



ALDERHOLT PARISH COUNCIL

PARISH OFFICE, 1 STATION ROAD, ALDERHOLT, FORDINGBRIDGE,
HANTS SP6 3RB

Tel: 01425 657587 Email: clerk@alderholtparishcouncil.gov.uk

Councillors are hereby summoned to the Ordinary Parish Council Meeting of Alderholt Parish Council that will be held on Monday 8th September 2025, at 7pm, in the Committee Room at the Village Hall, 1 Station Road, Alderholt, SP6 3RB for the purpose of transacting the following business:

N Ashton

Nicky Ashton, Clerk to the Council
2nd September 2025

AGENDA

1. **Welcome from the Chairman.**
2. **To receive and accept apologies for absence.**
3. **To receive declarations of interest and/or consider the granting of dispensations**
4. **To confirm the minutes of the Ordinary Parish Council Meeting held on 14th July 2025 are a correct record of that meeting.**
5. **Chairman's Announcements.**
6. **To receive a written report from Dorset Councillor Dave Tooke.**
7. **Public Forum**
 - The public session which, at the Chairman's discretion may last up to 30 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to five minutes.
8. **Representative Reports.**
9. **To receive the minutes of the following Committee meetings:**
 - **Planning**
 - **Staffing**
10. **Clerks Report.**
11. **Finance – to discuss and agree the following:**
 - To approve the monthly payments as listed in the schedule (i) and agree to delegate an authorised Cllr for online banking payments.
 - To receive the July and August bank reconciliations.
12. **To receive a report on the completion of the external audit by BDO.**
13. **To agree the 20th June 2026 be the date for next year's Big Alderholt Fete.**
14. **To consider the quotes received for the replacement of the play area wooden gate post.**
15. **Allotments:**
 - To receive a report on a site meeting with neighbouring landowner and agree any actions.
 - To review the allotment fees.
16. **To consider a proposal from the Planning Committee to support the DAPTC motion regarding the withdrawal of funding support for Neighbourhood Plans.**



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17. To consider a proposal from the Staffing Committee regarding amended Staffing Policies.
18. To consider insurance renewal quotation.
19. To consider a response to the DAPTC Smaller Parish Council Survey.
20. To receive an update on the gym equipment (including survey results) and to agree any actions.
21. To receive the play inspection report for August and to consider quotes received for works to the cableway and to agree any other actions.
22. To consider a request regarding extra bin provision at the recreation ground.
23. To consider applying for the Dorset Community Transport Grant.
24. To consider attendance at an Emergency First Aid training course.
25. To agree attendance at Councillor surgeries for next three months – Sept, Oct and Nov.

Date of next meeting – Monday 13th October 2025.

(i) Schedule of Monthly Payments for Approval (Including In Between Meeting Payments)

Payable To	Amount	VAT	Total	Details
Lightatouch	350.00	0.00	350.00	End of Year Audit Check
Staffing Costs	5076.24	0.00	5076.24	July Staffing Costs
Unity Trust Bank	9.00	0.00	9.00	July Bank Fees
BT	204.72	40.94	245.66	Telephone Bill
SLCC	15.00	3.00	18.00	AI Training Course
Corporate Christmas Tree Company	426.64	85.33	511.97	Christmas Tree Lights
Staffing Costs	5076.24	0.00	5076.24	August Staffing Costs
Dorset Council	360.00	72.00	432.00	SID Repairs
Elite Playground Inspections	75.00	15.00	90.00	Play Equipment Inspection
Source for Business	208.84	0.00	208.84	Allotment Water
Alderholt Parish News	14.00	0.00	14.00	Aug Parish News Article
Mrs N Ashton	19.99	3.99	23.98	Reimbursement for Purchase of VJ Day Flag
Unity Trust Bank	8.70	0.00	8.70	August Bank Fees
Starboard Systems Limited	624.00	124.80	748.80	Scribe Accounts Renewal
Assist Business IT	152.15	30.43	182.58	IT Support July to August
DM Payroll Services	72.00	14.40	86.40	Payroll Services 1 st April – 30 th Sept
Cllr G Logan	37.95	0.00	37.95	Travelling Expenses
BDO	630.00	126.00	756.00	External Audit
Alderholt Village Hall	2882.00	0.00	2882.00	Office Rental 1 st Sept to 28 th Feb
ARA	1037.50	0.00	1037.50	1st Oct Payment for Maintenance Contract
ASSC	285.25	57.05	342.30	First Aid and Bin Provision for Fete