



ALDERHOLT PARISH COUNCIL

PARISH OFFICE, 1 STATION ROAD, ALDERHOLT, FORDINGBRIDGE,
HANTS SP6 3RB

Tel: 01425 657587 Email: clerk@alderholtparishcouncil.gov.uk

Councillors are hereby summoned to the Annual Parish Council Meeting of Alderholt Parish Council that will be held on Monday 12th May 2025, at 7pm, in the Committee Room at the Village Hall, 1 Station Road, Alderholt, SP6 3RB for the purpose of transacting the following business:

N Ashton

Nicky Ashton, Clerk to the Council
6th May 2025

AGENDA

- 1. To Elect a Chairman for 2025/2026.**
- 2. To Elect a Vice Chairman for 2025/2026.**
- 3. To receive and accept apologies for absence.**
- 4. To receive declarations of interest and/or consider the granting of dispensations (and to confirm register of interests are up to date).**
- 5. To confirm the minutes of the Ordinary Parish Council Meeting held on 14th April 2025 are a correct record of that meeting.**
- 6. Public Forum**
 - The public session which, at the Chairman's discretion may last up to 30 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to five minutes.
- 7. Representative Reports.**
- 8. Clerks Report.**
- 9. To Review and Make Appointments for the Standing Committees, Other Committees and Working Parties as follows:**
 - To consider and review the Terms of Reference for the Committees and Working Parties including delegation arrangements.
 - To consider and approve nominations for membership of the Committees and Working Parties:
 - i. Planning Committee (Standing Committee)
 - ii. Finance Committee (Standing Committee)
 - iii. Staffing Committee (Standing Committee)
 - iv. Green Spaces Working Party
 - v. Fete Working Party
 - To elect a Chairman for each Standing Committee.
- 10. To Consider and Approve Nominations for Parish Council Representatives:**
 - Village Hall Management Committee (1)
 - Recreation Association Committee (3)
 - Scouts Liaison (1)
 - Plumley Wood Liaison (2)
 - DAPTC (Eastern Area Committee) (2)



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11. To agree Councillor Responsibilities for 2025/2026:

- Playground/Gym Equipment and Tree Inspections (2)
- Allotments (2)
- Monitoring of Public Rights of Way (2) (responsibility of Dorset Council and Landowners)
- Grit Bins/Winter Maintenance (1)
- Community Transport (1)
- Speed Indicator Devices (SIDs) (2)
- War Memorial (1)
- Land at Sandleheath Road (1)

12. To review and adopt amended Standing Orders.

13. To review and adopt amended Financial Regulations.

14. To adopt IT Policy and Investment Strategy Policy

15. To review remaining policies and procedures (including Clerk/RFO Delegated Powers) and timescales for adoption.

16. To approve meeting dates and venues for 2025/2026.

17. To note the minutes of the Parish Council Committee.

18. To agree the Council's annual membership of DAPTC And NALC and to approve the Clerk's annual membership of SLCC.

19. To reappoint Fair Account as the Council's Internal Auditor For 2025/2026.

20. To review banking arrangements including signatories.

21. To resolve to appoint a Councillor to conduct a quarterly review of the financial records in conjunction with the Parish Clerk/RFO in accordance with the Council's Financial Regulations.

22. To receive and approve the CIL report for 2024/2025.

23. Finance – to discuss and agree the following:

- To approve the monthly payments as listed in the schedule (i) and agree to delegate an authorised Cllr for online banking payments.
- To receive the April bank reconciliation.

24. To discuss Gym equipment repairs and agree any actions.

25. To receive an update on the Fete preparations and to agree any actions.

26. To agree attendance at the next Councillor surgeries on Saturday 17th May, 19th July and 16th August (there is no market in June).

27. To agree Clerk attends the Town and Parish Council and Dorset Council Meeting on 15th May.

28. To discuss the East Dorset Forest Plan consultation and to agree whether to respond.

29. To receive a report on a meeting held with Highways regarding Ringwood Rd speed limit and to agree any actions.

30. To discuss a letter received regarding request for roundabouts.

31. To discuss request received regarding allotment fencing repairs.

32. To approve the Shuttle Bus agreement for 2025/2026.

33. To agree to renew Parish Online membership in order to obtain data required by Dorset Council for the Neighbourhood Plan.

Date of next meeting – Monday 9th June 2025.



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(i) Schedule of Monthly Payments for Approval

Payable To	Amount	VAT	Total	Details
Dorset Council	1721.20	0.00	1721.20	Dog Bin Servicing
Cllr G Logan	4.05	0.00	4.05	Travelling Expenses (Bleak Hill Liaison Panel)
Staffing Costs	5375.26	0.00	5375.26	April Staffing Costs
Alderholt Parish News	14.00	0.00	14.00	May News Article
Receipts				
Precept Payment	51,918.85	0.00	51,918.85	1 st Precept Instalment
CIL Monies	7451.26	0.00	7451.26	CIL Monies