £35,000. ALL IN FAVOUR</b></p>	<p>LE</p>
<p><b>39/21</b></p>	<p><b>WCAG 2.1 COMPLIANT WEBSITE FOR ALDERHOLT PARISH COUNCIL</b> A report was submitted, a copy of which appears at Appendix '3' to these Minutes.</p> <p>It was proposed by Cllr Tooke and seconded by Cllr Logan that Alderholt Parish Council instruct the existing website provider Vision ICT, to proceed with a new WCAG2.1 compliant website, as per the quote in the appended report. ALL IN FAVOUR</p>	<p>LE</p>
<p><b>40/21</b></p>	<p><b>GRANT POLICES</b> A report was submitted, a copy of which appears at Appendix '4' to these Minutes.</p> <p>It was proposed by Cllr Tooke and seconded by Cllr Logan, that the amendments contained within the report were agreed. ALL IN FAVOUR</p>	<p>LE</p>
<p><b>41/21</b></p>	<p><b>ANNUAL PARISH MEETING</b> A report was submitted, a copy of which appears at Appendix '4' to these Minutes.</p> <p>It was proposed by Cllr Smethers and seconded by Cllr Greenland that:-</p> <p><b>a) the next meeting of Alderholt Parish Council be moved to 13<sup>th</sup> April 2021 at 7.00pm;</b> <b>b) a decision on when to hold the 2021 Annual Parish meeting be deferred until the 13<sup>th</sup> April 2021; and</b> <b>c) Officers undertake provisional research on the logistics of holding a face to face, virtual or hybrid Annual Parish Meeting. ALL IN FAVOUR</b></p>	<p>LE/KB/ Cllr AH</p>



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42/21	<p><b>CORRESPONDENCE</b></p> <p><b><u>Items for Action</u></b></p> <p>1. <u>Dorset and Wiltshire Fire and Rescue Authority – Consultation on Draft Community Safety Plan 2021-24</u></p> <p>Cllr Mason agreed to draft a response on behalf of Alderholt Parish Council and for this to be agreed at the next meeting of Alderholt Parish Council.</p> <p><b><u>Items circulated for Information</u></b></p> <p>2. <u>Dorset Council – Community Governance Review</u></p> <p>3. <u>Dorset Council – Public Notice Traffic Management Order</u></p> <p>4. <u>Dorset County Pension Fund – Employer Newsletter – February 2021</u></p> <p>Items 2, 3 and 4 were noted.</p>	CllrKM
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Meeting ended 7:53pm

Minutes Approved:

Chairman's Signature:

Date:



# Minutes of an Ordinary Meeting of Alderholt Parish Council held remotely at 7.00pm on Monday 8<sup>th</sup> March 2021

## Appendix '1'

3 March 2021 (2020 - 2021)

### Alderholt Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
122	16/02/2021		Co-op		Dog Warden	Dorset Council	Z	47.50	0.00	47.50
123	18/02/2021		Co-op		Tree work Rifle Range and Re	Dorset Council	S	3,310.00	662.00	3,972.00
121	26/02/2021		Co-op		Telephone and Broadband	BT	S	241.35	48.27	289.62
124	08/03/2021		Co-op		IT Support	Assist IT	S	116.00	23.20	139.20
125	08/03/2021		Co-op		Quarterly Playground Inspection	Ava Recreation	S	70.00	14.00	84.00
127	08/03/2021		Co-op		Office Stationery	Viking	S	51.92	10.38	62.30
128	08/03/2021		Co-op		Expenses Claim	Lee Ellis	E	151.20	0.00	151.20
126	08/03/2021		Co-op		Allotment Water Supply	Bournemouth Water	Z	41.47	0.00	41.47
<b>Total</b>								<b>4,029.44</b>	<b>757.85</b>	<b>4,787.29</b>

## Appendix '2'

### ALDERHOLT PARISH COUNCIL MEETING

8<sup>th</sup> March 2021

#### Current and Deposit Accounts

A report was submitted to the meeting of the Finance Committee on 22<sup>nd</sup> February 2021, regarding the current and deposit accounts at Alderholt Parish Council.

Attached at Appendix '1' is the report that was presented to the Finance Committee.

**The following was agreed by the Finance Committee and is forwarded to Full Council for agreement:**

#### **Current Account**

**It is RECOMMENDED that the Co-operative current account be closed and a new current account be opened with the Unity Trust Bank Ltd**

#### **Deposit Accounts**

**It is RECOMMENDED that:**

- a) The Co-Operative Deposit Account be closed and a new Business 100 deposit account be opened with Bath Building Society;**
- b) The Nationwide Business 95 Day Saver Issue 5 Account be retained but some of the funds be transferred to another deposit account to keep under the £85,000.00 FCFS limit; and**
- c) A Council Saver Account be opened with the Cambridge Building Society with an opening deposit of £35,000**



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Appendix '3'

### ALDERHOLT PARISH COUNCIL MEETING

8<sup>th</sup> March 2021

#### WCAG 2.1 Compliant Website

A report was submitted to the meeting of the Finance Committee on 22<sup>nd</sup> February 2021, regarding a new WCAG 2.1 Compliant Website for Alderholt Parish Council.

Attached at Appendix '1' is the report that was presented to the Finance Committee.

The following was agreed by the Finance Committee and is forwarded to Full Council for agreement:

**It is RECOMMENDED that Alderholt Parish Council instruct the existing website provider, Vision ICT, to proceed with a new WCAG 2.1 compliant website, as per the quote in the appended report.**

Appendix '4'

### ALDERHOLT PARISH COUNCIL MEETING

8<sup>th</sup> March 2021

#### **Annual Parish (Village) Meeting**

A report was submitted to the meeting of the Alderholt Parish Council on 8<sup>th</sup> February, 2021, regarding the Annual Parish (Village) Meeting.

Attached at Appendix '1' is the report that was presented at that meeting.

Members agreed to defer the report, due to waiting for guidance from central Government. At the time of writing this report no further guidance has been received. Although a roadmap has been published to move us out of lockdown, there has been no statement to date on Annual Parish Meetings, face to face or virtual meetings after 6<sup>th</sup> May 2021.

If any further guidance is announced I will update Members at its meeting to be held on 8<sup>th</sup> March 2021.