



## Minutes of a Meeting of the Finance Committee held remotely at 3.00pm on Monday 22nd February 2021

**Present:** Cllr D Tooke (Chairman)  
Cllr S Butler  
Cllr A Hibberd  
Cllr G Logan  
Cllr M Smethers  
Ms L Ellis (Clerk)  
Mrs K Brooker (Assistant Clerk)

1/21	<b>WELCOME FROM THE CHAIRMAN &amp; APOLOGIES</b>  The Chairman, Cllr Tooke, welcomed all in attendance to the remote meeting of the Finance Committee.  There were no apologies for absence.	
2/21	<b>TO RECEIVE DECLARATIONS OF INTEREST AND/OR CONSIDER THE GRANTING OF DISPENSATIONS</b>  None, although the Clerk stated that she would leave the meeting for the discussion of her appraisal and pay grade.	
3/21	<b>MINUTES OF THE FINANCE COMMITTEE MEETING ON 23<sup>rd</sup> NOVEMBER 2020</b>  It was resolved that the minutes of the meeting held on the 23 <sup>rd</sup> November 2020 were a correct record of that meeting. ALL IN FAVOUR.	
4/21	<b>PUBLIC SESSION</b>  No comments raised.	
5/21	<b>CURRENT AND DEPOSIT ACCOUNTS</b>  A report was submitted by the Clerk, a copy of which is attached as Appendix “ to these Minutes.  Members discussed the report in depth including but not limited to, investments, interest rates and accessibility.  <u>Current Account</u> <b>It was proposed by Cllr Logan and seconded by Cllr Butler that the Co-Operative current account be closed and a new current account be opened with Unity Trust Bank Ltd. ALL IN FAVOUR</b>  It was suggested that the Co-op current account be left open for a number of weeks to ensure a smooth transition.  <u>Deposit Accounts</u> <b>It was proposed by Cllr Smethers and seconded by Cllr Butler that;</b>	



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	<p>a) <b>The Co-operative Deposit Account be closed and a new Business 100 deposit account be opened with Bath Building Society.</b></p> <p>b) <b>The Nationwide Business 95 Day Saver Issue 5 Account be retained but some of the funds be transferred to another deposit account to keep under the £85,000.00 FCFS limit.</b></p> <p>c) <b>A Council Saver Account be opened with the Cambridgeshire Building Society with an opening deposit of £35,000.00</b>  <b>ALL IN FAVOUR</b></p>	
6/21	<p><b>WCAG 2.1 COMPLIANT WEBSITE</b></p> <p>A report was submitted by the Clerk, a copy of which is attached as Appendix 'B' to these Minutes.</p> <p><i>Cllr Butler left the meeting at 3.48pm.</i></p> <p><b>It was proposed by Cllr Tooke and seconded by Cllr Hibberd that Alderholt Parish Council should instruct the existing website provider, Vision ICT to proceed with a new WCAG 2.1 Compliant website as per the quote in the report. ALL IN FAVOUR</b></p> <p>Residents to be asked for website feedback/input via the Parish News.</p>	
7/21	<p><b>GRANTS POLICIES</b></p> <p>A report was submitted by the Clerk, a copy of which is attached as Appendix 'C and C1' to these Minutes.</p> <p><b>It was proposed by Cllr Smethers and seconded by Cllr Logan that the proposed amendments be recommended to Full Council for adoption.</b></p>	
8/21	<p><b>INTERNAL AUDIT REPORT</b></p> <p>A report was submitted by the Clerk, a copy of which is attached as Appendix 'D' to these Minutes.</p> <p><b>The report was noted by members.</b></p>	
9/21	<p><b>BUDGET REPORT</b></p> <p>A report was submitted by the Clerk, a copy of which is attached as Appendix 'E' to these Minutes.</p> <p><b>The report was noted by members.</b></p>	



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10/21	<b>EXCLUSION OF PRESS AND PUBLIC</b>  Public Bodies (Admission to Meetings) Act 1960 (as amended by the local Government Act 1972 s.100) on the grounds of the confidential nature of the business to be transacted. <b>ALL IN FAVOUR</b>	
11/21	<b>APPRAISAL AND PAY GRADE OF THE ROLE OF CLERK AND RESPONSIBLE FINANCE OFFICER</b> An EXEMPT report was submitted, a copy of which is attached Appendix 'F ' to the Minutes.  These Minutes are EXEMPT due to Personal information contained within.	

Meeting closed 5.04pm

Minutes Approved.

Chairman's Signature.

Date:

Chairman's Initials.