



# ALDERHOLT PARISH COUNCIL

PARISH OFFICE, 1 STATION ROAD, ALDERHOLT, FORDINGBRIDGE,  
HANTS SP6 3RB

Tel: 01425 657587 Email: [clerk@alderholtparishcouncil.gov.uk](mailto:clerk@alderholtparishcouncil.gov.uk)

**Councillors are hereby summoned to the Ordinary Parish Council Meeting of Alderholt Parish Council that will be held on Monday 8<sup>th</sup> December 2025 at 7pm, in the Committee Room at the Village Hall, 1 Station Road, Alderholt, SP6 3RB for the purpose of transacting the following business:**

*N Ashton*

Nicky Ashton, Clerk to the Council  
2<sup>nd</sup> December 2025

## AGENDA

- 1. Welcome from the Chairman**
- 2. To receive and accept apologies for absence.**
- 3. To receive declarations of interest and/or consider the granting of dispensations.**
- 4. To confirm the minutes of the Ordinary Parish Council Meeting held on 10<sup>th</sup> November 2025 are a correct record of that meeting.**
- 5. Chairman's Announcements.**
- 6. To receive a written report from Dorset Councillor Dave Tooke.**
- 7. Public Forum:**
  - The public session which, at the Chairman's discretion may last up to 30 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to five minutes.
- 8. Representative Reports.**
- 9. Clerks Report.**
- 10. Finance – to discuss and agree the following:**
  - To approve the monthly payments as listed in the schedule (i) and agree to delegate an authorised Cllr for online banking payments.
  - To receive monthly bank reconciliation for Nov.
- 11. To consider the following as discussed at last month's meeting regarding Assertion 10 compliance:**
  - To consider the response from Vision ICT regarding MOT of Council's website and other advice received about what action to take to ensure the necessary accessibility requirements are met.
  - To consider the response received from IT company regarding IT training and details of DAPTC training options and to consider as an alternative option, Cllr Emberson and the Clerk attend two IT related DAPTC training sessions and hold an IT session to pass on this information to all Cllrs.
- 12. To receive a report on site visit with Caloo regarding installation of gym equipment and to agree any actions.**
- 13. To receive an update on registration of Council owned land and agree any actions.**
- 14. To discuss the Dorset Council Asset Listing email received which includes three pieces of land in Alderholt:**

Parish Councils are at liberty to submit an expression of interest to take on assets listed but should consider carefully beforehand whether transfer is realistic.
- 15. To approve the amended Freedom of Information Publication Scheme.**



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16. To consider obtaining IT support services quotations.
17. To agree attendance at December market and to continue to hold Councillor Surgeries at the village hall market for 2026
18. To agree to renew the Clerk's SLCC membership.

**Date of next meeting – Monday 12<sup>th</sup> January 2025**

## **(i) Schedule of Monthly Payments for Approval (Including In Between Meeting Payments)**

<b>Payable To</b>	<b>Amount</b>	<b>VAT</b>	<b>Total</b>	<b>Details</b>
BT	204.72	40.94	245.66	Telephone Bill
Alderholt Allotment Association	30.00	0.00	30.00	Allotment Association Subscriptions
Staffing Costs	5243.33	0.00	5243.33	Nov Staffing Costs
Viking Office UK Ltd	125.30	25.07	150.37	Stationery
Unity Trust Bank	9.45	0.00	9.45	Nov Bank Fees
Alderholt Parish News	14.00	0.00	14.00	Dec Parish News Article
Assist Business IT Ltd	152.15	30.43	182.58	IT Support Oct to Nov
St James Church	450.00	0.00	450.00	Churchyard Maintenance Costs Grant
ARA	1037.50	0.00	1037.50	1st Jan Payment for AHRG Maintenance Contract
<b>Receipts</b>				
HMRC	610.79	0.00	610.79	VAT Refund