



ALDERHOLT PARISH COUNCIL

PARISH OFFICE, 1 STATION ROAD, ALDERHOLT, FORDINGBRIDGE,
HANTS SP6 3RB

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To all Staffing Committee Members:

You are hereby summoned to a meeting of the Staffing Committee that will be held on Monday 29th January 2024 commencing at 7.00pm, in the Committee Room, Alderholt Parish Council, 1 Station Road, Alderholt, SP6 3RB for the purpose of transacting the following business:

N Ashton

N Ashton
Clerk to the Council
23 January 2024

AGENDA

1. **To elect Committee Chairman.**
2. **To receive and accept apologies for absence.**
3. **To receive declarations of interest and/or consider the granting of dispensations.**
4. **To confirm that the minutes of the Staffing Meeting held on 3rd October 2022 are a correct record of that meeting.**
5. **Public Forum**
 - The public session which, at the Chairman's discretion may last up to 30 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to five minutes.
6. **EXCLUSION OF PRESS AND PUBLIC-** In accordance with Standing Order 3(d) to **RESOLVE** that in view of the confidential nature of the following business items the press and public be excluded from the meeting pursuant to the Public Bodies (Admission to Meetings) Act 1960 (as amended by the local Government Act 1972 s.100)
7. **To review the Clerk's probationary period.**
8. **To note the Assistant Clerk's return to work.**
9. **To review staff holidays.**
10. **To discuss staff appraisals.**
11. **To discuss Terms of Reference and future meetings.**