



# ALDERHOLT PARISH COUNCIL

PARISH OFFICE, 1 STATION ROAD, ALDERHOLT, FORDINGBRIDGE,  
HANTS SP6 3RB

Tel: 01425 657587 Email: [clerk@alderholtparishcouncil.gov.uk](mailto:clerk@alderholtparishcouncil.gov.uk)

**Councillors are hereby summoned to the Ordinary Parish Council Meeting of Alderholt Parish Council that will be held on Monday 12<sup>th</sup> October 2026, at 7pm, in the Committee Room at the Village Hall, 1 Station Road, Alderholt, SP6 3RB for the purpose of transacting the following business:**

*N Ashton*

Nicky Ashton, Clerk to the Council  
6<sup>th</sup> October 2026

## AGENDA

- 1. To receive and accept apologies for absence.**
- 2. To receive declarations of interest and/or consider the granting of dispensations.**
- 3. To confirm the minutes of the Ordinary Parish Council Meeting held on 14<sup>th</sup> September 2026 are a correct record of that meeting.**
- 4. Chairman's Announcements.**
- 5. To receive a written report from Dorset Councillor Dave Tooke.**
- 6. Public Forum**
  - The public session which, at the Chairman's discretion may last up to 30 minutes, to enable members of the public to ask questions of and make comment to the Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next appropriate Parish Council meeting. Members of the public are asked to restrict their comments and/or questions to five minutes.
- 7. Representative Reports.**
- 8. To receive the minutes of the latest Planning Committee meeting.**
- 9. Clerks Report.**
- 10. Finance – to discuss and agree the following:**
  - To approve the monthly payments as listed in the schedule (i) and agree to delegate an authorised Cllr for online banking payments.
  - To receive the Sept bank reconciliation and confirmation of quarterly check (Qtr 2).
  - To receive report showing expenditure against budget for Qtr 2.
- 11. To receive an invitation to attend the Remembrance Sunday Service on 8<sup>th</sup> November and to ratify the purchase of a wreath.**
- 12. To consider responding to the LGBC consultation on draft recommendations for ward boundaries in Dorset [Dorset | LGBCE](#)**
- 13. To consider responding to the Dorset Council Local Plan Scoping Consultation [Dorset Council Local Plan: Scoping consultation 2026 - Dorset Council](#)**
- 14. To consider allotment tenant queries raised regarding:**
  - allotment path fencing
  - allowing dogs on site.
- 15. To receive a report regarding Community Flood Review and to agree any actions.**
- 16. To consider applying for Dorset Community Transport Grant to assist with funding the PlusBus Shuttle.**
- 17. To consider carrying out works to the recreation ground pathway lighting as the lights are not working due to an issue with the sensor and time clock.**
- 18. To consider installing air conditioning within the council office subject to permission being granted by the landlord.**



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19. To consider arrangements for this year's Christmas tree including possible requirement to purchase a tree.
20. To consider responding to the Consultation on the review of the Governance and Accountability of Category 2 Authorities:  
This consultation is the second stage of a wider review of the governance, accountability and accounting framework for smaller (Category 2) authorities. The review is being carried out by CIPFA on behalf of SAPPP, with support from Smaller Authorities' Audit Appointments (SAAA) and feedback is being sought on two proposed documents:
  - [Proper-Practices-Code \(2\).pdf](#)
  - [The-Code-of-Practice-for-Internal-Audit-of-Category-2-Authorities-\(England\).pdf](#)
21. To review the [Data Protection Policy](#).
22. EXCLUSION OF PRESS AND PUBLIC- In accordance with Standing Order 3(d) to RESOLVE that in view of the confidential nature of the following business items (staffing matters) the press and public be excluded from the meeting pursuant to the Public Bodies (Admission to Meetings) Act 1960 (as amended by the local Government Act 1972 s.100).
23. To receive a report from the Staffing Committee on the recently held meeting which included staff appraisals.

Date of next meeting – Monday 9<sup>th</sup> November 2026.

## (i) Schedule of Monthly Payments for Approval (Including In Between Meeting Payments)

| Payable To                               | Amount  | VAT    | Total    | Details                                                         |
|------------------------------------------|---------|--------|----------|-----------------------------------------------------------------|
| Arthur J Gallagher Insurance Brokers Ltd | 3585.02 | 0.00   | 3585.02  | Annual Insurance Premium (includes insurance premium tax & fee) |
| Assist Business IT                       | 228.40  | 45.68  | 274.08   | IT Support and Laptop Setup                                     |
| Groundwise                               | 2115.00 | 423.00 | 2538.00  | Recreation Ground Drainage Works                                |
| Alderholt Parish News                    | 15.00   | 0.00   | 15.00    | Sept Article                                                    |
| Staffing Costs                           | 6295.58 | 0.00   | 6295.58  | Sept Staffing Costs                                             |
| Vision ICT                               | 300.70  | 60.14  | 360.84   | Website Hosting and SSL Certificate                             |
| Unity Trust Bank                         | 13.45   | 0.00   | 13.45    | Bank charges Sept                                               |
| Royal British Legion                     | 28.00   | 0.00   | 28.00    | Purchase of Remembrance Wreath                                  |
| Vision ICT                               | 25.00   | 5.00   | 30.00    | Annual Domain Renewal Fee                                       |
| <b>Receipts</b>                          |         |        |          |                                                                 |
| Dorset Council                           |         |        | 53692.60 | Precept                                                         |