



ALDERHOLT PARISH COUNCIL

PARISH OFFICE, 1 STATION ROAD, ALDERHOLT, FORDINGBRIDGE,
HANTS SP6 3RB

Tel: 01425 657587 Email: clerk@alderholtparishcouncil.gov.uk

Councillors are hereby summoned to the Ordinary Parish Council Meeting of Alderholt Parish Council that will be held on Monday 10th November 2025, at 7pm, at the Village Hall, 1 Station Road, Alderholt, SP6 3RB for the purpose of transacting the following business:

N Ashton

Nicky Ashton, Clerk to the Council

4th November 2025

AGENDA

- 1. Welcome from the Chairman**
- 2. To receive and accept apologies for absence.**
- 3. To receive declarations of interest and/or consider the granting of dispensations.**
- 4. To confirm the minutes of the Ordinary Parish Council Meeting held on 13th October 2025 are a correct record of that meeting.**
- 5. Chairman's Announcements.**
- 6. To receive a written report from Dorset Councillor Dave Tooke.**
- 7. Public Forum**
 - The public session which, at the Chairman's discretion may last up to 30 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to five minutes.
- 8. Representative Reports.**
- 9. Clerks Report.**
- 10. Finance – to discuss and agree the following:**
 - To approve the monthly payments as listed in the schedule (i) and agree to delegate an authorised Cllr for online banking payments.
 - To receive monthly bank reconciliation for Oct.
 - To receive the internal audit report and to approve the Letter of Engagement agreeing Lightatouch continue to act as the Council's internal auditor for 2025-26 (the Council's appointed auditor for the year, Fair Account, will not be returning due to health issues and a new internal auditor will need to be appointed for 2026-27).
- 11. Assertion 10 – to receive a report on the changes to the AGAR for 2025/2026 and to consider the following actions be taken to ensure compliance:**
 - A check of the Council's website by Vision ICT at a cost of £145.00 to ensure it meets the necessary accessibility requirements.
 - To receive IT training as specified in the Council's IT Policy.
 - To hold a Data Protection session to ensure compliance by Staff and Councillors.
- 12. To review gym equipment quotes which now include additional equipment as discussed at the last meeting and to consider what equipment to replace and whether to install any additional equipment.**
- 13. To approve the new village hall rental agreement.**



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14. Land Ownership:

- To receive a report on Council owned land and a recent meeting between the Council's solicitor and the Clerk and to consider registering land with Land Registry in the next financial year (this will allow funds to be set aside when agreeing the budget requirements for 2026/2027).
- To receive clarification regarding the boundary between Alderholt Nurseries and the Amanda Harris Recreation Ground.

15. To consider any budget item requirements for 2026/2027 which will be considered when the budget setting process takes place at the November Finance Meeting

16. EXCLUSION OF PRESS AND PUBLIC- In accordance with Standing Order 3(d) to RESOLVE that in view of the confidential nature of the following business items (staffing matters) the press and public be excluded from the meeting pursuant to the Public Bodies (Admission to Meetings) Act 1960 (as amended by the local Government Act 1972 s.100).

17. To receive a report from the Staffing Committee regarding recently held meeting and appraisals for the Clerk and Assistant Clerk.

Date of next meeting – Monday 8th December 2025

(i) Schedule of Monthly Payments for Approval (Including In Between Meeting Payments)

Payable To	Amount	VAT	Total	Details
Corporate Christmas Tree Company Ltd	13.53	2.71	16.24	Outdoor Extension Lead for Christmas Tree Lights
Assist Business IT Ltd	152.15	30.43	182.58	IT Support Aug to Sept
Assist Business IT Ltd	177.15	35.43	212.58	IT Support Sept to Oct and Microsoft Windows 10 Extended Support Licence
Staffing Costs	5243.33	0.00	5243.33	Oct Staffing Costs
Royal British Legion	25.00	0.00	25.00	Purchase of Wreath
Unity Trust Bank	12.75	0.00	12.75	Oct Bank Fees
Mrs K Booker	5.50	0.00	5.50	Reimbursement for Purchase of Batteries
Mr M J Hooper	300.00	60.00	360.00	Gate Post Replacement at Play Area
Lightatouch	350.00	0.00	350.00	Internal Audit
Mrs N Ashton	40.95	0.00	40.95	Travelling Expenses for A Fresh Start – Devolving Dorset Meeting
Alderholt Parish News	14.00	0.00	14.00	Nov Parish News Article
Mrs G Logan	25.15	0.00	25.15	Travelling Expenses for Bleak Hill Meeting and Reimbursement for Purchase of Materials for Weed Killer Solution and Travelling Expenses
DAPTC	150.00	0.00	150.00	Attendance Fees for Cllr Logan and the Clerk at the A Fresh Start – Devolving Dorset Meeting
Receipts				
Dorset Council	2500.00	0.00	2500.00	Transport Grant
Dorset Council	11,176.89	0.00	11,176.89	CIL Monies