



ALDERHOLT PARISH COUNCIL

PARISH OFFICE, 1 STATION ROAD, ALDERHOLT, FORDINGBRIDGE,
HANTS SP6 3RB

Tel: 01425 657587 Email: clerk@alderholtparishcouncil.gov.uk

Councillors are hereby summoned to the Ordinary Parish Council Meeting of Alderholt Parish Council that will be held on Monday 9th June 2025, at 7pm, in the Committee Room at the Village Hall, 1 Station Road, Alderholt, SP6 3RB for the purpose of transacting the following business:

N Ashton

Nicky Ashton, Clerk to the Council
3rd June 2025

AGENDA

- 1. Welcome from the Chairman.**
- 2. To receive and accept apologies for absence.**
- 3. To receive declarations of interest and/or consider the granting of dispensations**
- 4. To confirm the minutes of the Annual Parish Council Meeting held on 12th May 2025 are a correct record of that meeting.**
- 5. Chairman's Announcements.**
- 6. To receive a written report from Dorset Councillor Dave Tooke.**
- 7. Public Forum**
 - The public session which, at the Chairman's discretion may last up to 30 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to five minutes.
- 8. Representative Reports.**
- 9. To receive the minutes of the Planning Committee.**
- 10. Clerks Report.**
- 11. Finance – to discuss and agree the following:**
 - To approve the monthly payments as listed in the schedule (i) and agree to delegate an authorised Cllr for online banking payments.
 - To receive the May bank reconciliation.
- 12. To receive the final Internal Audit Report For 2024/2025.**
- 13. To confirm there is no conflict of interest with BDO being our external audit and for individual Cllrs to confirm they have no individual interests to declare.**
- 14. Annual Return for The Financial Year Ended 31 March 2025 - To approve Section 1 – Annual Governance Statement of the Annual Return for submission to the Parish Council's External Auditors.**
- 15. Annual Return for The Financial Year Ended 31 March 2025 - To approve Section 2 – Account Statements of the Annual Return and Statement of Variances for 2024/2025 for submission to the Parish Council's External Auditors.**
- 16. Exercise of Public Rights – To approve the dates of 13th June to 24th July as the period for the Exercise of Public Rights.**
- 17. To discuss the engagement event regarding the forthcoming public consultation on the Dorset Council Local Plan and agree Councillor attendance.**
- 18. To receive an update on the Fete preparations and to agree any actions.**
- 19. To approve repairs to one of the SIDs (maximum cost £320.00 net).**



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20. To receive the quarterly play inspection report and weekly inspection reports for May and to agree any actions including safety surfacing replacement.
21. To receive a report on the Allotment fencing as discussed last month and agree any actions.
22. To discuss VJ Day 80th anniversary.

Date of next meeting – Monday 14th July 2025.

(i) Schedule of Monthly Payments for Approval

| Payable To | Amount | VAT | Total | Details |
|------------------------------|---------------|------------|--------------|---|
| Assist Business IT | 147.15 | 29.43 | 176.58 | IT Support March to April |
| Assist Business IT | 152.15 | 30.43 | 182.58 | IT Support April to May |
| Parish Online | 200.00 | 40.00 | 240.00 | Mapping Software Annual Subscription |
| Elite Playground Inspections | 75.00 | 15.00 | 90.00 | Play Equipment Inspection |
| BT Bill | 209.01 | 41.80 | 250.81 | Telephone Bill |
| Staffing Costs | 5375.26 | 0.00 | 5375.26 | May Staffing Costs |
| Unity Trust Bank | 8.55 | 0.00 | 8.55 | Bank Fees |
| | | | | |
| DAPTC | 1286.69 | 0.00 | 1286.69 | Annual Subscription Fee (including NALC) |
| W Jones (Mr Merlin) | 200.00 | 0.00 | 200.00 | Fete Entertainer |
| Mr S Butler | 112.12 | 0.00 | 112.12 | Reimbursement for Orchard Expenses |
| Mrs N Ashton | 33.90 | 0.00 | 33.90 | Travelling Expenses (DC Meeting Dorchester) |
| Loos 2 Go Ltd | 360.00 | 72.00 | 432.00 | Fete Toilets |
| ARA | 1037.50 | 0.00 | 1037.50 | AHRG Contract July Payment |