



Minutes of the Staffing Committee Meeting of Alderholt Parish Council held at 3.00pm on Wednesday 5th November 2025 in the Committee Room.

Present: Cllr A Hibberd, Cllr G Logan, Cllr M Smethers (Chairman)

In Attendance: Nicky Ashton (Parish Clerk).

10/25 Welcome from the Chairman:

Cllr Smethers welcomed everyone to the meeting.

11/25 To receive and accept apologies for absence:

There were no absences.

12/25 To receive declarations of interest and/or consider the granting of dispensations:

There were no declarations of interest or granting of dispensations.

13/25 To confirm that the minutes of the Staffing Meeting held on 3rd September 2025 are a correct record of that meeting:

Members **RESOLVED** to approve the minutes as a correct record of the meeting.

14/25 Public Forum

There were no members of the public present.

15/25 EXCLUSION OF PRESS AND PUBLIC- In accordance with Standing Order 3(d) to RESOLVE that in view of the confidential nature of the following business items the press and public be excluded from the meeting pursuant to the Public Bodies (Admission to Meetings) Act 1960 (as amended by the local Government Act 1972 s.100)

No press or public in attendance.

16/25 To carry out Clerk's appraisal:

Prior to the meeting the Clerk had completed the appraisal form and this was discussed as part of the appraisal process. Members agreed with the Clerk's comments and thanked her for her work.

17/25 To discuss the Assistant Clerk's appraisal.

The Clerk carried out the Assistant Clerk's appraisal on 29th October. A report was provided on the appraisal and Members **RESOLVED** to approve the recommendations from the report.

With no further business the Chairman closed the meeting at 3.55pm.